

**SPECIAL ISSUE**

*Trans Nzoia County Gazette Supplement No. 2 (Acts No. 1)*

NATIONAL COUNCIL FOR  
LAW REPORTING  
LIBRARY



REPUBLIC OF KENYA

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**TRANS NZOIA COUNTY GAZETTE  
SUPPLEMENT**

**ACTS, 2013**

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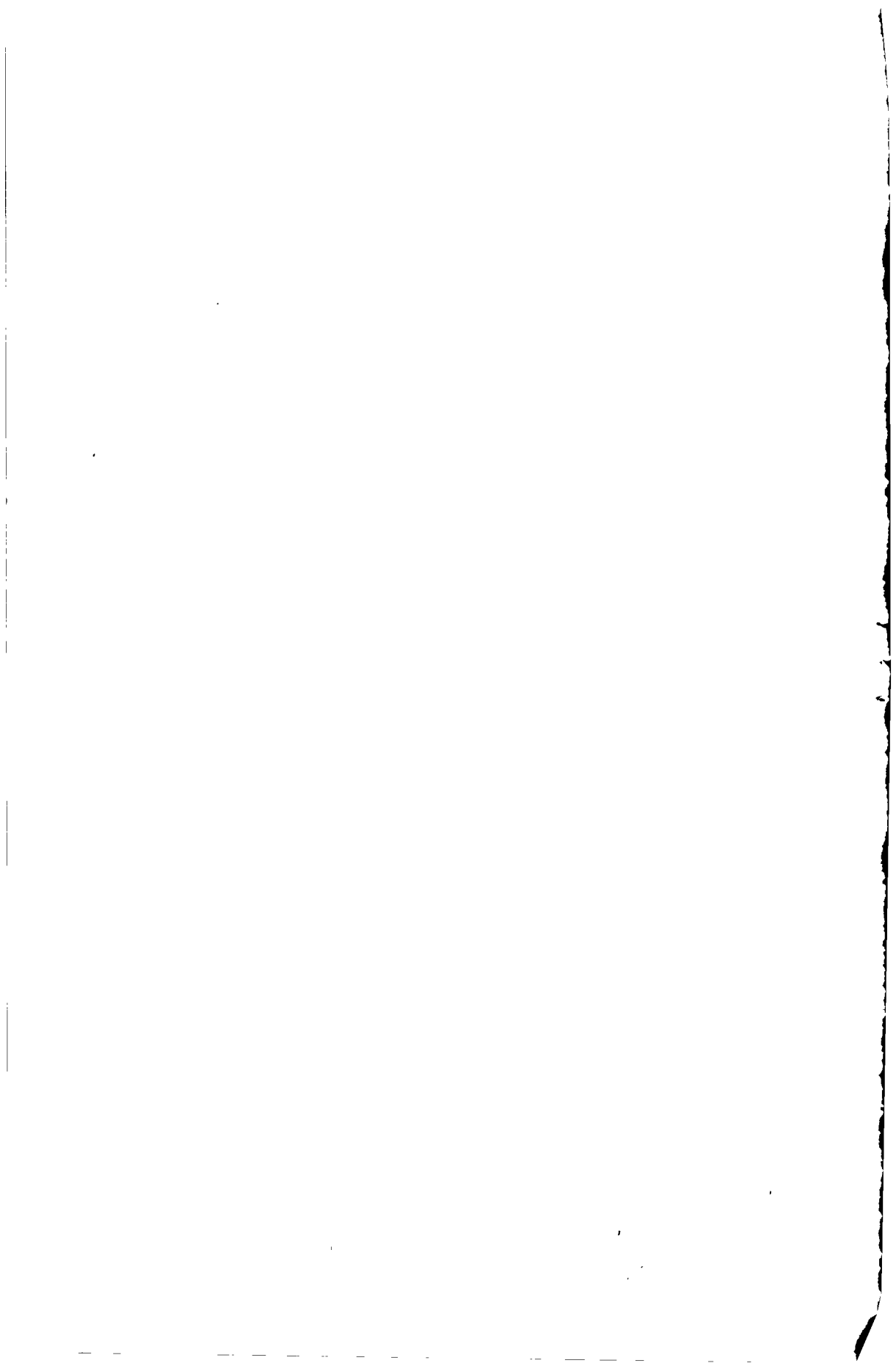
**NAIROBI, 7th February, 2014**

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**THE TRANS NZOIA COUNTY FINANCE ACT, 2013****No. 1 of 2013***Date of Assent: 30th January, 2014**Date of Commencement: 7th February, 2014*

**AN ACT of the County Assembly of Trans Nzoia County to provide for the imposition or variation of various permit fees, cess, licenses, fees or charges for services and for connected purposes**

**ENACTED** by the County Assembly of Trans Nzoia as follows—

**PART I—PRELIMINARY**

1. This Act may be cited as the Trans Nzoia County Finance Act, 2013 and shall come into operation on the date of publication in the County Gazette or Kenya Gazette, whichever comes earlier.

