CHAPTER 200

KENYA REGIMENT (TERRITORIAL FORCE) ACT

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CHAPTER 200

KENYA REGIMENT (TERRITORIAL FORCE) ACT

[Date of commencement: 1st June, 1937.]

An Act to provide for the establishment of a regiment to be known as the Kenya Regiment (Territorial Force)


PART I – PRELIMINARY

1. Short title and application

This Act may be cited as the Kenya Regiment (Territorial Force) Act, and shall apply to every military district.

2. Interpretation

In this Act except where the context otherwise requires—

“active service” means every officer and member shall be deemed to be on active service when he is attached to or forms part of a force engaged in operations against the enemy or in aiding the civil authority in the protection of life and property or in the prevention or suppression of internal disorder;

“cadets” means all boys serving an Cadet Units established under section 9 of this Act;

“Commander” means the commander of the Relative Service of Armed Forces;

“Commanding Officer” means the officer for the time being appointed to command a unit of regiment;

“Defence Council” means the Defence Council established by section 5 of the Armed Forces Act, 1968;

“member” means any warrant officer, non-commissioned officer or man enrolled in or belonging to the Regiment;

“military district” means a military district established under section 11 of this Act;

“Minister” means the Minister for the time being responsible for defence;

“officer” means any person appointed by the President to hold commissioned rank in the Regiment;

“Ordinance” includes all regulations made thereunder;

“peace training” means such training, other than training on active service, as may be prescribed;

“permanent staff” means all officers, warrant officers, non-commissioned officers, armourers, clerks and storekeepers or any other persons appointed under section 35 of this Act;

“prescribed” means prescribed by regulations;
“Regiment” means the Regiment established under section 3 of this Act, and, except in the case of section 6 of this Act includes the Reserve and the Special Reserve;

“regulations” means regulations made under this Act;

“Reserve” means the Reserve established under section 7 of this Act;

“Special Reserve” means the Special Reserve established under section 8 of this Act;

“the Act” means the Armed Forces Act (Cap. 199), and includes all regulations made thereunder;

“unit” means any portion of the Regiment declared by the Defence Council to be a unit for the purposes of this Act.

[Act No. 7 of 1951, s. 2, Act No. 8 of 1954, s. 2, L.N. 168/1964, Sch., Act No. 14 of 1971, Sch.]

PART II – CONSTITUTION OF REGIMENT

3. Establishment of Kenya Regiment (Territorial Force)

(1) The Governor may, by notice in the Gazette, establish a regiment for Kenya, which shall be known as the Kenya Regiment (Territorial Force), and may accept the services of any qualified persons to become officers or members of the Regiment.

(2) As and from the date of such notice, the Regiment shall be deemed to be lawfully established.

(3) The Regiment shall be under the command of the Commander, who shall be responsible to the Defence Council for the organization, discipline and efficiency of the Regiment.

(4) The officers of the Regiment shall be commissioned by the Minister.

(5) The Minister may, by notice in the Gazette, declare any portion of the Regiment to be a unit for the purposes of this Act.

(6) As from the date of such notice a unit shall be deemed to be lawfully constituted.

[L.N. 168/1964, Sch.]

4. Membership

(1) Every officer and every member shall be a citizen of Kenya, and every member shall be between the ages of eighteen and thirty-five years:

Provided that the Minister may extend the age limit—

(i) by regulation in the case of any rank of warrant officer, non-commissioned officer or private;

(ii) by writing under his hand in the case of any individual warrant officer, non-commissioned officer or private who has applied for such extension.
(2) Every person enrolled as a member shall be—
   (a) a volunteer; or
   (b) a person compulsorily enrolled under the Military;
(3) Every member, upon being enrolled, shall take the prescribed oath.
(4) Every member, upon being enrolled, shall sign the prescribed enrolment form.

[Act No. 8 of 1954, s. 3, Act No. 10 of 1961, s. 2, L.N. 168/1964, Sch.]

5. Liability of officers and members

Every officer and every member shall be liable to be called out for active service and to undergo such peace training as may be prescribed from time to time.

6. Period of service

(1) Subject to the provisions of this section, every member shall be liable to serve—
   (a) in the Regiment for a minimum period of four years, and thereafter;
   (b) in the Reserve for a period of four years; and if, on the expiration of such period, he has not attained the age of thirty years, for an additional period until he has attained that age.
(2) The Minister may, on the recommendation of the Commander, curtail to such an extent as he may think reasonable the period of service to be undergone under subsection (1) of this section, by any person who produces evidence of previous service with any of Her Majesty's Forces, regular or auxiliary, of such a nature as to satisfy the Minister that his service with the Regiment should be so curtailed.
(3) Deleted by L.N. 168/1964, Sch.
(4) Deleted by L.N. 168/1964, Sch.
(5) Deleted by L.N. 168/1964, Sch.

[Act No. 8 of 1954, s. 4, L.N. 168/1964, Sch.]

7. Reserve

The Defence Council may establish a Reserve to the Regiment, which shall be known as the Kenya Regiment (Territorial Force) Reserve, in such manner as may be prescribed, and such Reserve shall form part of the Regiment.


8. Special Reserve

(1) The Defence Council may establish a Special Reserve to the Regiment in such manner as may be prescribed, and those persons who offer their services and whose services are accepted shall be liable, when the whole or any part of the Regiment is called out for active service or ordered to hold itself in readiness for immediate calling out, to render service with such portion of any local force as they may decide.
(2) The Special Reserve shall be subject to such peace training as may be prescribed.

[Act No. 8 of 1954, s. 4, L.N. 168/1964, Sch.]
PART III – CADETS

9. Cadet Units
   (1) The Defence Council may establish Cadet Units, the description of, numbers in, enrolment in and organization of which shall be such as the Minister may from time to time prescribe.
   (2) Cadet Units shall not form part of the Regiment, but shall be affiliated to it and regarded as a training unit for the Regiment.
   (3) Cadet Units shall be composed of boys between the ages of fourteen and eighteen years.


10. Cadets’ liability for peace training
    All boys who, with the consent of their parents or guardians, have enrolled as members of a Cadet Unit shall be liable to undergo such annual course of peace training as may be prescribed.

PART IV – ADMINISTRATION

11. Military districts
    The Minister may, by notice in the Gazette, establish military districts throughout Kenya, with the number and designation of units of the Regiment to be allotted to and trained in any military district.


12. Calling out Regiment for active service
    (1) The Minister may, by proclamation in the Gazette, call out the whole or any part of the Regiment for active service, and when so called out they shall be held to that service until such time as the Defence Council may, by proclamation in the Gazette, declare that they are relieved from that service:

        Provided that the Defence Council may, by such proclamation, in lieu of calling out the Regiment or any part thereof for active service, order the Regiment or such part or parts thereof as he may deem necessary to hold itself in readiness for immediate calling out.

    (2) In the case of sudden and immediate danger in any province or district, when it is not possible to obtain the authority of the Defence Council without undue delay, the civil officer in charge of such province or district may, for the defence of the province or district or any part thereof or for the protection of life and property therein, by proclamation in the name of the Defence Council, call out the whole or any part of the Regiment resident in such province or district, but in such case such civil officer shall forthwith report to the Governor such calling out and any subsequent step taken by him.

   [Act No. 7 of 1951, s. 3, Act No. 8 of 1954, s. 6, L.N. 168/1964, Sch.]
13. **No right to discharge when on active service**

No officer or member while called out or employed on active service shall be entitled to obtain discharge therefrom during the continuance of such service.

14. **Power to disband or discharge**

The Defence Council may at any time discontinue the service of any unit of the Regiment or cause the same to be disbanded, or release from service any officer, or discharge any of the members, of such unit.


15. **Officers in executive command**

The executive military command and inspection of the Regiment and of the units thereof shall be vested in such officers as may be appointed by the Defence Council.


16. **Tests for appointment and promotion**

The Minister may prescribe such tests as he may think fit which candidates for appointments to commissions and for promotion shall pass.


17. **Cancellation of commission**

The Defence Council may cancel the commission of any officer at any time:

Provided that such commission shall not be cancelled unless the holder thereof has been notified in writing of any complaint or charge made and of the action proposed to be taken against him, and has been called upon to show cause in relation thereto, but no such notification shall be necessary in the case of an officer absent from duty without leave for a period of three months or more.


18. **Retirement of officers**

(1) The Commander may place officers on the retired list.

(2) The ages of compulsory retirement of officers of the Regiment shall be as prescribed.

(3) Officers on the retired list who have served for ten years in the Regiment as commissioned officers on the active list may, with the approval of the Defence Council, retain their rank and wear the prescribed uniform:

Provided that, in exceptional circumstances, the Governor may, with the approval of the Military council, grant such privileges to officers with less than ten years' service in the Regiment as commissioned officers on the active list.


19. **Resignation of commission**

An officer, except when on active service, or in anticipation of being called out on such service, may, by writing under his hand, tender the resignation of his
commission, but shall not, unless otherwise ordered by the Commander, be relieved of the duties of his appointment until the acceptance of his resignation is notified in the Gazette.

[L.N. 168/1964, Sch.]

20. Uniforms, arms and accoutrements

(1) A uniform, with distinctive marks or badges, shall be prescribed for every unit of the Regiment and issued to members thereof.

(2) The allowance payable to such members for the maintenance of their uniforms shall be such as may be prescribed.

(3) Arms, ammunition and equipment shall ordinarily be kept in armouries, under guard, but may under prescribed conditions be issued to officers and members, and each officer or member to whom a rifle or other firearm has been issued shall be bound to keep it in his personal possession, and shall be responsible for its safe keeping and maintenance in good order and condition, and shall produce it for inspection whenever called upon to do so.

(4) When called out for active service, or when undergoing peace training, officers and members shall bring with them their equipment and any ammunition which may have been issued to them.

(5) Any officer or member of the Regiment to whom any rifle or other firearm, or any ammunition, grenade or explosive, has been issued who sells or otherwise disposes of, or makes away with, the same without lawful authority shall be guilty of an offence and, on conviction by a subordinate court of the first class, be liable to imprisonment for a term not exceeding five years.

(6) Any officer or member of the Regiment to whom any rifle or other firearm, or any ammunition, grenade or explosive, has been issued who negligently loses the same or fails to produce it when called upon to do so, or wilfully and without lawful authority expends such ammunition, shall be guilty of an offence and, on conviction by a subordinate court of the first or second class, be liable for a first offence to a fine not exceeding one thousand shillings, and for a second or subsequent offence to imprisonment for a term not exceeding one month or to a fine not exceeding two thousand shillings, or to both such imprisonment and such fine.

(7) A subordinate court of the first class shall, notwithstanding anything contained in Part II of the Criminal Procedure Code, (Cap. 75) have power to impose any sentence which may be imposed under subsection (5) of this section, and may in addition to the penalty provided under subsection (5) or subsection (6) of this section order the offender to make good any loss or deficiency resulting from his offence.

[Act No. 42 of 1949, s. 4, Act No. 7 of 1951, s. 4.]

21. Pay and allowances

Officers and members of the Regiment shall be entitled, in respect of any period on which they are called out for active service, to pay for such days and at such rates as may be prescribed, and shall also be entitled to such monetary or other allowances as may be prescribed.

[Act No. 8 of 1954, s. 7.]
22. Duration of peace training

(1) The service of each officer and member shall be calculated from the date of his appointment or enrolment, as the case may be.

(2) Every officer and member shall during each prescribed training year undergo such course of annual peace training, instruction and other such exercises as may be prescribed.

(3) The time occupied in proceeding to or returning from a camp or place of assembly or instruction shall not be taken into account as part of any period of peace training, instruction or service prescribed under this Act.

(4) Any member who in any year without reasonable cause or excuse or without such leave or permission as may be prescribed evades or fails to perform the full course of training allotted to him for that year shall be guilty of an offence.


PART V – DISCIPLINE

24. Application of the Act as to discipline

The provisions of the Act shall, as to the provisions therein contained respecting discipline and the procedure and evidence at courts martial, apply to officers and the permanent staff (if not otherwise subject thereto) at all times and to members when they are on active service, when they are called out for active service, during peace training, when they are engaged in any military exercise of drill or musketry, when they are carrying out any escort duty or guard of honour and when they are in uniform at any time or place, subject to the following modifications—

(a) the words “the Regiment” shall read therein for the words “regular forces”, the words “officer or member of the Regiment” for the words “officer or soldier” and the word “Commander” for the words “His Majesty” and “Secretary of State”; and

(b) no sentence of a court martial upon the trial of an officer or a member of the Regiment shall be carried into execution unless confirmed by the Commander or such officer as he may appoint on his behalf.

[Act No. 42 of 1949, s. 5, Act No. 7 of 1951, s. 5, Act No. 8 of 1954, s. 8, L.N. 168/1964, Sch.]

25. Officers and members not punishable under the Act

Notwithstanding the provisions of section 24 of this Act, no officer or member of the Regiment shall be liable to be punished for any offence under this Act.

[Act No. 7 of 1951, s. 6, Act No. 8 of 1954, s. 9.]

26. Reservation of right to prosecute otherwise than under the Act

Nothing in this Act contained shall prevent any offender from being prosecuted otherwise than under this Act, in all cases in which he would by law, without this Act, be liable to such prosecution, but no person convicted or acquitted of any offence under this Act shall be liable to be again tried for the same offence.
27. Aiding or inducing dereliction of duty

Any person who—

(a) agrees with, or induces, or attempts to induce, any officer or member to neglect or to act in conflict with his military duty; or

(b) is a party to, or aids or abets, or incites to the commission of, any act whereby any lawful order given to any officer or member, or any law or regulation with which it is the duty of any officer or member to comply, may be evaded or infringed; or

(c) supplies, or is a party to supplying, any officer or member with intoxicating liquor when that officer or member is on military duty and prohibited under regulations or instructions from receiving or taking intoxicating liquor,

shall be guilty of an offence.

