CHAPTER 483

ESTATE DUTY ACT

SUBSIDIARY LEGISLATION

List of Subsidiary Legislation

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[Issue 1]

E15-29

[Subsidiary]

ESTATE DUTY (FORMS) RULES, 1963

[L.N. 554/1963.]

- 1. These Rules may be cited as the Estate Duty (Forms) Rules, 1963.
- 2. The affidavits and statements referred to in subsections (1), (2) and (5) of section 29 of the Act shall be in forms ED 1 and ED 1A, as the case may require, in the Schedule to these Rules and shall be furnished in triplicate.
- 3. The corrective affidavit and statement referred to in section 29(4) of the Act shall be in form ED 2 in the Schedule to these Rules and shall be furnished in triplicate.
- 4. Applications for certificates under sections 33 and 50 of the Act shall be in forms ED 3 and ED 4 respectively in the Schedule to these Rules and shall be made in duplicate.
- 5. Certificates under sections 33, 49 and 50 of the Act shall be in forms ED 3A, ED 4A and ED 5 respectively in the Schedule to these Rules.

SCHEDULE FORM ED 1 ESTATE DUTY-KENYA AFFIDAVIT FOR ASSESSMENT OF ESTATE DUTY ACT This form should be completed in triplicate and submitted to the Estate Duty Commissioner, Crown Law Office, P.O. Box 30031, Nairobi, together with a certified true copy of the Will (if any). Give names and addresses. In the Estate of The Executor[s]/Intended Administrator[s] is/are Communications should be sent to my/our Advocate[s] Signature[s] of Executor[s] or Intended Administrator[s] I/We [the Attorney[s] of] the Executor[s] of the Will/Intended Administrator[s] of the Estate of the above named Deceased MAKE OATH and say as follows:—

2. The Account annexed hereto is a FULL and TRUE account, as at the date of the Deceased's

The above-named Deceased, late of

- death, of the particulars and value of ALL property, movable and immovable, in possession or reversion, of the Deceased which is liable to estate duty under Part III of the Estate Duty Act.
- The gross value of such property at the date of the Deceased's death amounted to Shillings

..... [address],

[Subsidiary]

S	7	41		11	ı	E	-continued	
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- To the best of my/our knowledge and belief, there is NO OTHER PROPERTY MOVABLE OR IMMOVABLE UNDER ANY TITLE WHATSOEVER, beyond that already referred to, in respect of which Estate Duty is leviable on the death of the Deceased.
- 6. I/We have personally verified the statements contained herein.

Sworn by the above na	med
	this
day of	ر 20
Before me,	
Commission	oner for Oaths
Sworn by the above na	med
	4.1-
	this
day of	20
Before me,	
Commission	oner for Oaths

I. MOVABLE PROPERTY SITUATE IN KENYA Gross Value at Death Sh. Cts. Stocks, funds, bonds or debentures in Kenya Government or Kenya Municipal Corporations or Public Boards*, as per schedule attached Stocks, shares, bonds or debentures in companies incorporated in Kenya*, as per schedule attached Dividends and interest received and accrued due on the above investments to date of death, as per schedule attached Cash in house or with Deceased (a) on drawing account, with interest (if any) thereon to date of death Bank Cash at Bank Branch (as per certificate (b) on deposit account, with interest attached) (if any) thereon to date of death at Bank

Branch

[Subsidiary]

SCHEDULE—continued

		Dea	alue at ath
		Sh.	Cts.
certificate attached	vings Bank, Building Society, etc., as per		
	thereon to date of death, as per schedule		
to death, as per schedule attached	and other securities, with interest thereon		
	ty due at date of death		
	ceased under provident funds and similar		
Book debts			
Other debts, as per schedule attached	i		
	contracted in lifetime of Deceased to be		
maintained wholly or in part for the	s on Deceased's life, including policies benefit of a donee, whether nominee or d		
person assured by Deceased, as pe	ces and bonuses on the life of any other er certificate attached		
Household goods, motor vehicles, jew	ellery, clothes, linen, plate, etc.—		
If sold, realized gross	Sh		
If unsold, estimated	*Sh		
ive and dead farming stock, farm ma	chinery, tools, etc.—		
If sold, realized gross	Sh		
If unsold, estimated	*Sh		
Stock in trade*			
	ACT LICETO LI MERCINE SI CILICHI DI REPENDECHI ZUCCHI DESPENDI CHI DI LIMENCE PER DI LICHI DI REP		
Goodwill of business, if taken over at price			
' Soodwill of business, if value according to custom of trade*	d		
Goodwill of business, if neithe	r,		
estimated at ears purchase			
rears purchase	The state of the s		
			-
	to death		

Valuations should normally be attached.