Short title and commencement

2. (1) In this Act, unless the context otherwise requires —

Interpretation

“authorized channel” means the channel through which persons to whom this Act is applicable shall effect payment to the County, including but not limited to an officer appointed by the County to collect revenue or any other mode of payment as may be prescribed by the County Government from time to time;

“business” means

- (a) Trade, commerce or manufacture, profession, vocation or occupation;
- (b) Any other activity in the nature of trade, commerce or manufacture, profession, vocation or occupation;
- (c) Any activity carried on by a person continuously or regularly, whether or not for gain or profit and which involves, in part or in whole, the supply of goods or services for consideration

“cess” means tax or fees chargeable on goods under section 7;

“County Government” means the County Government of Trans Nzoia

“County Executive Committee Member” means the executive committee member for the time being responsible

for matters relating to finance in the County;

**PART II— CHARGES, LICENSES, FEES, RENT  
AND CESS**

3. The fees provided in the second column of the First Schedule shall be charged for the services specified in the first column of that Schedule. Charges

4. (1) A person shall not carry out, within the County, any business or service specified in the Second Schedule without a valid license issued by the relevant County office. Licenses/Permits

(2) A person who intends to carry out any of the businesses listed in the Second Schedule shall apply for a license or permit from any of the County offices or such other designated agents as shall be prescribed by the County Government from time to time.

(3) A person who applies for license under subsection (2) shall be issued with a license on the payment of the applicable fee, depending on the location and size of the business as specified in the Second Schedule.

(4) Licenses/permits issued under subsection (3) must be visibly displayed at the business premise at all times

(5) A person who contravenes any of the provisions of this section commits an offence.

5. (1) A person carrying on any activity specified in the Third Schedule shall pay to the relevant office a fee at the rate set out in that Schedule. Fees

(2) A person who carries on an activity listed in the Third Schedule and fails to pay the fee referred to under subsection (1) commits an offence.

6. (1) A person occupying any plot, stall or house leased or rented out by the County Government shall pay rent, at the rate specified in the Fourth Schedule. Plot or House Rent

(2) The rent referred to under subsection (1) shall be due in case of -

(a) a plot, on the 1st day of January in each year;

(b) a house or stall, on the 30th day of each month.

(3) A person who contravenes the provisions of subsections (1) or (2) may be evicted and shall be evicted if he or she fails to pay house rent for three consecutive

months.

(4) A penalty of three percent per month shall be charged for any outstanding amount of rent for a plot that remains unpaid after the 31st day of March.

(5) The County Government shall repossess the plot if a person fails to pay the rent for more than three years.

7. (1) A cess or market fee shall be charged on the goods specified in the first column of the Fifth Schedule at the rate specified in the second column. Cess or market fee

(2) A person who fails to pay the cess or market fee set under subsection (1) commits an offence.

8. The County Executive Committee Member may by order published in the Gazette waive or vary tax, fees or charges payable under this Act in accordance to the criteria developed under Section 159 of the Public Finance Management Act, 2012. Tax waivers, variations.

9. (1) The County Executive Committee Member responsible for finance may by order published in the gazette amend any of the schedules Amendments to the schedules

(2) Any order made under subsection (1) shall be laid before the County Assembly without unreasonable delay, and unless a resolution approving the order is passed by the County Assembly within twenty one days when the Assembly next sits after the order is so laid, the order shall lapse, but without prejudice to anything previously done there under.

### PART III – PAYMENT

10. (1) All payments to the County Government made under this Act shall be paid through an authorized channel. Payments to the County Government

(2) An officer appointed by the County Government to collect revenue shall have an identification card issued by the County Government which shall be worn visibly by the officer.

(3) A County official receipt shall be issued for all payments made to the County Government.

(4) Every person who makes a payment through an authorized channel shall demand an official receipt for each such payment and every payment made through an

authorized channel shall be evidenced by an official receipt.

(5) A person shall not receive or collect any money on behalf of the County Government unless he or she has been appointed to do so or has authority as the receiver and collector of County Government revenue.

(6) A person who contravenes the provisions of this section commits an offence.

11. (1) In this section —

Appointments and  
duties of an agent

"agent" means a person appointed as such under subsection (2);

Under that subsection "appointment notice" means a notice issued by the County Executive Committee Member appointing an agent;

(2) The County Executive Committee Member may by written notice addressed to any person:-

(a) Appoint him to be an agent of the County Government for the purposes of the collection or recovery of charges, licenses, fees, rent or cess, as may be necessary for carrying out the purposes of this Act.