28. Personation

Any officer or member who, with the intent to obtain conveyance at special rates or to evade payment of any toll, fraudulently personates or represents himself to be an officer or member of the Regiment travelling on service of that force shall be guilty of an offence.

29. Wrongful disposal of property

(1) Any officer or member who, without proper authority and permission, gives, sells, pledges, lends or otherwise disposes of any moneys, animals, ammunition, accoutrements, clothing, supplies or any other article entrusted to or held by him for the service of the Regiment shall be guilty of an offence and, in addition to any penalty for such an offence which may be imposed under this Act, may be ordered by the court to make good the loss or deficiency caused by such gift, sale, pledge, loan or other disposition.

(2) Every such gift, sale, pledge, loan or disposition shall be null and void, except as against a bona fide purchaser for value without notice.

30. Purchasing regimental necessaries, etc.

(1) Any person who—

(a) buys, exchanges, takes in pawn, detains or receives from any person, on any pretence whatsoever; or

(b) solicits or entices any person to sell, exchange, pawn or give away; or

(c) assists or acts for any person in selling, exchanging, pawning or making away with, continuation any of the following property, that is to say, any animals, moneys, arms, ammunition, equipment, instruments, regimental necessaries or clothing issued for the use of officers or members, or any decoration of any officer or member, or any furniture, bedding, blankets, sheets, utensils or stores in regimental charge, or any provisions or forage issued for the use of an officer or member, or his horse, or of any horse employed in Armed Forces shall, unless he proves—

(i) that he acted in ignorance of the same being such property as aforesaid; or
(ii) that the same was sold by order or with the consent of some competent military authority; or
(iii) that the same was the personal property of an officer who had retired or of a member who had been discharged, or of the legal personal representatives of an officer or member who had died, be guilty of an offence, which shall be cognizable to the police, and be liable to a fine not exceeding one thousand shillings together with treble the value of any property of which such offender has become possessed by means of his offence or to imprisonment for a term not exceeding six months, or to both such fine and such imprisonment.

(2) Where any such property as is mentioned in subsection (1) of this section is found in the possession or keeping of any person, such person may be taken or summoned before a subordinate court of the first class, and, if such court has reasonable grounds to believe that the property so found was stolen or was bought, exchanged, taken in pawn, obtained or received in contravention of this section, then, if such person does not satisfy the court that he came by the property lawfully and without any contravention of this Act, he shall be liable to the same penalties as are prescribed in subsection (1) of this section.

(3) For the purposes of this section, property shall be deemed to be in the possession or keeping of a person if he knowingly has it in the actual possession or keeping of any other person, or in any house, building, lodging, apartment, field or place, open or enclosed, whether occupied by himself or not, and whether the same is so had for his own use or benefit, or for the use or benefit of another.

31. Negligent loss of property

Any officer who, after due inquiry, appears to the Minister, or to such military officer as the Minister may appoint for the purposes of this section, to have by his wrongful act or negligence occasioned the loss, damage or destruction of any public or service property may be required by the Minister, or such military officer as aforesaid, to pay the whole or any part of the sum required to make good such loss, damage or destruction, and any such sum may be deducted from the pay of any such officer.

32. Penalty for offences and contravention of Act

Any person who commits an offence under this Act or who wilfully contravenes any of the provisions of this Act or the Regulations shall, where no other penalty is specifically provided, be liable, on conviction by a subordinate court of the first class, to a fine not exceeding two hundred shillings or to imprisonment for a term not exceeding one month, or to both such fine and such imprisonment.

33. Limitation of action

Every civil action against, and every criminal prosecution of, any person in respect of anything done in pursuance or in contravention of this Act shall be commenced within six months after the cause of the proceedings has arisen, and notice in writing of any civil action and the cause thereof shall be given to the defendant one month at least before the commencement thereof.
34. Disclosure of information

(1) Any officer or member, or any person employed in the public service, who discloses any information or any other secret or confidential information relating to the defence of Kenya which comes within his cognizance shall, unless acting under the due authority and in the execution of his duty (the burden of proof whereof shall be upon him), be guilty of an offence.

(2) The provisions of this section shall be in addition to and not in derogation of the provisions of the Official Secrets Act (Cap. 187).

PART VI – MISCELLANEOUS

Council

35. Power to constitute permanent staff

(1) The Defence Council may from time to time constitute for the Regiment a permanent staff, consisting of such officers, warrant officers, non-commissioned officers and men as he may deem necessary.

(2) The Defence Council may employ orderlies, cooks, sweepers, drivers and such other civilian staff as he may deem necessary, upon such terms and conditions as may be prescribed.

[Act No. 42 of 1949, s. 6, L.N. 168/1964, Sch., Act No. 14 of 1971, Sch.]

36. Defence Council may award gratuity or pension in certain events

(1) If any officer or member is temporarily or permanently disabled by reason of any wound or injury received or sickness contracted by him during peace training or when on active service, the Defence Council may award such officer or member such compensation, gratuity or yearly pension as to him may seem fit.

(2) The Governor may grant to the widow or family of any such officer or member who may be killed in action or on active service a pension or allowance of such amount as to him may seem fit.

(3) No pension or gratuity payable under this Act shall be assignable or transferable, nor shall the same be attached or, levied upon for or in respect of any debt due from, or any claim against, the recipient of such pension or gratuity, or his wife.

[Act No. 42 of 1949, s. 7, L.N. 168/1964, Sch., Act No. 14 of 1971, Sch.]

37. Regulations

(1) The Defence Council may, make regulations for all or any of the following purposes connected with the Regiment—

(a) the numerical establishment of units of the Regiment and cadets, and various grades, ranks and appointments therein;

(b) the appointment, promotion, transfer, leave, resignation and release from service of officers;

(c) the disbandment of any units;

(d) the promotion, reduction, discharge and dismissal of warrant officers;
(e) the establishment, control and management of the Reserve and Special Reserve;
(f) the establishment, control and management of Cadet Units; and
(g) the form of oath to be sworn by members on joining the Regiment.

(2) The Minister may, after consultation with the Commander, make regulations for all or any of the following purposes connected with the Regiment—
(a) the enrolment, posting, leave, transfer, promotion, reduction, discharge and dismissal of non-commissioned officers and men;
(b) the enrolment, posting, leave and transfer of warrant officers;
(c) the terms and conditions of service of the civilian staff;
(d) the discipline of the Regiment;
(e) the convening of Courts of Inquiry and the attendance of witnesses;
(f) the exemption of officers and members from carrying out the full course of peace training for any one training year;
(g) the issue and care of arms, accoutrements, ammunition, supplies, animals and transport, clothing and equipment for the Regiment and for cadets;
(h) the conveyance by air, road, rail or water of officers and members and their transport and equipment when travelling on duty;
(i) the general government, control and management of the Regiment;
(j) the drill, peace training instruction, camps and medical treatment thereat;
(k) the requisitioning of goods, provisions, supplies and accommodation for officers and members when called out under section 12 of this Act;
(l) the allowance paid to officers and members for maintenance of uniforms;
(m) the fixing of age limits for officers and the extension of age limit for members; and
(n) all matters which are by this Act required or permitted to be, or which are necessary or convenient to be, prescribed, or for assuring the discipline and good government of the Regiment, or for carrying out and giving effect to the provisions of this Act.

[Act No. 8 of 1954, s. 11, L.N. 168/1964, Sch., Act No. 14 of 1971, Sch.]

38. Deleted by L.N. 168/1964, Sch.
CHAPTER 200

KENYA REGIMENT (TERRITORIAL FORCE) ACT

SUBSIDIARY LEGISLATION

List of Subsidiary Legislation

Page

1. Kenya Regiment (Combined Cadet Force) RegulationsK22 – 19
2. Kenya Regiment (Territorial Force) RegulationsK22 – 23
KENYA REGIMENT (COMBINED CADET FORCE) REGULATIONS

[Rev. 2012]

1. These Regulations may be cited as the Kenya Regiment (Combined Cadet Force) Regulations.

2. In these Regulations—

   "commanding officer" means the officer commanding a contingent;
   "company commander" means the officer commanding a company in a contingent organized with one or more companies;
   "contingent" means a detachment of a Cadet Unit established under section 9 of the Act;
   "Force" means the Combined Cadet Force established under paragraph (1) of regulation 3 of these Regulations;
   "General Officer Commanding" means the General Officer Commanding, East Africa Command;
   "Headmaster" means the Headmaster of a school in whose contingent any officer or cadet is serving or is intended to serve;
   "reckonable cumulative commissioned service" means all commissioned service, including service with a cadet unit, which has been certified as efficient service.

   (1) There is hereby established a cadet unit, which shall be known as the Combined Cadet Force.
   (2) The Force shall consist of contingents from the schools specified in the First Schedule to these Regulations.
   (3) A contingent shall consist of, and shall be organized in, such units or sub-units as may be prescribed.

   (1) Enrolment of boys in the Force shall be voluntary, and shall be subject to the consent of their parents or guardians.
   (2) Any cadet may—
       (a) at any time be discharged from the Force on the recommendation of the Headmaster;
       (b) with the consent of the Headmaster, and upon such terms as the Headmaster shall in any case specify, resign from the Force.

   (1) The Force shall be under the control and direction of the General Officer Commanding, who shall in particular provide for—
       (a) the organization of contingents;
       (b) training, including an annual training camp, which shall be to the standard of and in accordance with the syllabus of Certificate "A", Part I;
       (c) a general inspection once in every year;
       (d) advising on requirements of equipment, arms and ammunition.
(2) Every commanding officer shall be responsible to the General Officer Commanding for the training, discipline and efficiency of his contingent.

(1) The officer establishment for contingents shall be as set out in the Second Schedule to these Regulations.

(a) Promotion for commanding officers may take place—
   (i) from the rank of captain to the rank of major, after thirteen years’ reckonable cumulative commissioned service, subject to the completion of five years’ service with a cadet unit;
   (ii) from the rank of major to the temporary rank of lieutenant-colonel, after twenty years’ reckonable cumulative commissioned service, subject to ten years’ service with a cadet unit.

(b) At the conclusion of his tenure of command a temporary lieutenant-colonel shall be relegated to the Reserve of the Regiment in the permanent rank of major, but with the honorary rank of lieutenant-colonel.

(3) Promotion for other officers may take place on the recommendation of the Headmaster—
   (a) from the rank of second-lieutenant to the rank of lieutenant, after two years’ service in a cadet unit;
   (b) from the rank of lieutenant to the rank of captain, to complete the prescribed establishment for officers for the contingent in which the officer is serving.

(1) Commissions to the Force shall be granted by the Governor on the nomination of the Headmaster.

(2) Every commission shall—
   (a) be published in the Gazette; and
   (b) be supernumerary to the establishment of the Regiment.

(3) Commissions of officers other than those of the rank of temporary lieutenant-colonel may be—
   (a) resigned with the consent of the Headmaster and upon such notice and upon such terms as the Headmaster may in any such case require; or
   (b) cancelled on the recommendation of the Headmaster.


9. A commanding officer may, with the prior approval of the General Officer Commanding and of the Headmaster, appoint any suitably qualified cadet to be a cadet under officer, but such cadet shall not be commissioned as an officer nor, otherwise than in the Force, be recognized as an officer.

(1) The sealed pattern of the uniform of the Force shall be—
   (a) for officers, regulation service dress of the equivalent rank of the officers of the Regiment;
   (b) for cadet under officers, as for officers, save that the badge of rank shall consist of one strip of blue cloth three-eighths of an inch wide, which shall be worn horizontally on each shoulder strap of the service dress or jacket;
   (c) for cadets—
      Jacket, K.D., with four patch pockets, shoulder straps and long sleeves;
      trousers, K.D.;
anklets — web;  
badges — rank — embroidered;  
badges — Certificate ÆœA;  
titles — shoulder;  
lanyards — whistle, blue (N.C.O.);  
flashes — hat (if worn);  
badges — first class shot;  
beret — blue;  
boots — ankle, black;  
overalls — denim.

(2) The badges of the Regiment shall be worn by all ranks.

11. Uniform shall be worn on such occasions as commanding officers, subject to any direction of the General Officer Commanding, prescribe.

12. Cadets to whom any item of uniform (as prescribed by subparagraph (c) of paragraph (1) of regulation 10 of these Regulations) or equipment, arms or ammunition has been issued shall use the same only for training or for such other purposes as may be prescribed, and shall keep the same in good condition and shall, when called upon to do so, produce the same for inspection or for such other purposes as may be prescribed.

FIRST SCHEDULE  
[Rule 3(2).]

The Prince of Wales School, Nairobi.
The Duke of York School, Nairobi.
St. Mary's School, Nairobi.
<table>
<thead>
<tr>
<th>O/C Unit</th>
<th>Officers</th>
<th>NCOs</th>
<th>Number of Men</th>
<th>Total Strength</th>
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Note: The table above includes the following:
1. O/C Unit: Officers Commanding Unit
2. Officers: Officers of the unit
3. NCOs: Non-Commissioned Officers
4. Number of Men: Total number of men in the unit
5. Total Strength: Total strength of the unit
KENYA REGIMENT (TERRITORIAL FORCE) REGULATIONS

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KENYA REGIMENT (TERRITORIAL FORCE) REGULATIONS

PART I – PRELIMINARY

1. Citation
These Regulations may be cited as the Kenya Regiment (Territorial Force) Regulations.

2. Interpretation
In these Regulations, except where the context otherwise requires—

“company” includes a squadron and battery;
“embodied” means called out for active service;
“General Officer Commanding” means the General Officer Commanding, East Africa Command;
“Officer in charge of Records” means the Assistant Adjutant General, Headquarters Second Echelon, and Officer in charge of Military Records, East Africa Command;
“posting” means the movement of personnel from unit to unit within the Regiment;
“recruit” means any person applying to be a member of the Regiment;
“sub-unit” means any formation equivalent to or smaller than a company;
“transfer” means the movement of personnel from a unit of the Regiment to any other regiment or corps.