E15-33 [Issue 2]

N.B.—Where the space is insufficient, the account or schedule should be continued on a separate sheet.

[Subsidiary]

SCHEDULE—continued

\$ CONTROL CONT		
	Gross Va Dea	
	Sh.	Cts.
Share in partnership property of the firm of		
as per balance sheet signed by surviving		
partner(s)		
Rents of immovable property of Deceased outstanding and proportions thereof accrued due at date of death		
Income accrued due to date of death arising from settled or trust property in which the Deceased had a life or other limited interest, as per statement attached, giving details of the relevant settlement or will		
Interests of Deceased in expectancy under a will or settlement as per statement annexed		
GROSS VALUE CARRIED FORWARD TO PAGE 3		
GROSS VALUE BROUGHT FORWARD FROM PAGE 2		
Gifts inter vivos and other property which are dutiable under the provisions of		
Part III of the Estate Duty Act NOTE.—Here should be included the following—		
(a) All gifts exceeding Sh. 10,000 in value if made by the Deceased within 3 years of the date of his death		
(b) Property in which the Deceased or any other person had an interest ceasing on the death of the Deceased		
(c) Property which immediately before the death of the Deceased was held for the enjoyment of two or more persons of whom the deceased was one		
(d) Annuities commencing or benefits becoming due on the death of the Deceased which were provided by the Deceased alone or in concert with another person, other than one payable to a dependant under an Act or subsidiary		
II. MOVABLE PROPERTY SITUATE OUTSIDE KENYA		
(To be completed only where deceased was domiciled in Kenya)		
	Gross Va Dea	
	Sh.	Cts.
Stocks, funds, bond and debentures, as per schedule attached		
(a) on drawing account, with interest (if any) thereon to date of death at		
Cash at Bank (as per certificate attached) (b) on deposit account, with interest (if any) thereon to date of death at		
Policies of assurance and bonuses on Deceased's life as per certificate of		
assurers attached		1

[Issue 2] E15-34

^{*} Valuations should normally be attached.

[Subsidiary]

			-co		

		Gross Va Deat	
		Sh.	Cts.
Other movable property as per schedu	le attached		
III. IMMOVABLE P	ROPERTY IN KENYA		
As per schedule (ED 1A) attached*			
GROSS VALUE OF ESTATE	Sh.		
* Valuations should normally be attac	hed.		
AN ACCOUNT OF DEBTS DUE AND (VOUCHERS)	OWING BY DECEASED (TO BE SUPPOR	TED BY	
		Amou	ınt
Name and address of creditor	Description of debt	Sh.	Cts.
Funeral expenses of the Deceased			
II. Other debts			
II. Other debts			
	TotalSh.		
SUM	IMARY	Sh.	Cts.
Gross value of estate as detailed on pa	age 3		
Deduct debts and funeral expenses,	as detailed above		
DUTIABL	E ESTATE		
Add property included for aggregation attached	purposes only, as per schedule		
Aggregate estate for determining rat	e of duty		
For Official Use			
NO	TICE OF ASSESSMENT		
		Sh.	Cts.
Dutiable estate: Sh A	t per cent		
Interest	at 6 per cent per annum		
Total payable			
NOTE.—Interest is payable on the a delivered.	bove from six months after date of deat	h until this	form is
Nairobi)		
	Estate Duty Comm		
days from the date of this Notice of A	(if any) assessed hereon should be paid wi Assessment. INTEREST AT THE RATE OF THE EXPIRATION OF THAT PERIOD.		