(b) Specify the amount of charges, licenses, fees, rent or cess to be collected or recovered.

(3) An agent appointed under this section shall enforce and ensure due compliance with the provisions of this Act and shall remit all revenue collected to the County Government as per the appointment notice.

(4) Where an agent claims to be, or to have become unable to comply with subsection (3), he shall, within seven working days, notify the County Executive Committee Member in writing, setting out fully the reasons for his inability to comply, and the County Executive Committee Member shall accept the notification and cancel or amend the appointment notice accordingly.

(5) Unless and until a notification is given by an agent under subsection (4), sufficient moneys for the payment of charges, licenses, fees, rent or cess specified in the agent's appointment notice shall be presumed to be held by him and this money shall be due and payable to the County

Government.

(6) For the purposes of this section, the County Executive Committee Member may, by notice in writing, at any time, require any person to furnish him, within reasonable time not being less than seven days from the date of service of the notice, with information showing any moneys which may be held by the agent for, or due by him to the County Government.

(7) Where an agent fails to pay an amount of money collected under this Section within the time specified in the notice, the provisions of this Act Relating to the collection and recovery of tax shall apply to the collection and recovery of that amount as if it were tax due and payable by the agent, the due date for the payment of which was the date upon which that amount should have been paid to the County Government under this subsection.

(8) An agent who makes a payment to the County Government under this section shall for all purposes be deemed to have acted under the authority of the County Government and shall be indemnified in respect of that payment against all proceedings, civil or criminal, and all processes, judicial or extrajudicial, notwithstanding any provisions to the contrary in any written law, contract or agreement.

(9) Any person who willfully makes any false or misleading statement, or willfully conceals any material fact shall be guilty of an offence.

#### **PART IV – OFFENCES AND PENALTIES**

**12.** Any person who commits an offence under this Act for which no penalty is provided shall be liable, on conviction, to a fine not exceeding two hundred thousand shillings or to imprisonment for a term not exceeding one year or both. General Penalty

**13.** A member of staff of the County government or any other person having a duty to perform under this Act who – Offences by staff of  
the County  
Government

- (a) makes, in any record, or document required to be kept or made by that person, an entry which he or she knows or has reasonable cause to believe not



to be true or to be false;

- (b) Willfully refuses to do anything which he or she knows or has reasonable cause to know is required to be done;
- (c) Interferes with any other person or process under this Act, so as to defeat the provisions, requirements or purposes of this Act;
- (d) Where required under this Act to do anything to give effect to the provisions of this Act, fails to do such thing;
- (e) Without reasonable cause omits to do something in breach of his or her duty under this Act;
- (f) Willfully contravenes the provisions of this Act to give undue advantage or favour to another person;
- (g) Fails to prevent or report to the County Government or any other relevant authority, the commission of an offence committed under this Act,

commits an offence and is liable on conviction, to a fine not exceeding two hundred thousand shillings or to imprisonment for a term not exceeding one year, or both.

#### **PART V – MISCELLANEOUS**

14. (1) Any fee, charge, license, rent or cess payable to the County Government at the commencement of this Act which is not included in any of the Schedules to this Act, shall continue to be chargeable by and Payable to the County Government unless they are repealed by an Act of the County Government or until an Act of the County Government on such fees, charges, license, rent or cess is enacted. Savings

(2) All directions, resolutions, orders and authorizations on, or relating to financial management, including the collection and administration of fees and charges given or issued by the previous Municipal Councils, County Councils and Town Councils before the commencement of this Act shall be deemed to have been given, issued or made by or under the authority of the County Assembly until the expiry or repeal of those directions, resolutions, orders and authorizations, and shall continue with the necessary modifications, to apply, be

paid and administered under this Act.

(3) All references to Councils shall include all Local Authorities as were defined under the now repealed Local Government Act, Cap 265 of the Laws of Kenya.

15. Unless otherwise provided in this Act, the rates for fees, charges, licenses, cess or rent, applicable before the commencement of this Act in respect of any business, activity, goods or services listed in the schedules, shall cease to apply.