“volunteer” means—
(a) an officer or other rank who is serving voluntarily in the Regiment and has no obligation under the Compulsory Military Training Ordinance, 1951;
(b) an officer or other rank who, although he has an obligation under the Compulsory Military Training Ordinance, 1951, has changed his status to that of a volunteer, and has undertaken voluntarily to attend training parades and camps in excess of those required of him under that Ordinance.

PART II – COMPOSITION OF THE REGIMENT AND DUTIES OF COMMANDING OFFICERS

3. Distribution
The allocation of headquarters and the distribution of units may be fixed or varied by the Governor.

4. General responsibility of commanding officer
(1) The commanding officer of a unit shall be responsible to the General Officer Commanding for the maintenance of discipline, efficiency and system in the unit under his command.
(2) It shall be the duty of a commanding officer, by advice and timely intervention, to endeavour to promote a good understanding and to prevent disputes within the unit under his command, and to discountenance any disposition of his officers and members to gambling or extravagance.
5. Health and sanitary arrangements

(1) A commanding officer shall pay particular attention to the preservation of the health of the members of his unit during peace training and when embodied, and shall, together with his subordinate officers, be responsible for the efficient supervision of the health of such members and for the maintenance of suitable and adequate sanitary arrangements during camp and when embodied.

(2) A commanding officer shall, in exercising his duties under this regulation, act on the advice of a medical officer, who shall advise him on matters relating to health and sanitation, unless he has some adequate reason for neglecting to comply with such advice.

6. General duties

A commanding officer shall supervise and control all duties performed by those under his command, and shall be held accountable for arms, equipment and stores of whatever description taken on charge by him.

7. Arms, supplies and funds

A commanding officer shall be responsible for—

(a) the conditions of the arms in his charge, and for seeing that inspections are carried out regularly;

(b) the correct receipt and issue of all supplies, and for ensuring that all daily issues during peace training are inspected and weighed in the presence of an officer; and

(c) the proper application of all unit funds, other than public funds, and the appointment, supervision and control of any committee formed for their management.

8. Accounts and audit boards

(1) As soon as the quarterly accounts of the funds referred to in paragraph (c) of regulation 7 of these Regulations are ready, the commanding officer shall assemble an audit board consisting of two officers; such board may include officers on the Reserve.

(2) The board shall examine all vouchers and, if satisfied that liabilities are not omitted from the balance sheet, that assets are not over-estimated, that cash credits are actually available and that the accounts have been maintained in a proper manner, shall certify accordingly.

(3) Such certificate, together with a copy of the proceedings, shall be submitted to the commanding officer, who shall forward such certificate and proceedings to the General Officer Commanding.

9. Instruction of officers

A commanding officer shall be responsible for the systematic and efficient instruction of officers under his command in their professional duties in connection with the Regiment and for their due preparation for examinations for promotion.

10. Powers of officers in temporary command

(1) An officer in temporary command of a unit shall not issue any standing orders or alter those which are at the time in force, or authorise the application of regimental funds to any purpose other than the ordinary current expenditure, without the approval of the General Officer Commanding.
(2) An officer, whilst absent from and not exercising his command, shall not issue regimental or other orders relating to such command.

11. Second in command

The second in command of a unit shall make himself thoroughly acquainted with the professional abilities of all officers placed under his supervision, and a company commander shall acquire similar knowledge with regard to the officers placed under him.

12. Duties of company commander in respect of arms, equipment and stores

(1) Every company commander, even if the appointment is held temporarily, shall be held accountable to his commanding officer for all arms, equipment, ammunition, clothing and public stores held on charge by him; he shall pay attention to the cleanliness of clothing, arms, accoutrements and quarters, shall take charge of all money received on account of his company and shall be responsible for the safe custody of such money and for the expenditure thereof in conformity with regulations and with due regard to the interests of his men; public money shall not be placed in charge of a warrant officer or non-commissioned officer.

(2) When an officer is ordered to take over command of a company or sub-unit having stores on its charge, he shall check all the arms, equipment, ammunition, clothing, public stores and money appertaining thereto, and shall sign a certificate that he has done so.

(3) Such certificate shall be forwarded by such officer to his commanding officer, and on receipt thereof the commanding officer shall insert in regimental orders a notice to the effect that such officer has taken over such company or sub-unit.

PART III – MEDICAL

13. Medical officer to attend camp

(1) A commanding officer shall ensure that the medical officer of the unit attends camp, and shall notify in unit orders that such medical officer is in charge of the sanitary arrangements and the health of officers and members attending that camp.

(2) Should the medical officer of the unit not be able to attend camp, the commanding officer of such unit shall report the fact to the General Officer Commanding, with the name of a suggested substitute.

14. Health arrangements

The medical officer shall ensure that adequate medical facilities are provided and that means exist for transferring dangerous cases to hospital.

15. Medical inspection in camp

(1) Every officer and member assembling in annual camp shall be in possession of a medical certificate to the effect that he is free from infectious diseases and is fit to undergo training; this certificate shall be obtained from an R.A.M.C. doctor where such facilities may exist and elsewhere from medical officers of the Government.

(2) The medical officer shall, on the first day of camp, cause to be inserted in unit orders the time and place where he will hold a daily medical inspection.

16. Courts of inquiry on injury

(1) In the event of an officer or member sustaining an injury during camp, the commanding officer shall arrange for an injury report on Army Form B.117 to be completed.
(2) If the medical officer states that the injury is likely to be of a serious nature, the commanding officer shall convene a Court of Inquiry to investigate the circumstances under which the injury was sustained.

(3) Army Form B.117, and where applicable the Court of Inquiry proceedings, shall be completed and disposed of in accordance with the detailed instructions laid down by the Officer in charge of Records.

(4) Should no medical officer be present, the senior officer present shall, if necessary, summon medical aid, and shall immediately write out a report of the case and forward it to his commanding officer, who may, if he thinks fit, order a Court of Inquiry to be held.

PART IV – OFFICERS: COMMISSION, PROMOTION, RESIGNATION, RETIREMENT, ETC.

17. Qualifications of candidates as to age and physical fitness

(1) No person who is under the age of 18 years and six months or over the age of 41 years if a major or captain or 36 years if a subaltern, and no person whose standard of physical fitness is lower than that required for a combatant Regular commission in the infantry, shall be commissioned as an officer.

(2) Notwithstanding anything contained in paragraph (1) of this regulation, a person who is over the age of 41 years if a major or captain or 36 years if a subaltern or whose standard of physical fitness is lower than prescribed may in exceptional circumstances, if he is considered likely to prove fit for special duties, or if it is considered desirable for special reasons, be recommended for special consideration by the Governor.

18. Candidates with special qualifications

(1) An application for a commission shall be accompanied by a statement giving previous service (if any) and other special qualifications.

(2) A candidate who has previously served in any other forces of the Crown shall be required to produce a certificate from the officer in charge of Records in K.R. Form 4 in the Third Schedule to these Regulations.

19. Suitability of candidates

A commission shall not be granted unless in the opinion of the Governor the candidate applying therefor is in all respects a suitable person to hold a commission in the Regiment.

20. Form of application

(1) Every application for a commission shall be made in K.R. Form 1 in the Third Schedule to these Regulations, and shall be accompanied by a copy of the candidate’s birth certificate and signed testimonials from two responsible persons who have personal knowledge of the candidate.

(2) For the purposes of this regulation, the following persons shall be deemed to be responsible persons, namely, a Provincial Commissioner, District Commissioner, Resident Magistrate, Minister of Religion, Bank Manager, Officer of Her Majesty’s Forces of or above the rank of Lieutenant-Colonel (serving or retired), superior police officer, headmaster of a secondary school and any other person of whom the Selection Board established under regulation 21 of these Regulations may, in any particular case, approve.

21. Selection Board procedure for appointing officers

(1) Every candidate for a commission in the Regiment shall be interviewed by a Selection Board, constituted as shown in paragraph (2) of this regulation; such candidate
shall secure the unanimous approval of the Selection Board for the forwarding of his name to the General Officer Commanding as being in all respects a suitable person to hold a commission in the Regiment.

(2) The Selection Board referred to in paragraph (1) of this regulation shall consist of the following—

(a) as chairman, the Chief of Staff, H.Q. East Africa Command;
(b) as members—
   (i) the Colonel of the Regiment;
   (ii) the Permanent Secretary of the Ministry for the time being responsible for defence, or his representative;
(c) as secretary to the Board, a representative of “A” Branch, G.H.Q. (E.A).

22. General Officer Commanding’s recommendation

The General Officer Commanding shall satisfy himself as to the suitability of the candidate, and shall forward the application to the Governor with his recommendation thereon.

23. Commissions of officers of Reserve or Territorial Army and Army Emergency Reserve of Officers

Members of the Regular Army Reserve of Officers and Army Officers’ Emergency Reserve may join the Regiment subject to the following conditions—

(a) members of the Regular Army Reserve of Officers may only hold commissioned rank, though this rank may be lower than that in which they are Gazetted in the Regular Army Reserve of Officers;
(b) members of the Army Officers’ Emergency Reserve may join as officers or members;
(c) members of both categories of Reserve remain liable to recall, upon which they rejoin with their substantive rank on the Reserve.

24. Appointment of commanding officer

The commanding officer of a unit shall be appointed for a period of three years; but the Governor may in exceptional circumstances grant extensions for terms not exceeding one year, but no commanding officer shall be permitted to retain his command for more than five years, or after he attains the age of 50 years.

25. Commissions of medical and dental officers and chaplains

(1) A candidate for a commission as a medical officer or dental officer must be registered under the Medical Practitioners and Dentists Act (Cap. 253).

(2) Clergymen of denominations to be determined by the General Officer Commanding may be commissioned into the Regiment to fill vacancies existing in the establishment.

(3) Every application under this regulation shall be made through the Selection Board referred to in regulation 21 for submission with the General Officer Commanding’s recommendation to the Governor.

26. Rank of medical officer and chaplain

(1) A medical officer shall be granted the rank of captain on appointment to a commission in the Regiment.
(2) A chaplain shall be granted the rank of chaplain fourth class on appointment to a commission in the Regiment.

27. **Precedence of officers serving with regular officers**

Officers of the Regiment when serving with officers of the Regular Forces shall take precedence as the junior of their rank.

28. **Precedence of officers in Regiment**

(1) The precedence of officers of the same rank appointed to that rank on the same date but to different units of the Regiment shall be determined by the date of their appointment to their next lower rank.

(2) The precedence of officers in the same unit of the same rank shall be determined by the order in which their names appeared in the Gazette.

29. **Promotion of officers**

(1) The promotion of officers shall be determined by the Governor on the recommendation of the General Officer Commanding, and shall, save in the case of promotion to the rank of lieutenant, be governed by establishment.

(2) Regard shall be had to regimental seniority, the report of the commanding officer and the recommendation of the General Officer Commanding; the Governor may, on the recommendation of the General Officer Commanding, if he thinks fit, in the interests of particular units, or having taken into consideration such report and recommendation, promote officers who are not next in seniority, or who have not served in the lower ranks.

(3) (a) A second lieutenant may be promoted to the rank of lieutenant, provided that he is qualified and recommended by his commanding officer for such promotion.

(b) A second lieutenant shall be eligible to be granted the substantive rank of lieutenant on attaining the age of 23, provided he has completed 2 years service.

(c) If he completes 2 years service before the age of 23, he may be granted the temporary rank of lieutenant, in which he shall be substantiated on reaching that age.

(d) Such service must be performed on the active list of the Regiment, or be fullpay service as laid down in Article 110 of the Pay Warrant, 1940.

30. **Temporary promotion**

Notwithstanding the provisions of regulation 29 of these Regulations, the Governor may, on the recommendation of the General Officer Commanding, promote any officer temporarily to a higher rank.

31. **Report on appointment by which officer superseded**

(1) When recommending an appointment or promotion, other than a temporary appointment or promotion, by which any officer will be superseded, the commanding officer shall submit a report to the General Officer Commanding setting out the facts upon which he bases his recommendation.

(2) The General Officer Commanding shall forward such report to the Governor together with his recommendations endorsed thereon.

(3) Such report shall be shown to the officer to be superseded, who shall initial it.

32. **Test for promotion**

The test which is referred to in section 16 of the Ordinance, and which must be passed before an officer is promoted, shall be of such a nature as to satisfy the General Officer Commanding that the officer is in every way fit to be promoted.
33. Notification in Gazette

(1) Every promotion, transfer, secondment, restoration to establishment, removal, retirement and the acceptance of an officer’s resignation shall be notified in the Gazette.

(2) First appointments, retirements, resignations and removals shall take effect from the date stated in the Gazette.

34. Seconding for special duty

An officer may, if he so desires and subject to the approval of the Governor, be seconded for a period not exceeding two years for special duty.

35. Seconding for leave

An officer granted leave for the purpose of going abroad for a period of one year or more may be seconded by the General Officer Commanding on the recommendation of his commanding officer for a period not exceeding the duration of leave granted to him.