E15-35 [Issue 1]

[Subsidiary]

SCHEDULE—continued

FORM ED 1A

SCHEDULE OF IMMOVABLE PROPERTY IN KENYA

File: ED/20/20

			Tenure (state whether		Whether		Deduction outgoing of the contract of the cont			
tem No.	Description of property, including Land Reference No. or Plot No., District, Town and road	Purpose for which property is used	free-hold or lease-hold and if on lease, the unexpired term at date of death and rent reserved)	If let (wholly or in part) state rental	deceased was in occupation of whole or part of property	If unlet, give estimated gross rental	Nature of outgoings payable by landlord	Annual amount	Estimated net annual income	Principal value

OBSERVE.—To AVOID DELAY it is IMPORTANT that ALL information requested on this form be given and ALL APPROPRIATE COLUMNS completed.

[Issue 1] E15-36

[Subsidiary]

SCHEDULE-continued

FORM ED 2

File: ED	/196
Received	196

ESTATE DUTY—KENYA CORRECTIVE AFFIDAVIT FOR USE WHEN THERE HAS BEEN AN UNDERPAYMENT OR OVERPAYMENT OF DUTY

ESTATE DUTY ACT

This form should be completed in triplicate and submitted to the Estate Duty Commissioner, Crown Law Office, P.O. Box 30031, Nairobi.

If a Return of Duty overpaid is sought-

(a) the form must be sworn as an affidavit: and

	(a) the form must be sworn as an amdavit, and
	(b) evidence in support of your claim must be submitted.
1	n the Estate of
	This application is made by
Att	torney[s] of the Executor[s] of the Will/Administrator[s] of the estate of the above-named ceased, and submitted by
1.	I/We
	[Attorney[s] of the Executor[s] of the Will/Administrator[s] of the estate of the above-named Deceased, make oath and say as follows:
	Fill in blanks and adapt generally to suit the circumstances of the case.
2.	The above-named Deceased, late of
	died on the
3.	An affidavit of property which passes, or is deemed to have passed, on the death of the Deceased within the meaning of the Estate Duty Act, has been delivered by me/us [or by

- It has now been discovered that in the circumstances stated overleaf TOO LITTLE/TOO MUCH Estate Duty has been paid on the Account or Accounts which has or have already been delivered.
- The corrected particulars and values of the properties included or which should have been included in the Account or Accounts which has or have already been delivered, the values whereof were incorrectly, or were not at all stated therein, are shown overleaf.
 - Strike out unless additional debts are included.
- 6. The debts not hitherto deducted and comprised in [the Schedule annexed to] this Affidavit, were created by the Deceased for full consideration in money or money's worth wholly for the Deceased's own use and benefit and are not subject to reimbursement by any other person or out of any other property.
- 7. To the best of my/our knowledge and belief, there is NO OTHER PROPERTY MOVABLE OR IMMOVABLE UNDER ANY TITLE WHATSOEVER, beyond that already referred to, in this Affidavit and in the Affidavit or Affidavits which has or have already been delivered in respect of which Estate Duty is leviable on the death of the Deceased.
- 8. I/We have personally verified the statements contained herein.

[Subsidiary]

SCHEDULE-	–continued
-----------	------------

(a) the deficient duty, as assessed with interest thereon, may be accepted, or (b) the overpaid duty as assessed may be returned to									
	ipt shall be a sufficient discha								
atthis20Before me,	day ofday of								
	MOVABLE	PROP	ERTY						
Items of MOVABLE PROPERTY in Original or last Corrective Account needing correction (*) and omitted property and deductions (if any)		Value as last previously		Increase		Decrease		Value as now corrected	
		Sh.	Cts.	Sh.	Cts.	Sh.	Cts.	SII.	Cis.
	TOTALS								
	IMMOVABLI	PRO	PERT	Y					
last Corrective Acc	ms of MOVABLE PROPERTY in Original or t Corrective Account needing correction (*) d omitted property and deductions (if any)		ie as st ously own	Increase		Decrease		no	e as ow ected
		Sh.	Cts.	Sh.	Cts.	Sh.	Cts.	Sh.	Cts.
	TOTALS								

[Issue 1] E15-38

^{*} Items not needing correction should not be inserted. The circumstances should be here stated in which the correction is considered to have become necessary. If the corrections relate to property which has been sold, the gross amount realized and the date of completion of the sale should be stated.