### FIRST SCHEDULE

#### CHARGES

The following charges shall be levied on the services listed in first column at the rate specified in the second column.

| <b>HIRE OF COUNTY PROPERTY</b>                 |                       |
|--|-----------------------|
| <b>Item Description</b>                        | <b>Charges (Kshs)</b> |
| Hire of motor grade-per day(dry rates per hour | 3500                  |
| Hire of County Lorry-per day (dry hire)        | 20000                 |
| hire of motor grader per day                   | 35000                 |
| hire of exhauster-Ksh. 50 per KM out of town   | 3000                  |
| Hire of exhauster per trip within Kitale Town  | 3000                  |
| Hire of tractor /transport per trip            | 1500                  |
| Hire of exhauster per trip of water            | 1500                  |
| Hire of committee room per day                 | 2000                  |
| <b>Hire of shovel</b>                          |                       |
| Dry rates per hour                             | 4,000                 |
| Dry rates per day                              | 32,000                |
| <b>TEMPORARY OCCUPATION LICENSE</b>            |                       |
| Industrial                                     | 5000                  |
| Institution                                    | 3500                  |
| <b>OTHER CHARGES</b>                           |                       |
| Sale estimates                                 | 2000                  |
| Sale of county laws (single)                   | 2000                  |
| Consent to transfer plots/properties           | 10000                 |
| Consent fee sub-lease                          | 5000                  |
| Change of user fees                            | 5000                  |
| Document search fee                            | 500                   |
| Extension of lease                             | 15000                 |

2013

Trans Nzoia County Finance

No. 1

|  |      |
|--|------|
| Sale of Tender forms                           | 2000 |
| Clamping fee                                   | 1000 |
| Sale of minutes per quarter (Hasnsard reports) | 3000 |
| Public toilet use                              | 10   |

**VEHICLES IMPOUNDING CHARGES**

|                                     |       |
|-------------------------------------|-------|
| Bus (per day)                       | 5000  |
| Mini bus (per day)                  | 5000  |
| Nissan/pick up (per day)            | 3000  |
| Saloon (per day)                    | 2000  |
| Tuk-tuk (per day)                   | 1500  |
| M/bike (per day)                    | 1000  |
| <b>Defaulting Vehicle (Penalty)</b> |       |
| Bus/Minibus                         | 3000  |
| Nissan/pick ups up to 14 passengers | 3000  |
| Nissan/Pick-ups up to 7 passengers  | 3000  |
| Saloon cars                         | 3000  |
| Tuk-tuk                             | 500   |
| Motor bikes                         | 400   |
| Hand-carts                          | 200   |
| Pick-up                             | 3000  |
| Canter                              | 4000  |
| Lorry (below 7 tons)                | 6000  |
| Lorry (above 7 tons)                | 9000  |
| Trailers                            | 10000 |

**LAND RATES**

The following charges shall be levied on the services listed in first column at the rate specified in the second column.

|                               |  |
|-------------------------------|--|
| 1-2 Acres                     | 300  |
| 3-50 Acres                    | 20/ per acre   |
| 1-100 Acres                   | 30/ per acre   |
| 101-4999 Acres                | 45/ per acre   |
| 5000 and above                | 50/ per acre (standing charge per acre 100/ for above) |
| Contribution in lieu of rates | 2%   |
| Rates clearance certificate   | 2000   |

**AREA RATES**

|              |       |
|--------------|-------|
| 0.01-2 Acres | 1,000 |
| 3 to 10      | 2,000 |
| 11 to 20     | 3000  |
| 21 to 50     | 4000  |
| Above 50     | 5000  |

**SECOND SCHEDULE**  
**GENERAL FEES/ CHARGES**

|  |       |
|--|-------|
| <b>MARKET FEES</b>                         |       |
| Cereals per bag -90 kg                     | 50    |
| Cereals per bag -50 kg                     | 30    |
| Onions per bag                             | 20    |
| Onions less than a bag                     | 20    |
| Fruits per carton/crate/bag                | 20    |
| Potatoes per bag                           | 40    |
| Carrots per crate                          | 20    |
| Chicken monger/month                       | 2000  |
| Fruits per wheel barrow                    | 30    |
| Sweet potatoes                             | 20    |
| <b>CEE FEES</b>                            |       |
| Coffee cess in percentage of market price  | 2%    |
| Tea cess in percentage of market price     | 2%    |
| Maize cess in percentage                   | 2%    |
| Water cess in percentage of market price   | 2%    |
| Milk cess in percentage of market          | 2%    |
| Produce in cess percentage of market price | 2%    |
| Timber cess in percentage of market price  | 5%    |
| Log cess in percentage of market price     | 5%    |
| <b>Sand cess</b>                           |       |
| Below 5 tone                               | 100   |
| 5 to 8 tones                               | 200   |
| 9 to 15 tones                              | 300   |
| 16 to 20 tones                             | 400   |
| Over 20 tones                              | 500   |
| <b>QUARRY CESS</b>                         |       |
| Small quarry per month                     | 10000 |
| Medium quarry per month                    | 20000 |
| Large quarry per month                     | 30000 |
| <b>Bricks, Hardcore and sand</b>           |       |
| 1 to 3 tones                               | 200   |
| 4 to 7 tones                               | 300   |
| 8 and above tones                          | 500   |
| Cess on ballast per tone                   | 50    |
| Cess on other quarry products/minerals     | 40    |
| <b>Carrier loaded with commodities</b>     |       |
| Hand cart                                  | 50    |