36. Resignation

(1) An application from an officer to resign his commission shall be forwarded by his commanding officer to the General Officer Commanding for transmission to the Governor.

(2) When forwarding the application the commanding officer shall state if—

(a) all regimental claims have been paid;

(b) he is aware of any outstanding public claim on account of outfit allowance or other service;

(c) there is any objection to the resignation being sanctioned; and

(d) there is any special reason why such officer should not serve in the Reserve.

(3) A certificate as regards paragraph (b) above shall be obtained from the Command Paymaster, who shall be responsible for ascertaining whether there is any claim against the officer.

(4) An officer who wishes to resign his commission on account of ill health may apply to be examined by a medical board.

(5) When an officer is medically examined the result will be forwarded to the General Officer Commanding with the application to resign.

37. Confidential reports

(1) A commanding officer shall submit in duplicate to the General Officer Commanding an annual report on Army Forms B.2077 and B.2078, appropriate to the rank of all officers under his command.

(2) The General Officer Commanding shall forward one copy of the completed report to the Governor and shall file one in his office.

(3) Such reports shall be strictly confidential as between officers reporting and officers reported upon, and shall in no case be made public.

(4) Such reports shall be shown to the officer concerned, who shall initial them.

38. Adverse reports

Should it become necessary for a commanding officer at any time to report adversely on an officer in regard to his fitness for his present position, or for promotion to a higher rank, or in respect of any fault which affects his character as an officer and a gentleman, the same procedure as is set out in the last preceding regulation shall be followed. Army Form B.2079 being used in lieu of Army forms B.2077 and B.2078.
39. Observations on adverse reports

An officer adversely reported upon, either in the annual or on any special confidential report, shall be permitted to make any observations he desires before the report is forwarded to the General Officer Commanding or to the Governor, as the case may be.

40. Ages of compulsory retirement

The retirement of officers (except as stated below) shall be compulsory on their attaining the following ages—

- Lieutenant Colonel: 30
- Major: 45
- Captain: 40
- Subaltern: 30

Provided that, in exceptional circumstances, extensions not exceeding two years at a time may be granted by the Governor on the commendation of the General Officer Commanding.

41. Personal records

1. (a) Each officer on appointment to a commission shall complete Army Form B.199A in duplicate, affixing his signature to both copies of the form, as a certificate that the personal particulars inserted thereon are correct.

(b) The original copy shall be forwarded to the Officer in charge of Records for retention, where it shall be kept up to date from the Unit Part II Orders (Officers).

(c) The duplicate copy shall be retained and kept up to date in a similar manner by the commanding officer.

(d) No confidential entries shall be made on Army Form B.199A.

2. (a) Each officer on appointment to a commission shall be required to sign an Official Secrets Acts declaration in K.R. Form 3 in the Third Schedule to these Regulations.

(b) After completion, this form shall be forwarded to the Officer in charge of Records for retention.

3. (a) Each officer of the Regiment, on resignation or retirement, shall be required to sign an Official Secrets Acts declaration in K.R. Form 6 in the Third Schedule to these Regulations.

(b) After completion, this form shall be forwarded to the Officer in charge of Records for retention.

4. When an officer is posted from one unit to another, the duplicate copy of Army Form B.199A, corrected to date, shall be passed by his commanding officer to the officer commanding his new unit.

42. Change of address

Every officer of the Regiment or Reserve shall notify without delay any change of address to his commanding officer.

43. Honorary Colonel

The Governor may appoint an Honorary Colonel to the Regiment for such time as he may think fit, and such Honorary Colonel shall be entitled to wear the regimental uniform with the rank and badges of Colonel.
PART V – OFFICERS’ MESSES

44. Membership

Every officer shall be a member of the officers’ mess, if one is established, of the unit with which he is serving, and shall pay a subscription to defray the ordinary expenses thereof charged from the date of his appointment to such unit and payable in arrears at a rate to be fixed by the commanding officer, which shall in no case exceed in one year ten days’ pay of such officer’s rank:

Provided that in special cases the General Officer Commanding may excuse an officer from membership at times other than during peace training.

45. Subscriptions and accounts

(1) Every officer shall pay to the mess president appointed by the commanding officer his mess bill and all authorized subscriptions within fourteen days of the date of submission of the account.

(2) The president of the mess shall report in writing to the commanding officer any omission to do so, and the officer concerned shall then be called upon for an explanation.

(3) If the explanation is unsatisfactory or if the account is not settled within seven days after the request for an explanation, the commanding officer shall report the circumstances to the General Officer Commanding.

46. Observance of mess regulations

A commanding officer shall be responsible for ensuring that all regulations and orders relating to any officers’ mess of his unit are observed, and that every such mess is conducted without unnecessary expense or extravagance, and shall, by his personal example and advice, ensure economical habits amongst his officers and careful management of the mess.

47. Responsibility for mess discipline

The senior officer of the unit present shall be responsible for the maintenance of discipline in the mess.

PART VI – MEMBERS’ ENROLMENT, PROMOTION, TRANSFER, LEAVE, DISCHARGE AND MESSING

48. Conditions for enrolment and documentation

(1) No person who is under the age of 18 years or over the age of 35 years, except where covered under regulation 53 of these Regulations, and no person whose physical fitness is lower than that required for a combatant soldier of the Regular Forces, shall be enrolled as a recruit.

(2) When a recruit is enrolled, the following forms shall be completed and dealt with as stated—

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<th>Number of form</th>
<th>Completed by</th>
<th>Disposal</th>
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<tr>
<td>1. Affidavit paper</td>
<td>F.R. Form 2k/D. Third Schedule</td>
<td>Attaching Officer and exemplary</td>
<td>Prepared to officer in charge of Records</td>
</tr>
<tr>
<td>2. Record of service</td>
<td>F.R. Form 205</td>
<td>Officer in charge of Records</td>
<td>Returned by Officer in charge of Records</td>
</tr>
<tr>
<td>3. Official Services Act declaration</td>
<td>F.R. Form 3k/Third Schedule</td>
<td>Complete and member</td>
<td>Prepared to officer in charge of Records</td>
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K22-35 [Issue 1]
(3) These forms shall be maintained in accordance with the detailed instructions issued to all concerned by the Officer in charge of Records.

[Rev. 2012.]

49. Procedure on application

(1) Applications to be enrolled in the Regiment shall be in the K.R. Form 9 set out in the Fourth Schedule to these Regulations.

(2) A recruit may be required to give the names of two respectable persons from whom personal references can be obtained.

50. Classes ineligible

The following classes of person shall not be enrolled in the Regiment—

(a) men belonging to any corps of the Royal Navy, Regular Army, Royal Marines or Royal Air Force;

(b) men who have been discharged from any such forces—

(i) as unfit for further service; or

(ii) for misconduct; or

(iii) with a bad or indifferent character.

51. Verification

(1) A recruit who has previously served in any other Forces of the Crown shall not be enrolled without the prior sanction of the Officer in charge of Records.

(2) When such recruit presents himself for enrolment he shall be requested to complete K.R. Form 4 in the Third Schedule to these Regulations; and this form, together with the recruit's discharge certificate, if available, shall be sent by the attesting officer to the Officer in charge of Records for verification.

52. Approval

Approval to the enrolment of a recruit shall not be given except by an officer of or above the rank of major, an officer of the permanent staff or an officer specially authorized by the General Officer Commanding.

53. Confirmation

A recruit shall not be deemed to be finally enrolled until confirmation of enrolment and allotment of army number has been received by the commanding officer from the Officer in charge of Records.
54. Special appointments

A recruit specially selected for appointment may be enrolled up to the age of 40 years.

55. Promotion of members

(1) A commanding officer may, on the written recommendation of a company commander, promote any member of the unit under his command:

Provided that promotion to the rank of warrant officer and to non-commissioned officer of or above the rank of sergeant shall be made from non-commissioned officers who have qualified by passing such examination as the commanding officer may determine.

(2) A warrant officer or non-commissioned officer who has served as such in the Regular Army may be appointed, without further examination, to the rank for which he has already qualified whilst serving with the colours:

Provided that no member shall be promoted in excess of establishment.

56. Precedence in relation to Regular Army

Warrant officers and non-commissioned officers shall take precedence as junior of their rank when serving or paraded with any portion of the Regular Army or the Reserve thereto.

57. Inefficiency of, and offences by, warrant officers

(1) In cases of inefficiency or unsuitability, a commanding officer may, with the previous consent in writing of the General Officer Commanding—

(a) order a warrant officer holding permanent or temporary rank to be removed from any appointment and to assume any other appointment appropriate to that rank;

(b) order a warrant officer holding acting rank to revert to the rank (whether permanent or temporary) which he was holding at the time of appointment to acting rank, and to an appointment appropriate to such permanent or temporary rank.

(2) A commanding officer may investigate any charge against a warrant officer in relation to any offence, and on any such investigation shall either—

(a) dismiss the charge if, in his opinion, the same should not be proceeded with; or

(b) cause such warrant officer to be brought to trial either by court martial, or by an officer having power to try such warrant officer under or by virtue of section 82 of the Act.

58. Reduction of non-commissioned officers

(1) For an offence or otherwise, a commanding officer may order any non-commissioned officer or man holding an acting rank or appointment to revert to the rank (whether permanent or temporary) which he was holding at the time of appointment to acting rank and/or any appointment appropriate thereto:

Provided that, if such permanent or temporary rank is higher than that of corporal, such an order shall not be made on account of inefficiency or unsuitability without the previous sanction in writing of the General Officer Commanding.

(2) Reduction of a non-commissioned officer from permanent or temporary rank shall be dealt with by sentence of court martial or under section 201(1) of the Act.

59. Unsuitability

(1) When a warrant officer or a non-commissioned officer is not in every respect fully qualified to perform the ordinary duties of his permanent or temporary rank, his reduction may be recommended by his commanding officer to the General Officer Commanding under the terms of section 201(1) of the Act.
(2) Such application shall be accompanied by—
   (a) a full statement from the commanding officer giving his reasons for recommending reduction and stating the grade to which reduction is recommended;
   (b) a certified true copy of the conduct sheets and record of service of the member;
   (c) any statement that the member may desire to make on his own behalf; and
   (d) the recommendations (where applicable) of superior officers.

(3) The General Officer Commanding shall authorize any reduction that he may deem necessary.

(4) No case shall be submitted to the General Officer Commanding where disciplinary action has been taken or where the inefficiency or unsuitability is of such a nature that disciplinary action is possible.

60. Transfer

(1) Members may, if they so desire, with the consent of commanding officers, and subject to the approval of the General Officer Commanding, be transferred to another unit.

(2) A member going on leave for a period of six months or more, or moving to reside in a place where he cannot carry out his training may be seconded for a period not exceeding two years.

61. Discharge

(1) The following are the instructions as to the procedure in various classes of discharge:

<table>
<thead>
<tr>
<th>CAUSE OF DISCHARGE</th>
<th>COMPETENT OFFICER</th>
<th>SPECIAL INSTRUCTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Termination of engagement</td>
<td>(a) Commanding officer</td>
<td>Discharge should be confirmed in the manner set forth in this paragraph.</td>
</tr>
<tr>
<td>2. Having reached the age for discharge</td>
<td>(a) Commanding officer</td>
<td>Applies to members who have reached the age for discharge of an engagement that is not being renewed.</td>
</tr>
<tr>
<td></td>
<td>(b) Officer in charge of Records</td>
<td></td>
</tr>
<tr>
<td>3. At his own request</td>
<td>(a) Commanding officer</td>
<td>Applies to members who desire to terminate engagement on or before the expiration of the term of engagement and cannot be discharged under any other provision of this military law.</td>
</tr>
<tr>
<td></td>
<td>(b) Officer in charge of Records</td>
<td></td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
<th>CAUSE OF DISCHARGE</th>
<th>COMPLETING OFFICER</th>
<th>SPECIAL INSTRUCTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Conduct unsatisfactory</td>
<td>(a) Commanding officer (b) Officer in charge of Records</td>
<td>Applies to members who conduct themselves in such a way as to be unsuitable for the continued service in the Kenya Regiment unless the Officer Commanding is satisfied that the member is, or is likely to become, a suitable soldier.</td>
</tr>
<tr>
<td>2. Not being likely to become an efficient soldier</td>
<td>(a) General Officer Commanding (b) Officer in charge of Records</td>
<td>Members who are not likely to become efficient soldiers are to be discharged on commission or by order of the Officer Commanding.</td>
</tr>
<tr>
<td>3. (a) His services not being required</td>
<td>(a) General Officer Commanding (b) Officer in charge of Records</td>
<td>Applies to those who cannot be employed in the service of the Kenya Regiment for reasons other than those removed or excused by the Officer Commanding.</td>
</tr>
<tr>
<td>(b) Has become a ward of mental hospital</td>
<td>(a) General Officer Commanding (b) Officer in charge of Records</td>
<td>Applies to members who have become a ward of mental hospital.</td>
</tr>
<tr>
<td>4. Ill-health</td>
<td>(a) Commanding officer (b) Officer in charge of Records</td>
<td>Applies to members who have been found fit for service.</td>
</tr>
<tr>
<td>5. Soldery must be his age or establishment</td>
<td>(a) Commanding officer (b) Officer in charge of Records</td>
<td>Applies to members who have been soldery must be his age or establishment.</td>
</tr>
<tr>
<td>6. Falsely accused of misconduct</td>
<td>(a) Commanding officer (b) Officer in charge of Records</td>
<td>Applies to members who have been falsely accused of misconduct.</td>
</tr>
<tr>
<td>7. Not likely to be discharged under the law</td>
<td>(a) Commanding officer (b) Officer in charge of Records</td>
<td>Applies to members who have not likely to be discharged under the law.</td>
</tr>
<tr>
<td>8. Mutually agree to further service</td>
<td>(a) Commanding officer (b) Officer in charge of Records</td>
<td>Applies to members who have mutually agree to further service.</td>
</tr>
<tr>
<td>CAUSE OF DISCHARGE</td>
<td>COMPETENT OFFICER</td>
<td>SPECIAL INSTRUCTIONS</td>
</tr>
<tr>
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</tr>
<tr>
<td>21.1. Hostilities ceased by the end of war</td>
<td>Qo Officer Commanding</td>
<td>The officer authorised to discharge will decide on each case.</td>
</tr>
<tr>
<td></td>
<td>Or Officer in charge of Records</td>
<td></td>
</tr>
<tr>
<td>22. Summary dismissed by the commanding officer</td>
<td>Commanding officer</td>
<td>Applies to members summarily dismissed under section 14 of the Ordinance and section 3 of the By-Laws in force.</td>
</tr>
<tr>
<td>23. For the purpose of terminal leave by permission</td>
<td>Commanding officer</td>
<td>Applies to members who have been granted permission to proceed on terminal leave.</td>
</tr>
<tr>
<td>CALN OF DISCHARGE</td>
<td>COMPETENT OFFICER</td>
<td>SPECIAL INSTRUCTIONS</td>
</tr>
<tr>
<td>-------------------</td>
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</tr>
<tr>
<td>14. Having enlisted in H.M. Royal Navy, Royal Marines, Royal Air Force, Royal Army</td>
<td>K.22-41 (Commissioning officer)</td>
<td>On discharge from J.G. aged 30 years or over, the service will be continued unless the service officer authorises the reverse.</td>
</tr>
</tbody>
</table>