SCHEDULE—continued

FOR OFFIC	IAL US	SE ONI	_Y					
	As last previously shown		Increase		Decrease		As now corrected	
CAPITAL	Sh.	Cts.	Sh.	Cts.	Sh.	Cts.	Sh.	Cts.
Gross Deductions Net								
Gross Deductions								
r		То	tal P.F	P. & R.F	·	8	Sh.	į.
P.P								
		TC	TAL fo	or Rate		\$	βh.	
RATE	Sh.						Sh.	
DUTY	Sh.	Cts.	Sh.	Cts.	Sh.	Cts.	Sh.	Cts.
E.D								
E.D								
	CAPITAL Gross	As previous hoteless As previous hoteless	As last previously shown CAPITAL Gross	Previously shown	As last previously shown			

OBSERVATIONS:-

On the basis	of this	"Affidavit",	and	subject	to	rectification	if found	necessary,	the	amount	of
ESTATE DUTY	and inte	rest to be n	WO								

$\left\{ \right.$	paid Returned	is Sh	Cts	as shown above.
Ļ	Trotainou			

NAIROBI,2020	
	Estate Duty Commissioner

[Issue 2]

[Subsidiary]

SCHEDULE—continued

FC	RM	FD	2

File:	EU	/196

ESTATE DUTY – KENYA APPLICATION FOR CERTIFICATE UNDER SECTION 33 OF THE ESTATE DUTY ACT

		2201101130 31 1112 2011112 20111101	
Note (1		he application should be completed in duplicate and submitted to the Esommissioner, Crown Law Office, P.O. Box 30031, Nairobi.	tate Duty
(2	2) Wł	here more than one certificate is required, separate forms should be complete	d.
In the	Estat	ate of	eceased,
who died	at	on)
I/We .			
make oa	th an	nd say as follows:	
1. That	(a)	we are the trustees of a	
		made by	J
	(b)) we are desirous of distributing the trust property,	
	(c)	a disposition of trust property was made on*	
		viz:	
	(d)	on the death of (a beneficiary) the trust propert	y may be
		liable for Estate Duty.	
2. That	I/we	e hereby apply for a Certificate of Maximum Liability in respect of the prope	erty under

section 33 of the Estate Duty Act.

SCHEDULE OF TRUST PROPERTY

- 1		All property liable to duty MUST be shown					
No.	No. Property and description	Present value	Whether duty previously paid				
	/ the above-named]					
	dougs	}					
this	day of						
	day of	}					

^{*} Adapt as required.

[Issue 2] E15-40

[Subsidiary]

SCHEDULE	E—continued
Sworn by the above-named	
Commissioner for Oaths	
FORM ED 3A	
CERTI	TY—KENYA FICATE THE ESTATE DUTY ACT
IN ACCORDANCE with section 33 of the about the interest of the section and the	ove Act, I HEREBY CERTIFY that the maximum of the aftermentioned Trust property amounts to
-).
Dated the	iay of 20
SCHEDULE OF T	Estate Duty Commissioner RUST PROPERTY
Date	Estate Duty Commissioner

[Subsidiary]

SCHEDULE—continued

FORM ED 4

ESTATE DUTY—KENYA APPLICATION FOR CERTIFICATE UNDER

	SECTION 50 OF THE ESTATE DUTY ACT
	File: ED/196
	olication should be completed in duplicate and submitted to the Estate Duty sioner, Crown Law Office, P.O. Box 30031, Nairobi.
(2) Where n	nore than one certificate is required, separate forms should be completed.
In the Estate of .	deceased,
who died at	on
	. 20
I/We	
state as follows:	
(a) I/we am/are [Estate of the a	the Attorney[s]/Advocates of] the Executor[s] of the Will/Administrator[s] of the above-named Deceased.
	hereinafter mentioned was accounted for in the Estate Duty Affidavit of the state dated
and submitted	on
I We have unde	ertaken to pay duty as assessed.
	Or
(d) Duty as asses	sed was paid on
	he property should agree with, though it need not be a full copy of, that contained ered to the Estate Duty Office.
	ly for a Certificate that the Estate Duty Commissioner is satisfied that full Estate will be) paid in respect of the after mentioned property and that it is discharged to Estate Duty.
	SCHEDULE OF PROPERTY
No.	Property and description