|   |  |
|---|--|
| Pick-up   | 250                                    |
| Canter  | 2000                                   |
| Lorry (below 7 tones)                                   | 3000                                   |
| Lorry (7 tones and above)                               | 6000                                   |
| <b>whole sale and open air market</b>                   |  |
| Trans Nzoia fruits & vegetable per month                | 500                                    |
| Whole sale fee per crate (any produce)                  | 40                                     |
| Retail fee per day (any produce)                        | 30                                     |
| <b>Market fees</b>                                      |  |
| One bag of produce                                      | Within ktl town 40/<br>other towns 20/ |
| Tomatoes/pawpaw/(small box) carton                      | Within ktl town 50/<br>Other towns 20/ |
| Tomatoes/pawpaw (large box) carton                      | Within ktl town 50/<br>other towns 80/ |
| Mangoes per small bag                                   | Within ktl town 30/<br>other towns 20/ |
| Bicycle stand per bicycle                               | Within ktl town 10/<br>other towns 20/ |
| Packets of processed fresh milk, fruits per wheelbarrow | 30                                     |
| Bundle of sugar cane/tobacco                            | 50                                     |
| One bag peas, bean, maize                               | 50                                     |
| One tin of peas, maize                                  | 10/                                    |
| One bag of cassava                                      | 30                                     |
| One tin of cassava                                      | 10                                     |
| One tin of cucumber                                     | 10                                     |
| Coffin dealer per day                                   | 30                                     |
| Groundnuts per bag                                      | 50-20                                  |
| Stall retail per bag                                    | 40                                     |
| Empty gunny bags dealer                                 | 30                                     |
| Cement dealer (agent)                                   | 1000                                   |
| Mitumba wholesale per lorry                             | 2000                                   |
| Sales promotion per public address                      | 2500                                   |
| Fertilizer (sewage per ton)                             | 100                                    |
| Open air ropes/day                                      | 30                                     |
| Ground rent per year                                    | 2000                                   |
| <b>Bus park fees</b>                                    |  |
| Tax cab (per quarter)                                   | 2000                                   |
| Matatu (mini bus) per trip                              | 100                                    |
| Matatu (station wagon)                                  | 70                                     |
| Nissan per trip/pick-up (7 passengers)                  | 70                                     |
| Nissan per trip/pick-ups (upto 15 passengers)           | 60                                     |

|                               |                           |
|-------------------------------|---------------------------|
| Up country bus per trip       | 200                       |
| Tuk tuk                       | 150 per day, 30 per trip  |
| Motor bicycle                 | 500 per month, 20 per day |
| Saloon cars                   | 150 per day, 30 per trip  |
| Lower Bus park Rent per month | 1500                      |

**SALE OF FARM PRODUCE**

|                           |    |
|---------------------------|----|
| Vegetable per bag         | 50 |
| Vegetable less than a bag | 20 |
| Eggs per tray             | 20 |
| Poultry per crate         | 30 |
| Banana per cluster        | 50 |

**Water services****Meter rent**

|   |     |
|---|-----|
| House hold  | 150 |
| Unmetered   | 40  |
| Commercial  | 125 |
| Industrial  | 150 |
| Hire of water treatment plant & storage tanks, pipes fittings | 12% |
| Approved rate (of the total value of Assets)                  |     |

**PSV SEASONAL TICKETS****Charge ( Kshs)**

|   |     |
|---|-----|
| <b>Parking fees (Canter, min buses, pick-ups per day) streets</b> |     |
| Kenyatta  | 100 |
| Moi Avenue  | 100 |
| Oginga Ondinga  | 100 |
| Makasembo   | 100 |
| Posta   | 100 |
| Robert Ouko   | 100 |
| <b>Parking fees (lorries &amp; trailers) per day</b>              |     |
| Laini moja - lorry  | 200 |
| Trailer   | 800 |
| <b>Street parking (Daily charges)</b>                             |     |
| Kenyatta  | 100 |
| Moi avenue  | 100 |
| Oginga Odinga   | 100 |
| Makasembo   | 100 |
| Posta   | 100 |
| Robert Ouko   | 100 |

|                |     |
|----------------|-----|
| <b>Street</b>  |     |
| Back street    | 100 |
| Masinde Muliro | 100 |
| Alexander Muge | 100 |
| Posta Road     | 100 |

**IMPOUNDING GOODS PER DAY**

|                                   |       |
|-----------------------------------|-------|
| Second hand goods                 | 300   |
| Fruits, vegetable per wheelbarrow | 300   |
| Cooking utensils                  | 1500  |
| Storage of impounded goods        | 1500  |
| Weighing scales, posho mill       | 300   |
| Sand cess (7 stones)              | 500   |
| Ballast (murrum) 7 tones per trip | 700   |
| Advertisement of commercial good  | 3000  |
| Camping goods dealer              | 10000 |