- The paragraph is not applicable to warrant officers and non-commissioned officers. In their case action must be taken under regulations 57, 59, or 61. |
- The cases of discharge under this subheading will be examined in cases where it will benefit the individual concerned. |
- The paragraph is not applicable to warrant officers and non-commissioned officers. In their case action must be taken under regulations 57, 59, or 61.
(2) Discharge procedure shall be the same as that applied to the Regular Army when the Regiment is embodied by notice under section 12 of the Ordinance.

62. Age of compulsory discharge

(1) Every warrant officer, company quartermaster-sergeant and sergeant shall be discharged on attaining the age of 45 years.

(2) In the case of other members, the age for discharge shall be 40 years, except that in cases where members are employed in non-combatant duties it may be extended to 45 years.

63. Extension of service and re-engagement

(1) A member who desires to extend his period of service on the active list of the Regiment or re-engage for a further period on such list must apply within six months before he is due for relegation to the Reserve or discharge, and at the time of making such application shall complete the appropriate section of K.R. Form 5 in the Third Schedule to these Regulations.

(2) His commanding officer shall cause him to be examined by a medical officer, and if such medical officer certifies on the form that such member is fit for general service he may be allowed to extend his service on the active list of the Regiment or re-engage for a further period on such list at one, two or four years at a time until attaining the age for compulsory discharge.

64. Arms, equipment, etc., to be delivered up on discharge

(1) On being discharged or relegated to the Reserve, a member shall deliver up in good order, fair wear and tear excepted, all arms, clothing and equipment issued to him, being public property.

(2) A member who without good and sufficient reason fails to comply with this regulation shall, in addition to any penalty, be liable to pay for the property which he has failed to deliver up.

(3) The value of this property, if not determined by a civil court, may be assessed by a court martial (if the case is dealt with by court martial) or by the unit.
65. Discharge certificate

(1) Before discharge or relegation to the Reserve, a member shall be examined by a medical officer, who shall record the result of the examination in Army Form W.3149.

(2) Before discharge or relegation to the Reserve, a member shall be required to sign K.R. Form 6 in the Third Schedule to these Regulations.

(3) On being relegated to the Reserve, a member shall be furnished with a Certificate of Relegation to the Reserve in K.R. Form 7 in the Third Schedule to these Regulations by the commanding officer.

(4) On being discharged from the Reserve, K.R. Form 7 shall be forwarded by the member to the Officer in charge of Records for the completion of Part III, Certificate of Discharge; the form shall then be returned by the Officer in charge of Records to the member, for retention.

(5) When a member is discharged for a cause other than termination of engagement, he shall be furnished by the commanding officer with a discharge certificate in K.R. Form 8 in the Third Schedule to these Regulations.

(6) Detailed instructions regarding completion and disposal of forms referred to in this regulation shall be issued to commanding officers by the Officer in charge of Records.

66. Certificate of disembodiment

A member who is discharged at a time when the Regiment is embodied shall be issued under Queen's Regulations with a certificate of discharge or disembodiment in K.R. Form 8 in the Third Schedule to these Regulations.

PART VII – WARRANT OFFICERS’ AND NON-COMMISSIONED OFFICERS’ MESSES

67. Membership and subscriptions

Every warrant officer and non-commissioned officer shall become a member of the non-commissioned officers' mess, and shall pay a subscription to defray the ordinary expenses thereof at a rate to be approved by the commanding officer, which shall not in any circumstances exceed in any one year five days' pay for his rank:

Provided that in special cases the commanding officer may, on the recommendation of the non-commissioned officers' mess committee (which the commanding officer is hereby empowered to appoint), grant relief from payment of the whole or any part of such subscription.

68. Honorary membership

The privilege of membership of the non-commissioned officers' mess may be accorded, but only at the discretion of the commanding officer, to members of other units of Her Majesty's Forces, or to those who are specially qualified for such privilege.

69. Mess regulations and discipline

(1) The commanding officer shall be responsible for ensuring that non-commissioned officers' messes are conducted with economy, regularity and order.

(2) The committee of each mess shall draw up rules on matters of detail, which shall be submitted for approval to the commanding officer.

(3) The senior warrant officer or non-commissioned officer present in mess shall be responsible for the maintenance of good order and the observance of such rules.
PART VIII – ORDERS AND RECORDS

70. Unit orders

The orders of a unit shall be divided into two parts as follows—
(a) Part I Orders, which shall deal with training, manoeuvres, parades and matters which do not affect pay, service or documents; and
(b) Part II Orders (Officers) and Part II Orders (Other Ranks), which shall deal with matters which affect pay, service or documents, and shall be framed in accordance with detailed instructions issued to commanding officers by the Officer in charge of Records.

71. Numbering of orders

The commanding officer of a unit shall issue Part I Orders and Part II Orders when necessary; orders shall be numbered consecutively, commencing from the first day of January of each year, and each item shall be given a sub-number.

72. Regimental numbers

(1) Officers and members shall be allotted personal army numbers on commissioning or enrolment.
(2) Numbers shall be allotted consecutively by the Officer in charge of Records on receipt of Army Form B.199A or K.R. Form 2.

PART IX – PERMANENT STAFF

73. Duties of General Officer Commanding

(1) The General Officer Commanding shall be responsible for charge of Records on receipt of Army Form B.199A or K.R. Form 2, the necessary reserve stock of arms and ammunition is maintained.
(2) The General Officer Commanding shall recommend to the Governor the distribution of the Regiment and the relative establishments to be authorized.
(3) The General Officer Commanding may appoint to the permanent staff qualified regimental non-commissioned officers, reservists, pensioners or discharged soldiers as instructors should the occasion arise for their employment.

74. Precedence

Officers, warrant officers and non-commissioned officers of the permanent staff shall, on parade, rank senior to all regimental officers, warrant officers and non-commissioned officers of the same rank.

PART X – DISCIPLINE

75. Explanation of Army Act

A commanding officer shall cause the purport of sections 24 to 73 of the Act to be explained to his unit when first assembled, and at such other times as he may deem expedient.

76. Treatment by officers and non-commissioned officers of subordinates

(1) An officer shall adopt towards his subordinates such methods of command and treatment as will not only ensure respect for authority but will also foster the feeling of self-respect and personal honour essential to military efficiency.
(2) Warrant officers and non-commissioned officers shall be guided by these principles in dealing with each other and with their subordinates, and shall avoid the use of intemperate language or the adoption of an offensive manner.

77. Reproof of non-commissioned officers

An officer shall not reprove a non-commissioned officer in the presence or hearing of privates, unless it is necessary for the benefit of example that the reproof be public.

78. Bankruptcy of officers

(1) An officer who becomes bankrupt, makes a composition with his creditors or otherwise is unable to meet his obligations shall at once notify the fact to his commanding officer.

(2) The commanding officer shall forthwith submit a report to the General Officer Commanding, who shall forward it to the Governor together with his recommendations.

79. All ranks to know regulations

(1) All officers and members shall acquaint themselves with regulations and orders.

(2) Ignorance of published orders shall not be admitted as an excuse for their non-observance.

(3) During annual training in camp, all orders specially relating to the warrant officers, non-commissioned officers and men shall be made known to them immediately after such orders are received.

(4) An officer who has been on leave of absence shall, on rejoining, make himself acquainted with all orders issued in his absence.

80. Conduct of courts martial, etc.

(1) Courts martial, courts of inquiry, committees and boards shall be conducted in accordance with the Rules of Procedure and Queen’s Regulations.

(2) At least one officer of the Regiment should, if practicable, be detailed to serve on courts of inquiry, committees and boards, as well as courts martial, held in connection with the Regiment.

(3) If no qualified officer of the Regiment is willing to serve, the adjutant of a unit of the Regiment shall be detailed for duty on courts of inquiry, committees and boards, but cannot be considered an officer of the Regiment for the purpose of serving on a court martial; if, therefore, it is impracticable to detail an officer of the Regiment to serve on a court martial for the trial of an accused person belonging to the Regiment, this must be stated by the convening officer in the order convening the court.

(4) Courts of inquiry involving expense shall not be held without the authority of the General Officer Commanding.

81. Offences under Army Act

An officer or member is liable to be tried by court martial for any offence under the Act committed by him while he was subject to such Act:

Provided that an officer or member shall not be liable to be so treated unless such trial commences while such officer or member is subject to the provisions of the Act or within three months after he has ceased to be so subject.
82. Head-dress in civil courts

In a civil court, an officer or member shall remove his headdress while the judge or magistrate is present, except when the officer or member is on duty under arms with a party or escort inside the court.

83. Political speeches

Officers and members of the Regiment shall not take part in or attend political meetings in uniform; they shall not discuss political questions at military gatherings, such as dinners, concerts, prize distributions and displays, whether attendance thereat is in uniform or not.

84. Meetings

1. Meetings of officers and members or either, shall not be held for the purpose of discussing any matter affecting discipline or the expenditure of moneys received from public funds.

2. A meeting of officers and members, or either, for the purpose of discussing any other matters shall not, unless it be called by and under the authority of the commanding officer, be recognized.

85. Saluting officers

Members in uniform shall salute all commissioned officers whom they know to be such, whether in uniform or not, including officers of other of Her Majesty’s Forces.

86. Care of ammunition

1. A member of the Regiment is strictly forbidden—
   (a) to carry ball ammunition to a place of parade or instruction; and
   (b) to take any Government ammunition, whether obtained on payment or not, away from the rifle range or place of instruction,

   without permission from an officer of or above the rank of captain; and an order to this effect shall be published annually in unit orders.

2. Wherever possible ammunition for weapon training, machinegun practice, private practice or competition shall be issued only on the range, and if no magazine exists on the range ammunition shall be conveyed thither in bulk in accordance with the commanding officer’s instructions.

3. Before blank or drill ammunition is used on parade, the officer or instructor shall personally inspect all rifle magazines machine-guns, machine carbines, pouches and bandoliers to ascertain that these do not contain any ball ammunition.

4. The officer or instructor, as the case may be, shall render a certificate to the commanding officer setting forth that this regulation has been complied with and also that the members were reminded that they are not allowed to have any ball ammunition in their possession.

87. Issue of ammunition

The issue of ammunition shall, whenever possible, be made by an officer or instructor of the permanent staff, and all unexpended rounds shall be collected from members at the termination of the parade by the person who issued it.
88. Uniform on parade

Uniform shall be worn at all parades, except that company parades, parades under sergeant instructors and parades for weapon training may, with the authority of the commanding officer, be carried out in plain clothes.

PART XI – PEACE TRAINING

89. Peace training

(1) In each training year, every officer and member of each unit shall, under and by virtue of section 22 of the Act, undergo peace training consisting of—

(a) such compulsory course or courses of training as the commanding officer of his unit may, on such date or dates as may be specified by him, arrange for officers and members of his unit:

Provided that—

(i) where the commanding officer of any unit arranges any compulsory courses as aforesaid, he shall fix an alternative date or dates for attendance in respect of each such course;

(ii) such compulsory course or courses as aforesaid shall not, in any training year, in the aggregate amount to more than ten training periods; and

(b) at least thirty other training periods in the case of a recruit and at least twenty other training periods in the case of a trained soldier:

Provided that where a person is enrolled in the Regiment after the commencement of a training year, then, in his case, in respect of that training year, the minimum number of training periods specified in this subparagraph may, except for the purposes of paragraphs 16 and 17 of the First Schedule to these Regulations, be reduced by the commanding officer of his unit by such number of training periods as the commanding officer may, in his discretion, allow; and

(c) an annual camp consisting of fifteen consecutive days’ training in camp:

Provided that—

(i) a recruit or trained soldier shall be deemed to have complied with the provisions of this subparagraph notwithstanding that he has undergone training in an annual camp for less than fifteen consecutive days if, for every day less than fifteen, he undergoes, during the training year, four extra training periods in addition to the courses and training periods which he is required to undergo under subparagraphs (a) and (b) of this paragraph;

(ii) in no case shall the period of training in an annual camp be less than eight consecutive days.