[Subsidiary]

	м		

CERTIFICATE								
UNDER	SECTION	150	OF	THE	EST/	ATE	DUTY	ACT

In the Estate of		deceased,
who died at	on	20
IN ACCORDANCE with section 50 of the abov Commissioner is satisfied that full Estate Duty in on the death of the said	respect of the above mention	ned property passing
the said property is DISCHARGED from further lia	bility to Estate Duty.	
Dated thed	lay of	20
	Estate Duty Con	
FORM ED 5		
ESTATE DUTY—KE UNDER SECTION 49 OF		г
In the Estate of		deceased,
who dled at	on	20
IN ACCORDANCE with section 49 of the above of the Act in regard to payment of duty have been in respect of the above Estate.	e Act, I HEREBY CERTIFY to Awill be compiled with or no e	that the requirements estate duty is payable
Dated the d	ay of	20
	Estate Duty Com	
	,	[See over
PARTIC	ULARS	
Gross estate	Sh	
Debts, etc.	Sh	
Net estate	Sh	
Duty paid	Sh	
Interest	Sh	
Total	Sh.	

ESTATE DUTY (VALUATION APPEALS TRIBUNAL) (PROCEDURE) RULES, 1964

[L.N. 383/1964.]

IN EXERCISE of the powers conferred by section 56(d) of the Estate Duty Act, the Minister for Finance hereby makes the following Rules—

- 1. These Rules may be cited as the Estate Duty (Valuation Appeals Tribunal) (Procedure) Rules, 1964.
- 2. In these Rules, unless the context otherwise required—
 - "appellant" means a person who, under section 28(1) of the Act has the right of appeal to the Valuation Appeals Tribunal and includes his advocate or agent;
 - "Chairman" means the Chairman of the Valuation Appeals Tribunal;
 - "Commissioner" means the Estate Duty Commissioner appointed under section 3 of the Act and includes the Deputy Estate Duty Commissioner;
 - "secretary" means the Secretary to the Tribunal appointed under rule 3 of these Rules
 - (1) The Minister shall appoint a public officer to be secretary to the Tribunal.
- (2) The secretary shall in matters relating to appeals comply with the general and special directions of the Chairman.
- (3) The secretary shall, by notice in the *Gazette*, notify his address for the presentation or service of documents for the purpose of these Rules and shall in like manner notify any change in such address.
- **4.** Every appeal to the Tribunal under the Act shall be preferred in the form of a memorandum of appeal and shall be presented to the secretary within one month after the date on which the appellant received notice of refusal by the Commissioner, or such further period as the Tribunal may allow.
- 5. The memorandum of appeal shall be signed by the appellant and shall set forth concisely the grounds on which the appeal is based.
- 6. The memorandum of appeal shall be accompanied by—
 - (a) a statement of the facts of the case;
 - (b) such submissions as the appellant may wish to make in support of his claim;
 - (c) copies of any documents on which it is intended to rely.
- **7.** Within seven days after the presentation of the memorandum of appeal to the secretary, a copy of the memorandum of appeal and the statement of facts of the appellant shall be served by the appellant upon the Commissioner and every other respondent.
- (1) On receipt by him of the memorandum of appeal, the secretary shall notify the Chairman of the receipt thereof.
- (2) The Chairman shall fix a time and date and place for the hearing of the appeal and the secretary shall cause a copy of the notice of hearing to be served on—
 - (i) each member of the Tribunal;

E15-45 [Issue 1]

[Subsidiary]