**OTHER CHARGES**

|                                |      |
|--------------------------------|------|
| Application forms for business | 500  |
| Renewal of business            | 300  |
| Sub-letting fees per year      | 1500 |
| Charge of Business name        | 1500 |
| Transfer of Business Name      | 2000 |

**ROAD AND TRANSPORT**

|  |       |
|--|-------|
| Change of user   | 10000 |
| Change of user residential to commercial               | 15000 |
| Change of user commercial to industrial                | 30000 |
| Extension/modification/alteration of existing building | 6000  |
| Minimum charges up to 50 sqm                           | 3000  |
| 50 sqm to 100sqm                                       | 3000  |
| 100 to 200   | 3500  |
| 200 to 300   | 4000  |
| 300 to 400   | 4500  |
| over 400 sqm   | 5000  |
| for every additional 50 sqm to over 400 sqm            | 2000  |
| Surveyors for showing beacons to plot owners           | 2500  |

**STRUCTURAL PLAN**

|   |      |
|---|------|
| Minimum charges for building up to 50 sqm | 3000 |
| 100 to 200 sqm                            | 3500 |
| 200 to 300 sqm                            | 4000 |
| 300 to 400 sqm                            | 4500 |
| over 400 sqm                              | 5000 |

|                             |      |
|-----------------------------|------|
| for every additional 50 sqm | 1000 |
|                             |      |

**APPROVAL FEE OF BUILDING PLANS**

|   |      |
|---|------|
| <b>Commercial/residential fees</b>  |      |
| Development application form ppl  | 3000 |
| Site inspection fees  | 3500 |
| Minimum charges of building plan area of 10 sqm                               | 1500 |
| Over 10 msq but not exceeding 50 msq  | 2000 |
| Over 50 msq but not exceeding 50 msq  | 2500 |
| Over 100 msq but not exceeding 50 msq   | 2500 |
| Over 200 sq but exceeding 50 msq  | 3000 |
| Over 300 sq but not exceeding 50 msq  | 4000 |
| over 450 sq but not exceeding 50 msq  | 4500 |
| Over 600 msq but not exceeding 50 msq   | 5600 |
| Over 800 msq but not exceeding 50 msq   | 6000 |
| for every additional 100 msq part therefore over 1000 msq                     | 400  |
| Development authority certificate   | 4500 |
| Issue of building occupation permit (Certificate)                             | 5000 |
|   |      |
| <b>Heavy and light Industrial development approval fees</b>                   |      |
| industrial development / commercial and 0.5 % of proposed project             | 3000 |
| agricultural development- plinth area subject to the fees not to be less than |      |

**MISCELLANEOUS**

|  |  |
|--|--|
| Building occupation permit /certificates                     | 4000   |
| Inspection of fire precaution in building                    | 1500   |
| public health inspection per building                        | 1500   |
| sub division plans per plot                                  | 4500   |
| Printing of plans  | 1000   |
| Sale of plans per copy                                       | 3000   |
| Land board fees per sitting /per applicant                   | 500  |
| Hoarding licenses  | 4000   |
| Road breaking charges by kplc Telkom's ,water department etc | 15000(Executive to come up with charges per meter) |
| charges for first 1,000 posters                              | 3000   |
| charges per poster above 1,000                               | 2000   |
| fees for removal of posters' by County staff                 | 5000   |
| Banner on road per fortnight                                 | 3500   |
| Road show/ Exhibition without public address system          | ₱500   |
| Road show/ Exhibition with public address system             | 10000(no charge for public education)              |



|  |               |
|--|---------------|
|  | institutions) |
|--|---------------|

**OTHER CHARGES**

|   |                       |
|---|-----------------------|
| Political   | 10000(hire of ground) |
| Religion  | 5000(hire of ground)  |
| Education   | 10000(hire of ground) |
| Changing/ Replacement of Business Billboards per month  | 35000                 |
| Banners on road reserves per fortnight                  | 2000                  |
| Banner on private property per fortnight                | 1500                  |
| Network boosters  | 250,000               |
| Road shows and exhibition                               | 2,000                 |
| Application forms                                       | 1000                  |
| Minimum charges per year for a billboard less than 3sqm | 7,000                 |
| Additional charges over 3sqm                            | 4,000                 |
| Construction site billboard large industry              | 15,000                |
| Application fees for large industry                     | 20000                 |
| Construction site billboard small industry              | 10,000                |
| Application fees small industry                         | 3000                  |
| Property sale display board                             | 5000                  |
| Advertisement on hoarding                               | 15000                 |
| Development fee   | 5000                  |
| Annual charges per sq m                                 | 700                   |
| Wall branding (Large Area)                              | 20000                 |
| Wall branding! Small Area)                              | 10000                 |
| Vehicle Branding: Lorry, Trailers                       | 15000                 |
| Cars  | 5000                  |
| Pick ups  | 5000                  |
| Saloon Cars   | 5000                  |
| <b>Advertisement on bus shelter</b>                     |                       |
| Annual Fee  | 5000                  |
| Application fee   | 1000                  |
| <b>Sign board on wall / canopy fee</b>                  |                       |
| Land under canopy                                       | 2000                  |
| Illuminated one sq m                                    | 2000                  |
| Additional area sq m or past thereof                    | 1000                  |
| Directional sign on road reserves                       | 2000                  |
| <b>Advertisement posters</b>                            |                       |