(2) Training at the Training Centre as defined in section 3 of the Military Training Act, (Cap. 205):

Provided that the commanding officer may exempt a volunteer.

(3) There shall be arranged for each unit in each training year a Recruit Range Course for recruits and a Trained Soldier Range Course for trained soldiers; if such a Range Course is included by the commanding officer as a compulsory course under subparagraph (a) of paragraph (1) of this regulation, attendance thereat shall be compulsory; if such a Range Course is not so included by the commanding officer as a compulsory course, attendance thereat shall be included in the computation of training periods undergone for the purposes of subparagraph (b) of paragraph (1) of this regulation, but without prejudice to the provisions of paragraph (7) of this regulation.
(4) Officers, warrant officers and non-commissioned officers may, at the discretion of the commanding officer, be allowed to count attendance at tactical exercises as instruction.
(5) The training year shall begin on the 1st November and end on the 31st October next succeeding.

(6) In assessing the number of training periods undergone by any person in any training year, the following provisions shall apply—
   (a) a training period shall be of not less than one hour’s duration;
   (b) not more than four training periods may be performed in any one day, nor more than twelve during any one weekend camp.

(7) On completion of the training specified in paragraph (1) of this regulation by any officer or member, he shall—
   (a) in the case of a recruit, be entitled to an efficiency bounty under paragraph 17 of the First Schedule to these Regulations if certified efficient by the commanding officer of his unit;
   (b) in the case of a trained soldier, be entitled to qualification pay and, if certified efficient by the commanding officer of his unit, to an efficiency bounty under paragraph 17 of the First Schedule to these Regulations if he is otherwise eligible therefor:

Provided that the commanding officer of a unit shall not certify as efficient any recruit or trained soldier who has not, during that training year, attended the Recruit Range Course or the Trained Soldier Range Course, as the case may be, arranged under paragraph (3) of this regulation.

[L.N. 506/1962.]

90. Notification of date of camp

(1) The commanding officer shall, at least twenty-eight days before the date of assembly of the annual camp, insert in the Gazette and in local papers a notice setting out the time, date and place of such camp, and shall affix a copy thereof on the notice board at the unit’s orderly room and at the headquarters of all companies and sub-units.

(2) Compliance with paragraph (1) of this regulation shall be deemed to be sufficient notification to officers and members of the time, date and place at which the camp will be held.

91. Attachment to another unit

An officer or member may be attached to a unit other than his own for peace training for such period as may be authorized by the General Officer Commanding, on application through his commanding officer.

92. Exemption from training

The General Officer Commanding may at his discretion exempt any officer or member from carrying out the whole or any portion of the annual course of peace training.

93. Application for exemption

(1) An application from an officer or member to be excused from the whole or any portion of the annual course of peace training shall be made in writing to his commanding officer, who shall forward it to the General Officer Commanding with his recommendation.

(2) An officer or member applying to be excused shall set out his reasons in detail.

(3) Except in cases of sickness or extreme urgency, an application to be excused must be made not less than a fortnight before the date fixed for the assembly of the unit for its annual camp.
94. Exemption on health grounds

(1) An officer or member applying to be exempted on grounds of sickness shall attach to his application a medical certificate in support thereof.

(2) If such application is made for two years in succession, the officer or member, as the case may be, shall be examined by a medical officer of the unit in order to ascertain whether he is fit to remain in the Regiment.

95. Leave while in camp

The commanding officer may grant leave from camp with pay to an officer or member of the Regiment for a period not exceeding one night, but in no other circumstances shall leave with pay be allowed.

96. Leave from camp through sickness

If an officer or member is obliged to leave before the end of the annual training camp in consequence of sickness duly certified by the unit medical officer, pay shall be issued for the days of attendance at camp.

PART XII – PAY

97. Pay and allowances

(1) Officers and members, shall receive pay, bounties and allowances at the rates and under the conditions prescribed in the First Schedule to these Regulations:

Provided that—

(i) no officer or member shall be entitled to any such pay and allowances in respect of any period during which he is on stand-by or other leave, unless such leave is expressly granted as leave with pay;

(ii) subject to the provisions of paragraph (i) of this proviso, in the case of an officer or servant of the Government or the Organization—

(a) where, in any period, such officer or servant performs his duties as such officer or servant full-time and in addition is engaged on active service, he shall be entitled, in respect of such period, to such pay or allowances in addition to his salary and emoluments as such officer or servant;

(b) where, in any period such officer or servant performs his duties as such officer or servant part-time only, he shall not be entitled to such pay or allowances if, in respect of such period, he suffers no reduction in his salary or emoluments as such officer or servant;

(c) where, in any period, such officer or servant is engaged full-time on active service, he shall be entitled to his salary and emoluments as such officer or servant or to such pay and allowances in respect of such period, whichever is the greater;

(d) no such officer or servant shall in respect of any period be entitled as an officer or member of the Regiment to receive any allowance under these Regulations of the same or a similar nature as an allowance payable to him as such officer or servant.

(2) Any dispute arising out of paragraph (1) of this regulation shall be finally determined by the Governor in Council.

(3) Officers and members of the Regiment shall be entitled, in respect of any period on which they are called out for active service, in addition to the pay, bounties and
allowances prescribed by paragraph (1) of this regulation, to the appropriate daily allowances specified in the Fourth Schedule to these Regulations:

Provided that in no case shall the full-time attendance of officers or members of the Regiment at a territorial training camp be deemed to be a period on which they are called out for active service.


98. Outfit allowance

(1) An officer shall be entitled to an outfit allowance of eight hundred shillings on being commissioned, provided he has not served previously as an officer of the Regular Forces, Militia, Supplementary Reserve (Category A or B), Territorial Army or any local force within three years of the date of his new appointment to the Regiment.

(2) An officer shall be required to refund the outfit allowance if he fails—

(a) to serve three years from the date of his appointment; and

(b) to qualify three times as efficient:

Provided that if an officer obtains a satisfactory report from his commanding officer at the end of two years' service, or for the period of his service if less than two years, he shall be entitled to retain two hundred shillings in respect of each completed year of service.

PART XIII – UNIFORM AND ISSUE OF ARMS, EQUIPMENT AND CLOTHING

99. Service uniform

The uniform of officers and members of the Regiment shall conform to the patterns prescribed in the Second Schedule to these Regulations.

100. Regimental badge

(1) The badge of the Regiment shall be a charging African buffalo on a scroll bearing the words “Kenya Regiment”, flanked by the initials “T” and “F”.

(2) The Regimental pattern button shall be black having thereon the buffalo without a scroll, subscribed “Kenya”.

101. Issue of arms

The issue of arms, sidearms and equipment to officers and members shall be subject to such conditions as the General Officer Commanding may from time to time impose.

102. Ownership of clothing after issue

(1) Arms, equipment and clothing (including boots), other than such issued on repayment to an officer or member, shall become vested in the commanding officer after issue to an officer or member.

(2) Such arms, equipment and clothing shall be used for military purposes only, and every officer or member to whom such are issued (other than on repayment) shall produce them in good condition whenever called upon to do so by the commanding officer.

103. Wearing of uniform

(1) An officer or member while out of Kenya shall not wear uniform without the permission of the senior officer of Her Majesty’s Forces in the district in which he is, or of Her Majesty’s representative if in a foreign country.

(2) An officer or member shall not, without permission of the War Office, attend any manoeuvres of a foreign army in uniform.
(3) An officer while travelling abroad as a private individual shall not in any circumstances be permitted to wear uniform.

104. Uniform of retired officers

The names of any officers placed on the retired list who have been granted permission to wear uniform and retain their rank shall be notified in the Gazette, and such officers shall be entitled to wear the uniform of the unit in which they last served.

PART XIV – GENERAL MANAGEMENT OF THE REGIMENT

105. Responsibility of General Officer Commanding

The General Officer Commanding shall be responsible for the general management and control of the Regiment, and all moneys allotted for the establishment, upkeep and training of the Regiment shall be administered by him.

106. Grants to units

Any grant of money by the General Officer Commanding shall be devoted to the particular service for which it is allotted, and commanding officers shall be responsible for ensuring that proper books of accounts and vouchers dealing with the expenditure thereof are kept and are available at all times for inspection by the General Officer Commanding and the Controller and Auditor-General.

107. Unit accounts and returns

A commanding officer shall submit to the General Officer Commanding such accounts and returns connected with the administration and training of his unit as the General Officer Commanding may require.

108. Commanding officer to promote economy

(1) Officers and members shall not be called upon to pay contributions for any function, entertainment or display unless they signify their consent to pay a share of the expenses incurred.

(2) A commanding officer shall give his special countenance and protection to those officers or members who may, for motives of economy, decline to share in any such proposed expense, and shall call the attention of company commanders to this regulation.

109. Loss of confidential documents

(1) Any loss of or deficiency in secret or confidential documents shall be reported to the General Officer Commanding as soon as such loss or deficiency is observed.

(2) A list of all Top Secret, Secret and Confidential books, documents and maps shall be kept and checked at least once a quarter by the commanding officer or other person delegated to be responsible for them.

(3) A certificate shall be rendered annually on 31st December to the General Officer Commanding certifying that all accountable documents on charge have been checked and found correct.

(4) The responsible officer on relinquishing his appointment shall have the list verified with that held by the General Officer Commanding, and shall then hand over both the list and the articles to his successor, obtaining the necessary receipt.

110. Efficiency Decoration and Medal

Officers and members are eligible for the award of the Efficiency Decoration and the Efficiency Medal respectively in accordance with the regulations governing the award of such decorations and medals.
111. Military funerals

Military funerals may, with the permission of the General Officer Commanding, be accorded to a deceased officer or member who, at the time of death, was on the active list of the unit, and who is to be buried within the district in which the headquarters of the unit are situated.

112. Procedure on disbandment

If the Governor orders disbandment of any unit, the General Officer Commanding shall arrange for the disposal of all military stores, equipment, public moneys, unit funds and other property on charge of the unit so disbanded.

PART XV – RESERVE

113. Reserve of officers

Officers placed on the retired list may, with the approval of the Governor, be required to serve in the Reserve (which is hereby established) until they reach the age of compulsory retirement in their rank as laid down in regulation 40 of these Regulations.

114. Officers to report annually

Officers on the Reserve shall not be required to do any training, but shall report themselves in writing to the Officer in charge of Records annually on the 1st July.

115. Training of members in Reserve

Members on completing their service in the Regiment shall serve in the Reserve for such period as is prescribed in section 6 of the Act.

PART XVI – CIVILIAN STAFF

116. Conditions of service

The terms and conditions of service of the civilian staff shall be as laid down in the local regulations for the civilian staff employed by East Africa Command.

FIRST SCHEDULE

[Rules 89 and 97.]

RATES AND CONDITIONS OF PAY, BOUNTIES AND ALLOWANCES FOR THE REGIMENT

General Pay

1. Pay and allowances shall be issuable only for training of a continuous character lasting for an unbroken period of more than 48 hours, and shall be limited to days of actual attendance:

Provided that this paragraph shall not have effect when the Regiment is called out for active service.

2. Basic pay and marriage allowance shall be issuable to officers, warrant officers, N.C.O.s and men of the Regiment at the rates and under the conditions laid down for officers, warrant officers, N.C.O.s and men of corresponding rank in the same arm of the service of the Regular Forces in Kenya.
An officer holding temporary rank against an authorized vacancy in the establishment shall be eligible for the pay and allowances of that rank during periods for which full pay and allowances are authorized.

Allowances

3. Ration Allowances.—During annual training in camp and during weekend camps, officers, warrant officers, N.C.O.s and men shall be allowed the same rations, or ration allowance, as regular personnel in similar circumstances.

4. Marriage allowance—shall be admissible under the general conditions laid down in Allowance Regulations or appropriate Royal Warrants in respect of the families of officers and men of the Regiment during annual training in camp for the days for which pay is issued.

Married officers and members shall complete Army Forms O. 1646 and O. 1700-2 respectively to record their entitlement to marriage allowance, supported in each case with a marriage certificate.

An officer or member shall be liable to be charged with any overissues which may have occurred owing to his failure to report casualties which affect entitlement to marriage allowance.

5. Travelling allowance—shall be admissible under the general conditions laid down in the "Code of Regulations for Officers of the Government Service".

6. Local overseas allowance, additional pay, language allowance and clothing allowance shall not be issued.

7. Annual Training in Camp.—Pay and allowances shall be issued without condition as to hours of work for days of attendance. The day of arrival and of departure shall each constitute a day of attendance for the purposes of pay and allowances, but only in the case of 15 days’ camp and provided that a total of no more than 15 days’ pay and allowances are issuable.

8. Duty, training or instruction for periods not exceeding 48 hours.—Normal pay and allowances shall not be issued, but a training expenses allowance shall be payable at the following rates—

<table>
<thead>
<tr>
<th>Rate</th>
<th>Monthly Rate</th>
<th>Daily Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Officers</td>
<td>Rs. 50</td>
<td>Rs. 50</td>
</tr>
<tr>
<td>Sergeants and above</td>
<td>Rs. 35</td>
<td>Rs. 35</td>
</tr>
<tr>
<td>Corporals and below</td>
<td>Rs. 25</td>
<td>Rs. 25</td>
</tr>
</tbody>
</table>

No payment shall be made for a period of less than two hours’ training. Fractions of an hour shall be ignored.