- (ii) the Commissioner and every other respondent;
- (iii) the appellant.
- (3) Unless the parties to the appeal otherwise agree, each party shall be entitled to not less than fifteen days notice of the time, date and place fixed for the hearing of the appeal.
 - (1) On the hearing of an appeal the following procedure shall be observed—
 - (a) the Commissioner and any other respondent shall be entitled to be present;
 - (b) the appellant shall state the grounds of his appeal and may support it by any relevant evidence:
 - Provided that, save with the consent of the Tribunal and upon such terms as the Tribunal may determine, the appelant may not at the hearing rely on any ground of appeal other than a ground stated in the memorandum of appeal and may not adduce any evidence other than evidence previously adduced to the Commissioner:
 - (c) at the conclusion of the statement and evidence on behalf of the appellant, the Commissioner and any other respondent shall be entitled to make such submissions, supported by such relevant evidence, as may be necessary to support his case;
 - (d) the appellant shall be entitled to reply but may not rely on any ground of appeal or on any evidence other than that adduced at the hearing;
 - (e) the Chairman or any member of the Tribunal shall be entitled at any stage of the hearing to ask such questions of the appellant or the Commissioner, or any other respondent, or any witness examined at the hearing, as he considers necessary to the determination of the appeal;
 - a witness called and examined by any party may be cross-examined by any other party to the appeal and, if so cross-examined, may be re-examined;
 - a witness called and examined by the Tribunal may be cross-examined by any party to the appeal;
 - (h) the Tribunal may adjourn the hearing of the appeal for the production of further evidence or for other good cause, as it considers necessary, on such terms as the Tribunal may determine;
 - before the Tribunal considers its decision the parties to the appeal shall withdraw, whereupon the Tribunal shall decide the issue;
 - minutes of the meeting shall be kept and the decision of the Tribunal recorded therein
 - (2) Parties to an appeal may appear in person or may be represented by an advocate.
- **10.** Save where the Tribunal in any particular case otherwise directs, or where any party to the appeal objects, copies of documents shall be admissible in evidence:

Provided that the Tribunal may at any time direct that the original shall be produced notwithstanding that a copy has already been admitted in evidence.

[Issue 1] E15-46

ESTATE DUTY (EXCHANGE OF INFORMATION) (TANZANIA) ORDER, 1965

[L.N. 55/1965.]

WHEREAS arrangements have been made with the Government of the United Republic of Tanzania whereby the Estate Duty Commissioner of Tanzania shall, if so required, give such information as may be available to him and relevant to the assessment of the duty payable in respect of the estate of a deceased person to the Estate Duty Commissioner of Kenya, provided that no information shall be given which could disclose any trade secret or trade process:

NOW THEREFORE in exercise of the powers conferred by section 52 of the Estate Duty Act, the Minister for Finance hereby makes the following Order—

- 1. This order may be cited as the Estate Duty (Exchange of Information) (Tanzania) Order, 1965
- 2. The Estate Duty Commissioner shall, if so required, give such information as may be available to him and relevant to the assessment of the duty payable in respect of the estate of a deceased person to the Estate Duty Commissioner of Tanzania:

Provided that no information shall be given which would disclose any trade secret or trade process.

E15-47 [Issue 1]

[Subsidiary]

ESTATE DUTY (FEES) RULES, 1966

[L.N. 187/1966.]

- 1. These Rules may be cited as the Estate Duty (Fees) Rules, 1966.
- **2.** The fees payable under section 53 of the Act for certified copies of estate duty affidavits, corrective affidavits or statements and assessments provided by the Commissioner shall be as follows—

		Fees
(1)	For photographic copies of documents	Cost according to agreement
(II)	For certifying office copies or photographic or printed matter	Sh. 10

E15-49 [Issue 1]

[Issue 1] E15-49

[Subsidiary]

ESTATE DUTY (FEES) RULES, 1993

[L.N. 34/1993.]

- 1. These Rules may be cited as the Estate Duty (Fees) Rules, 1993.
- 2. There shall be charged and paid to the Estate Duty Commissioner a fee of five hundred shillings for the issue of a certificate of compliance or a certificate of discharge under section 49 or 50 of the Act in respect of property which passes on the death of any person dying on or after the commencement of the Act but before 1st January, 1982.
- **3.** The fee chargeable under rule 2 shall not be payable by virtue of the Estate Duty (Abolition) Act, 1982 in respect of property which passes on the death of any person dying on or after 1st January, 1982.

E15-51 [Issue 1]

E15-51