|   |       |
|---|-------|
| Less than 100 posters per week          | 1000  |
| Additional poster above 100 per week    | 5000  |
| <b>Billboards / sign board</b>          |       |
| Small(2x30) ft                          | 3000  |
| Medium (93x4)ft                         | 5000  |
| Large (10x12)ft                         | 10000 |
| 15ft and above (per 6x9) sq ft          | 1000  |
| Portables                               | 2000  |
| Portables                               | 2000  |
| Change of user application (PPI forms ) | 2000  |
| Change of business name                 | 1000  |

**FEE FOR FIRE FIGHTING SERVICES**

|   |       |
|---|-------|
| <b>Fire Brigade Services</b>                      |       |
| Fire compliance certificate                       | 5000  |
| Fire inspection for building premises             | 2000  |
| (Transport) hire of fire engine for shows per day | 10000 |
| Approval plans for building                       | 1500  |
| Call out charges for the hour                     | 1500  |
| Water transport per km                            | 1250  |
| Sale of water per lorry                           | 5000  |
| Rescue service                                    | 1000  |

**LAND TRANSACTION CHARGES AND PLOTS**

|  |        |
|--|--------|
| <b>Land subdivision and building plan approval fee</b> |        |
| Telephone/ electricity cost                            | 200    |
| Telecommunication mask                                 | 20,000 |
| General shops  | 1,000  |
| Storey building  | 1,0000 |
| Private school   | 10,000 |
| petrol station (multi national)                        | 15,000 |
| Petrol station (independent)                           | 10,000 |
| Paraffin pump  | 5,000  |
| Churches   | 5,000  |
| Change of user   | 300    |
| Hospitals  | 10,000 |
| Industrial concerns (big)                              | 15,000 |
| Industrial concern (Small)                             | 6,000  |
| Building residential (within markets)                  | 4,000  |
| Hotels with lodging facilities (big)                   | 15,000 |
| Hotels with lodging facilities (small)                 | 6,000  |
| Subdivision of land per portion                        | 500    |
| Clearance certificate                                  | 500    |

**THIRD SCHEDULE- PLOT/ HOUSE RENT****ENVIRONMENT AND NATURAL RESOURCES**

The following charges shall be levied on the services listed first column at the rate specified in the second column.

|                                      |  |
|--------------------------------------|--|
| Conservancy fee                      | (committee recommended all licenses be consolidated) |
| retail business per annum            | 200  |
| wholesale business per annum         | 250  |
| hotel business per month             | 250  |
| household business per month         | 100  |
| institutions per month               | 200  |
| <b>FEEES FOR RENTAL HOUSING</b>      |  |
| <b>PARTICULAR (ITEM)</b>             | <b>CHARGES (KSHS)</b>                                |
| Shauri Moyo                          | 1,000  |
| Bondeni (phase 1)                    | 1,000  |
| Bondeni (phasell)                    | 800  |
| Masaba phase 1                       | 900  |
| Masaba phase 11                      | 750  |
| Mumias T.H                           | 750  |
| Mumias                               | 750  |
| Masaba T. H                          | 2,200  |
| Masaba                               | 2,200  |
| Munubi                               | 3500   |
| Starehe                              | 4,200  |
| Masaba Phase 1                       | 2,200  |
| Masaba phase 11                      | 2,200  |
| Webuye                               | 3,200  |
| Cherangany Estate                    | 4700   |
| Matano                               | 3,2 00   |
| Soweto 1                             | 3,000  |
| Sowetoll                             | 3,200  |
| Staff Houses                         | 2,300  |
| Staff Houses                         | 3,000  |
| Hostel                               | 2500   |
| Hostel                               | 1800   |
| Senior Staff                         | 6,000  |
| Council Houses per month             | 4,000  |
| Office Rent (council hall)           | 5,000  |
| Old County Hall/ Offices (per month) | 80,000   |
| <b>House Rent</b>                    |  |
| Endebess                             | 1500   |

|              |      |
|--------------|------|
| Sibanga      | 1500 |
| Kiminini     | 1500 |
| Other Houses | 1000 |