9. Qualification pay shall be issuable to officers of the Regiment who have the stipulated qualifications at the rates and under the general conditions applicable to permanent Regular officers for each day of training for which full pay is admissible.

10. Officers, warrant officers and N.C.O.s of the Regular Forces while serving on the permanent staff shall receive pay and allowances at the rates and under the conditions laid down in Army Order 125 of 1946 and so far as it is not inconsistent therewith the Pay Warrant.
11. War excess earned by virtue of service before being appointed to the Regiment shall not be admissible.

12. Officers appointed to the Regiment shall be eligible to qualify for increments of pay dependent on length of service in a rank, but only in respect of embodied commissioned service in the Regiment or previous full-pay commissioned service in the Regular Forces.

13. Warrant officers, N.C.O.s and men of the Regiment shall be eligible for increments of pay in respect of service as a man and for service in the rank, but only embodied service in the Regiment or, if acknowledged on enlistment, former service as defined in the Schedule to Army Order 125 of 1946, Section II, paragraphs 7, 8 and 9 shall reckon.

14. The rules for classification under the “Star Scheme” of soldiers of the Regiment below the rank of sergeant shall be in accordance with instructions laid down by the War Office for the Territorial Army in the United Kingdom.

15. When it is necessary to appoint a warrant officer, N.C.O. or man of the Regiment to perform the duties of a higher rank or appointment during an actual vacancy on the establishment of a unit, he may be granted the minimum rate of pay and allowances attached to the rank or appointment. Such pay and allowances may also be allowed in the case of an N.C.O. appointed to perform the duties of warrant officer Class II, company quartermaster sergeant or staff sergeant absent from training and not in receipt of pay and allowances.

**Bounties**

16. Volunteer officers and other ranks of the Regiment who have fulfilled the prescribed training obligations set out in paragraph (1) of regulation 89 of these Regulations and have attended the Recruit Range Course or the Trained Soldier Range Course, as the case may be, arranged under paragraph (2) of that regulation shall be eligible, for each completed training year, to the following bounties—

<table>
<thead>
<tr>
<th>Rank</th>
<th>1st, 2nd and 3rd Training Year</th>
<th>4th and subsequent Training Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Officers</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>Other ranks</td>
<td>150</td>
<td>200</td>
</tr>
</tbody>
</table>

17. (1) Every other rank, whether serving as volunteer or otherwise, who has completed the prescribed training obligations and is certified by the commanding officer as efficient, shall be eligible for an efficiency bounty of thirty shillings for each completed training year.

(2) For the purposes of this paragraph and paragraph 16 of this Schedule, “training year” means the period from the 1st November of any year to the 31st October of the following year.

SECOND SCHEDULE

[Rule 99.]

REGULATIONS FOR UNIFORM, CLOTHING AND EQUIPMENT FOR THE REGIMENT

1. Officers—

(a) Officers shall equip themselves with the No. 1 Dress out of their outfit allowance (regulation 98(1)) as laid down in A.C.I. 866 of 1948. Regimental buttons shall be worn wherever appropriate with such uniform.
(b) Officers not entitled to outfit allowance or officers still in possession of the authorized pre-war dress shall be permitted to wear out such dress with which they were equipped before the Regiment was reformed, as provided for under paragraph 3(b) of A.C.I. 866 of 1948.

(c) Officers shall equip themselves with a scale of clothing and necessaries identical with that laid down in paragraph 2(b) of this Schedule. It is left to the discretion of officers whether they obtain greatcoat, boots, K.D. bush jackets, K.D. shorts and K.D. trousers privately or on repayment from R.A.O.C. resources.

(d) Equipment shall be issued to officers in accordance with the current authorized G. 1098.

(e) On embodiment, the scales laid down for the Regular Forces as regards clothing, necessities and equipment shall be applied.

2. Members—

(a) Equipment shall be issued to members in accordance with the current authorized G. 1098.

(b) The articles of clothing and necessaries to be issued to members are—

<table>
<thead>
<tr>
<th>Catalogue No</th>
<th>Article</th>
<th>Shoe</th>
</tr>
</thead>
<tbody>
<tr>
<td>CC 0081-40</td>
<td>Armband, unit</td>
<td>pair 2</td>
</tr>
<tr>
<td>CC 0084</td>
<td>Badge, cap</td>
<td>1</td>
</tr>
<tr>
<td>CD 0081-74</td>
<td>Belt, belt</td>
<td>1</td>
</tr>
<tr>
<td>CD 0088</td>
<td>Breeses</td>
<td>pair 1</td>
</tr>
<tr>
<td>CD 0102</td>
<td>Boots, quality</td>
<td>1</td>
</tr>
<tr>
<td>CD 0108-43</td>
<td>Greatcoat, service</td>
<td>1</td>
</tr>
<tr>
<td>CD 0109</td>
<td>Hat, service</td>
<td>1</td>
</tr>
<tr>
<td>CD 0110</td>
<td>Trousers, service</td>
<td>1</td>
</tr>
<tr>
<td>CD 0111</td>
<td>Overcoat, service</td>
<td>1</td>
</tr>
<tr>
<td>CD 0112</td>
<td>Gloves, quality</td>
<td>1</td>
</tr>
<tr>
<td>CD 0120</td>
<td>Belt, quality</td>
<td>1</td>
</tr>
<tr>
<td>CD 0179</td>
<td>Dressing gown</td>
<td>1</td>
</tr>
<tr>
<td>CD 0179</td>
<td>Trousers, service</td>
<td>1</td>
</tr>
<tr>
<td>CD 0179</td>
<td>Trousers, quality</td>
<td>1</td>
</tr>
<tr>
<td>CD 0181-20</td>
<td>Shoes, service</td>
<td>pair 1</td>
</tr>
<tr>
<td>CD 0185</td>
<td>Trousers, service</td>
<td>pair 2</td>
</tr>
<tr>
<td>CD 0186</td>
<td>Trousers, service</td>
<td>pair 4</td>
</tr>
<tr>
<td>CD 0188</td>
<td>Trousers, service</td>
<td>pair 1</td>
</tr>
<tr>
<td>CD 0191</td>
<td>Trousers, service</td>
<td>1</td>
</tr>
<tr>
<td>CD 0194</td>
<td>Trousers, service</td>
<td>1</td>
</tr>
<tr>
<td>CD 0200-15</td>
<td>Trousers, service</td>
<td>2</td>
</tr>
<tr>
<td>CD 0205-74</td>
<td>Hat, service, with cover</td>
<td>1</td>
</tr>
</tbody>
</table>
(c) The articles of clothing and necessaries to be issued to specialists in the establishment are—

<table>
<thead>
<tr>
<th>Catalog No.</th>
<th>Article</th>
<th>Scale</th>
</tr>
</thead>
<tbody>
<tr>
<td>KB 004</td>
<td>Amulets, General</td>
<td>As laid down in K.C.C. 210/14.</td>
</tr>
<tr>
<td>KB 021</td>
<td>Amulets, R.P.</td>
<td>One per regimental battalion.</td>
</tr>
<tr>
<td>KB 005</td>
<td>Amulets, Signal</td>
<td>Two per signaller.</td>
</tr>
</tbody>
</table>

(d) On embodiment, the scales laid down for the Regular Forces as regards clothing, necessaries and equipment shall be applied.

3. **African Civilian Staff**

African civilian staff serving with the Regiment shall be issued with clothing and necessaries in accordance with G.R.O. 420 of 1948, i.e. scales “C” and “F”.

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**THIRD SCHEDULE**

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### THIRD SCHEDULE, K.R. FORM 1—continued

7. Place of birth __________________ Date of birth __________________
8. If married, name and address of wife __________________
9. Particulars of service of any in the Kenya Regiment—
   Type of Service ____________
   Rank ____________
   From ____________ To ____________
10. Participation of previous services in any of the Royal, Military or Air Forces of the Crown or of a
    dependent or colonial State other than the Kenya Regiment (see note 2)
11. Any special military qualifications
12. Knowledge of K-Swahili and other local dialects
13. Period of residence in East Africa
14. Present occupation
15. Present address

I hereby nominate to be ________________
Four standard form, ________________

Date ________________________________

Signature of applicant __________________

NOTE 1.—Type of service, i.e., Active, Unembodied T.A. Service or Reserve T.A. Service.
   NOTE 2.—If you have previously served with the Royal, Military or Air Forces of the Crown or in a
   dependent or colonial Force other than the Kenya Regiment, you should complete K.R. Form 4.
   MEDICAL CERTIFICATE
   (To be completed by an officer of the K.R.C.C. or a medical practitioner)
   CERTIFICATE that I have examined ________________ and consider him in every way fit for active service in any part of the world.

Date ________________________________

Place ________________________________

---

### K.R. FORM 2

K.R. FORM 2 (F. 48)

ORIGI NAL

KENYA REGIMENT (TERRITORIAL FORCE)

ATTESTATION PAPER

Enrolment of—

K.R. No. ____________________________

Name ____________________________

Unit ____________________________

Questions to be put to the recruit before enrolment—

1. What is your full name and permanent home address?

   Answer ____________________________

---

[Issue 1] K22-56
THIRD SCHEDULE, K.R. FORM 3—continued

Christian names

Surname

3. Where were you born?

Town

County or district

Country

5. What is your present nationality?

6. What was your nationality at birth?

6a. If you were born outside the United Kingdom, what was the date of your birth?

7. Your father

6b. If you were born at sea, what was the date of your birth?

7a. Your mother

8. Your wife

9. Are you single, married, widowed, divorced?

9a. If single, which

10. If you are single, have you ever been married or widowed or divorced?

11. If you are single, are you legally bound to another by marriage or the like?

12. How many children are dependent on you?

13. Are you willing to be enrolled for service in the Kenya Regiment (Territorial Force) upon the following conditions specified by the Governor General in Council and agreed by you?

(a) To serve as a member in the reserve with six months weekly training for four years upon completion of any period of initial training, thus to serve in the Reserve for four years.

(b) If your term of service either as a member of the Regiment or whilst serving in the Reserve is determined by the Governor General in Council or by the active service, then to continue to serve until the conclusion of such active service.

Answer:

14. Do you understand that although you are enrolled for service in the Kenya Regiment (Territorial Force) you will be taken into active service if called upon?

(a) To be transferred to any part of the Kenya African Rifles?

(b) To be transferred for general service in any corps in which the interest of the Minister is in the interest of Kenya that you should be so transferred?

Answer:
THIRD SCHEDULE, K.B. FORM 2—continued

14. Do you understand that under the provisions of the Kenya Regiment (Territorial Force)
   Conference and the regulations made thereunder, a person may effectively make a false answer
even if the above questions were asked to him personally?
   Answer: ____________________________

15. (a) Have you received a notice under Form 20 directing you to appear before the
   Territorial Force Commission?
   Answer: ____________________________

15. (b) Do you understand that if you are asked to appear before the
   Territorial Force Commission, you have a right to be represented by an advocate?
   Answer: ____________________________

16. I, the undersigned, do solemnly declare that the above answers made
   by me to the above questions are true and that I am willing to fulfill the engagements made
   thereunder.

Signature of Applicant ____________________________

Date: ____________________________

Signature of Witness ____________________________

OATH TO BE TAKEN BY RECRUENT ON ENROLMENT

1. I, the undersigned, do solemnly and sincerely affirm and declare that I am a fit and
   capable recruit and have never been convicted of any felony, breach of trust, or
   misdemeanor, and that I am in good health and am competent for active military
   service, and that I am willing to serve in the Kenya Regiment (Territorial Force)
   and to perform all the duties and requirements of a recruit.

Certificate of the Attesting Officer

Signature of Attestor ____________________________

NOTE: (a) If the recruit is to be admitted to the Territorial Force, Form 54 is to be used.
(b) All certificates issued in discharge

IDENTIFICATION PARTICULARS OF

Apparent age: ____________________________

Sex: ____________________________

(To be determined by the recruiting officer.
   Age and sex classified as required by the Kenya Regiment (Territorial Force) Regulations.
   The recruiting officer shall also state that the recruit is fit and capable for service in the
   Kenya Regiment (Territorial Force).
   Age and sex shall be obtained from medical certificate or medical records.)

Height: ____________________________

Weight: ____________________________

Religious denomination:

Other denominations: ____________________________

Protestant denominations to be entered, as Church of Scotland, Presbyterian (excluding Church of
   Ireland), Presbyterian Church in the USA, and Presbyterian Church in the USA, United
   States.

No other denominations entered, as Church of
   England, Anglican, Church of the Province of
   Ireland, Church of Ireland, Church of England in the UK, and
   United Kingdom, United Kingdom Protestant Church of
   England.

Protestant denominations entered, as Church of
   England, Anglican, Church of the Province of
   Ireland, Church of Ireland, Church of England in the UK,
   United Kingdom, United Kingdom Protestant Church of
   England.

To be entered in the presence of the recruiting officer.

(Comprising the United Kingdom Army Board.)
K.A. FORM II
KENYA REGIMENT (TERRITORIAL FORCE)

NOTICE TO BE GIVEN TO A MAN ON HIS OFFEREE TO JOIN THE REGIMENT

The general conditions of the Contract of Enlistment are as follows:

1. To enter as a member of the Regiment for four years, provided the person so enlists does not exceed the age of 30 years, and is not less than the age of 18 years, or, if you have not then attained the age of 30 years, and are 20 years of age.

2. Provided that if you are seeking an unreserved occupation your age shall be deemed accordingly and that it is not found that any such occupation prevents you from so doing.

3. During your service you will be required to attend the number of hours instructed, at present, prescribed by the army of the Regiment in which you are enlisted.

4. In addition you will be required to attend at your own expense of the costs of training prescribed for your units (the Regiment you under previous service in the general service)

5. If you, with the leave of your commanding officer, be called to attend the full course of training prescribed for your units (the Regiment you under previous service in the general service)

6. The person is eligible to be called to attend the full course of training prescribed for your units (the Regiment you under previous service in the general service)

7. If you, with the leave of your commanding officer, be called to attend the full course of training prescribed for your units (the Regiment you under previous service in the general service)

8. The notice given to you in the regulation, will call the person to attend the full course of training prescribed for your units (the Regiment you under previous service in the general service)
THIRD SCHEDULE, K.R. FORM 2A—continued

(9) If you reside in the Regular Forces, you will be deemed to have been discharged from the Kenya Regiment (Territorial Force).
(10) If you are serving out of Kenya at the time you are entitled to be discharged you will be returned to Kenya for that purpose.
(11) You will be required by the receiving officer to present the form printed on K.R. Form 2, and you are warned that at the time of your discharge you make any alteration to the form or the regulations made thereunder.
(12) As soon as you have been enrolled by the enrolling officer, you will be subject to all the provisions of the Kenya Regiment (Territorial Force) Act and the regulations made thereunder.

NOTE.---Provided that, if you are working in a reserved occupation, the movement does not require your services for your civilian occupation.

KENYA REGIMENT (TERRITORIAL FORCE)

[Rev. 2012]

K.R. FORM 2

[K.R. FORM 2A (r. 21 and 24)]

DECLARATION (A) REGARDING THE OFFICIAL SECRETS ACTS

(TO BE SIGNED ON JOINING THE REGIMENT OR ON BEING COMMISSIONED INTO THE REGIMENT)

Personal Details
Name and Initials (BLOCK LETTERS)
Nominal Rank

1. I acknowledge that I have been given my attention drawn to the more important provisions of the Official Secrets Acts and to section 34 of the Kenya Regiment (Territorial Force) Act.
2. I understand that any information obtained by me in the course of my duties, or otherwise in the course of my service, whether or not in the course of any official duties, is subject to the Official Secrets Acts. I shall not disclose any such information except in the course of my duties or other official duties or to an officer or member of the Kenya Regiment (Territorial Force) to whom I am required to disclose the information by law or under regulations made thereunder.
3. I further understand that any breach or neglect of the instructions regarding disclosure of information contained in section 34 of the Kenya Regiment (Territorial Force) Act, both as regards the disclosure of information and the keeping of documents containing such information, may render me liable to prosecution under the Official Secrets Acts.

Date
Place

Signature
Warranted

NOTE.---This certificate shall be signed in the presence of, and witnessed by, an officer, and shall be sent to the Officer in charge of Records for filing with the individual's personal papers or documents.

[Issue 1] K22-60
<table>
<thead>
<tr>
<th>Rank</th>
<th>Unit</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

9. Have you received authorities from the Officer/Officer in charge of Records to take up residence outside the United Kingdom? If so, enclosed original copy of such authority which will be returned by return mail.

10. The following discharge documents are enclosed:

Date

Signature

APPLICATION FOR COMMISSION
PART II (to be completed by assessing officers)

Signature of assessing officer.
THIRD SCHEDULE: K.R. FORM 4 — continued

PART B (to be completed by Officer in charge of Records)

1. The applicant named on the reverse of this form may be commissioned/degraded into the Kenya Regiment (Territorial Force) if found suitable.

2. The following documents, if required by law, may be commissioned/degraded into the Kenya Regiment (Territorial Force) by the Officer in charge of Records.

3. The following documents are not required as the officer in charge of records shall be commissioned/degraded in any event as follows:

   * Commissioned/Deprecated in the Kenya Regiment (Territorial Force) on the 20th day of blank.

   Date: blank

   Signature of Officer in charge of Records (Blank)

   (Blank)

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THIRD SCHEDULE, K.R. FORM I—continued

years or, if later, until the age of 50 years, in the Service, be by virtue of this separation of
service the service be reduced to __________ years or, if later, until the age of 50 years.

Date

Signature of Member

PART III (to be completed by members wishing to re-engage)

1. I hereby declare: ________________________________
   [Signature]
   [Rank]

I am entitled to the rate of remuneration or current engagement.

Date

Signature of Member

Note: Members of the Kenya Regiment (Territorial Force), will receive that I shall serve the Kenya Regiment (Territorial Force) for __________ years or, if later, until the age of 50 years, in the Service, be by virtue of this separation of

service the service be reduced to __________ years or, if later, until the age of 50 years.

Date

Signature of Member

PART IV (to be completed in all cases)

I hereby declare that the above declaration was made before me or the

Date

Signature of Officer taking declaration

CERTIFICATE OF APPROVAL

PART V

I APPROVE of the above-named man extending his period of service on the active list of the Kenya Regiment (Territorial Force) for __________ years or, if later, until the age of 50 years, in the Service, be by virtue of this separation of

service the service be reduced to __________ years or, if later, until the age of 50 years.

Date

Signature of Commanding Officer

K.R. FORM 6

[1, 86]

DECLARATION(S) REGARDING THE OFFICIAL SECRETS ACT(S)

(To be signed by leaving the Regiment)

Person leaving

Rank

Name and unit (BLOCK LETTERS)

Unit

1. I hereby declare that I have taken full and careful note of the provisions of the Official Secrets Acts and the sections of the Kenya Regiment (Territorial Force) Act.
THIRD SCHEDULE. K.R. FORM T (continued)

2. I understand that all the information which I have received or acquired, or to which I have had access in the course of my military duty, or information which is contained by the existence of section 34 of the Kenya Regiment (Territorial Force) Act, and that the unauthorised communication by me of such information to any other person after I have left the Regiment, to any person who is not employed in any Government department, is an offence to which I may be prosecuted.

3. I understand that any breach of confidence by me, whether such inference is oral or written in any document, article, book, paper, letter, etc., and whether in Kenya or outside Kenya, to any person who is not employed in any Government department, or to any person who is not employed in any Government department, is an offence to which I may be prosecuted under section 34 of the Kenya Regiment (Territorial Force) Act.

4. I declare that I have not in my possession or control any sketch, plan, model, article, note of document made or acquired by me in the course of my military duties save such as I have been authorised to retain by my superior officer.

Date .......................... Signature of Member ..........................
Place .......................... Signature of Witness ..........................

NOTE: This certificate shall be signed in the presence of, and witnessed by, an officer, and shall be sent to the Officer in charge of Records for filing with the individual’s personal papers or documents.

K.R. FORM T (K.NA REGIMENT (TERRITORIAL FORCE))

COMBINED CERTIFICATE OF REGISTRATION TO THE RESERVE AND DISCHARGE FROM THE RESERVE

Members on leaving the Regiment are hereby reminded that the unauthorised communication by me to any person of any sketch, plan, model, article, note of document, or by the existence of section 34 of the Kenya Regiment (Territorial Force) Act, and that the unauthorised communication by me of such information to any other person after I have left the Regiment, to any person who is not employed in any Government department, is an offence to which I may be prosecuted.

The person to whom this certificate is issued shall not have any part in it or endeavor it by any means to obtain the information or knowledge acquired by me in the course of my military duties save such as I have been authorised to retain by my superior officer.

NOTE: This certificate shall be signed in the presence of, and witnessed by, an officer, and shall be sent to the Officer in charge of Records for filing with the individual’s personal papers or documents.

1. Name:
2. Rank:
3. Service:
4. Company:
5. Unit:

(To be completed when a member is integrated into the Reserve)

6. Data of integration into the Reserve

7. Date of expiration of Reserve service

8. Excluded service, or date of integration into the Reserve—

<table>
<thead>
<tr>
<th>Excluded service</th>
<th>Years</th>
<th>Days</th>
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<tr>
<td>Total</td>
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</table>

(To be completed when a member is integrated into the Reserve)

[Issue 1] K22-64
THIRD SCHEDULE, K.R. FORM I—continued

2. Campaign
3. Subsidiary
11. Character
12. Testimonial

Date
Place

Instructions for Members — This certificate should be forwarded to Officer in Charge on
(date of expiration of service as given) or completion of page
after which it will not be returned to you for signature.

(TO be completed by the Officer in charge of records when a member is discharged from the
Regiment)

CERTIFY that the member of the Navy Regiment (Territorial Force) mentioned is page

Date
Place

Signature of Officer in Charge of Records

K.A. FORM S

KENYA REGIMENT, (TERRITORIAL FORCE) DISCHARGE CERTIFICATE

Members on quitting the Regiment are hereby instructed that the unauthorized communication by
them to another person of the contents of this certificate, or any other document of a similar
description is an offence against the rules of the service.

The person to whom this certificate is issued should, on no account part with it or forward it by
post when applying for a discharge, but should use a copy obtained by a responsible person for
the purpose.

If this certificate is lost, it will be replaced only when its loss can be proved to have been due
to special circumstances. Application for replacement should be made to Officer in Charge,
Kenya Defence Forces, Post Box 8230, Nairobi.

Any alteration of the particulars given in this certificate may amount to the holder liable to prosecution
under section 342 of the Penal Code.

Any person finding this certificate is required to forward it to the nearest base of the Kenya
Defence Forces, Post Box 8230, Nairobi.

1. Army No.
2. Name
3. Rank
4. Company

K22-65 [Issue 1]
THIRD SCHEDULE. K.R. FORM—continued

5. Unit .................................................................................................................
6. Cause of discharge .........................................................................................
7. Date of discharge ..............................................................................................
8. Service on date of discharge—years ............................................................... days
   Established service—years .................................................................................. days
   General service—years ....................................................................................... days
8. Attendance ........................................................................................................
9. Campaigns ......................................................................................................
10. Medal .............................................................................................................
11. Character ........................................................................................................
12. Tendered.......................................................................................................... Date

Place ....................................................................................................................

Signature of Counselling Officer


KENYA REGIMENT (TERRITORIAL FORCE)
APPLICATION FOR ENROLMENT INTO THE REGIMENT

PART I
(To be completed in applicant’s own handwriting. All questions must be completed. If any are not applicable write “N/A”)

SECTION A—PERSONAL DETAILS OF APPLICANT

1. Surname ........................................................................................................
2. Christian or forename(s) ................................................................................
3. Age ................................................................................................................
4. Tel no(s) (preferably excluding district or code) ...........................................
5. Permanent private address ...........................................................................
6. Length of residence here ..............................................................................
7. Date and place of birth ..................................................................................
8. Nationality of birth .........................................................................................
9. Nationality now: if naturalised give number and date of certificate ..............
THIRD SCHEDULE, I.R. FORM K—continued

16. Details of any previous military service, decoration, mentions in despatches, campaign stars and medals secured:

17. Have you been sentenced or bound over by a civil court, or been put or probation by a civil court under the Prevention of Offences (Criminal Procedure) Act, give dates and circumstances:

18. Married or single:
19. If married, state of birth of last born children:
   Name and birth:
   Nationality:
   Date of birth:
   Marital status:

20. Details of mother:
   Name at birth:
   Nationality:
   Date of birth:

21. If you have had your education outside Kenya, give number(s) and details (of certificate(s))

22. Name and address of each school or college attended:

23. Date of attendance from to:

24. If so, give date and grade obtained in each subject:

25. If no, give details of all work done:

26. A copy of the certificate(s) should be attached.

27. Details of any study and qualifications obtained after obtaining School Certificate or one of the above examinations:

SECTION C—KNOWLEDGE OF OR FLUENCY IN LANGUAGES, OTHER THAN YOUR OWN NAIROBI TONGUE

28. What language do you normally speak?

29. What other language do you know—

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<thead>
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<th>SPoken</th>
<th>Written</th>
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<tr>
<td>Slight Fair Used</td>
<td>Fair Used</td>
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PART III – RECOMMENDATION BY REGIMENTAL SELECTION BOARD

The candidate is approved for enrolment into the Kenya Regiment (Territorial Force).

Date ____________________________
Chairman of Selection Board
<table>
<thead>
<tr>
<th>Code of derivation</th>
<th>Course number</th>
<th>Candidate number</th>
<th>Result grade</th>
<th>Opinion of instructor</th>
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<td>Part</td>
<td>Description</td>
<td>Action</td>
<td>Service</td>
<td>Insurance</td>
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<tr>
<td>1</td>
<td>Act No.</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
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<tr>
<td>2</td>
<td>Act No.</td>
<td>No</td>
<td>No</td>
<td>No</td>
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<tr>
<td>3</td>
<td>Act No.</td>
<td>No</td>
<td>No</td>
<td>No</td>
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<tr>
<td>4</td>
<td>Act No.</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
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</table>

*Not applicable in some cases. See note in Regulation 25.*
KENYA REGIMENT (RELEASE LEAVE) REGULATIONS


1. These Regulations may be cited as the Kenya Regiment (Release Leave) Regulations.

2. For the purposes of these Regulations—

   “Emergency” means the public emergency declared by Proclamation 38 of 1952;
   “public service” means service in a civil capacity under the Government.

3. Subject to the provisions of regulation 4 of these Regulations, every officer, and every member, on release from the Regiment shall be entitled to two and a half days' leave with pay in respect of each completed month of his service with the Regiment since the 20th October, 1952.

4. The provisions of these Regulations shall not apply—

   (a) to any officer or member released from the public service for the purpose of undertaking military or national service during the Emergency and who returns to the public service on his release from such military or national service;
   (b) to any officer or member who has served for a period of less than twelve months with the Regiment.