**OPEN AIR GROUNDS/COUNTY GOVERNMENT HALLS**

|                             |       |
|-----------------------------|-------|
| Harambee fund raising       | 3,000 |
| Political meetings          | 5,000 |
| Discos per night            | 5,000 |
| Wedding per day             | 5,000 |
| Exhibition/ sales per day   | 4,500 |
| Church meetings             | 3,000 |
| Crusade per day             | 3,000 |
| Meeting/ weekend            | 3,000 |
| Registration of welfare P.A | 500   |
| CBO Registration            | 3000  |
| Renewal of CBO Registration | 1,000 |

**SPORTS SERVICE- COUNTY GOVERNMENT STADIUM**

|   |             |
|---|-------------|
| Hire of Stadium                                 |             |
| Local Athlete's                                 | nil         |
| Local marches/ friendly marches                 | 3,000       |
| Super league collection                         | 40%         |
| Political meetings per day                      | 20,000      |
| Religious meetings per day                      | 7000        |
| Registered union / Associations                 | 10,000      |
| Athletes KAAA                                   | 10,000      |
| Provincial National Athletes                    | 5,000       |
| Booking charges                                 | Free        |
| Refundable deposit                              | 3,000       |
| Hawkers fee                                     | 360 pa      |
| Hire of public address, system per day          | 10,000      |
| Hire of chair per day                           | 5 per chair |
| B.A.T Coca-cola & other beverages               | 500         |
| Application Forms                               | 300         |
| Market stall {kiminini}                         | 2,000       |
| Market stall                                    | 500         |
| Rent cards (Housing)                            | 500         |
| 10 Big market shop per month                    | 1,500       |
| 2 small market shops per month                  | 1000        |
| Temporary stall per month                       | 500         |
| Temporary kiosk per month                       | 500         |
| Farm production per Net e.g. onions. fruits etc | 10          |
| 64 Small market stall per month                 | 300         |
| 8 daily stalls per month                        | 1000        |
| Banda Rent market                               | 1000        |
| 32 small stalls per month (new)                 | 750         |

|   |        |
|---|--------|
| 32 Big stall per month (New)                      | 750    |
| Charge of market stall kiosk, sandak table        | 1000   |
| Sub-lease of stall, kiosk, sandal table           | 2000   |
| Market plot Rent (per year)                       | 2,000  |
| Kiosk ground Rent (per year)                      | 2,000  |
| Markets stall Rent per month (kiminini S Sibanga) | 2000pm |
| Hire of County Land per Acre per year             | 5,000  |
| other centers                                     | 1,000  |
| <b>Stock Ring</b>                                 |        |
| Goat /sheep                                       | 50     |
| Chicken   | 30     |
| cow   | 150    |

**FEES FOR REGISTRATION OF INSTITUTION AND SCHOOLS**

|                                |        |
|--------------------------------|--------|
| ECD Primary (private)          | 10,000 |
| Secondary                      | 12,000 |
| Colleges                       | 15,000 |
| Complex                        | 15,000 |
| Nursery fee per child per term | 500    |

**SECOND SCHEDULE**

**Permits/ license fees for various business**

**PART I-GENERAL TRADERS AND RETAILSERVICES**

The following permits/ license fees shall be charged on the business listed in the first column at the rate specified in either fourth or fifth column depending on the categories.

| Category Code | Activity Code | Activity Description  | Outside town | Within town |
|---------------|---------------|---|--------------|-------------|
| 100           | 101           | Mega stores, Hypermarket: Large multi-department store, hypermarket over 150 employees or premises over 3000m2 in prime location    |              | 120,000     |
|               | 102           | Mega stores, Hypermarket: Large multi-department store, hypermarket over 100 employees or premises over 3000m2 in prime location    |              | 84,150      |
|               | 103           | Mega stores, Hypermarket: Large multi-department store, hypermarket over 50 employees or premises over 3000m2 in prime location     | 21,000       | 64,600      |
|               | 105           | Large traders, shop, Retail store or personal service: From 21 to 100 employees and/or premises from 300 to 3000m2 in fair location | 8,000        | 17,000      |
|               | 110           | Medium traders, shop or retail services: From 5 to 20 employees and /or premises from 50 to 300m2 fair location                     | 2,000        | 8,500       |
|               | 115           | Small traders, shops or retail service: up to 4 employees and / or premises less than 50m2 in far away location                     | 2,000        | 4,250       |
|               | 120           | Kiosk or light temporary construction: Less than 5m2  | 1,600        | 3,400       |
|               | 195           | Other whole sale-Retail Traders, stores, shops and Services   | 1,600        | 3,400       |