

SPECIAL ISSUE

Kenya Gazette Supplement No. 12 (Marsabit County Acts No. 3)



REPUBLIC OF KENYA

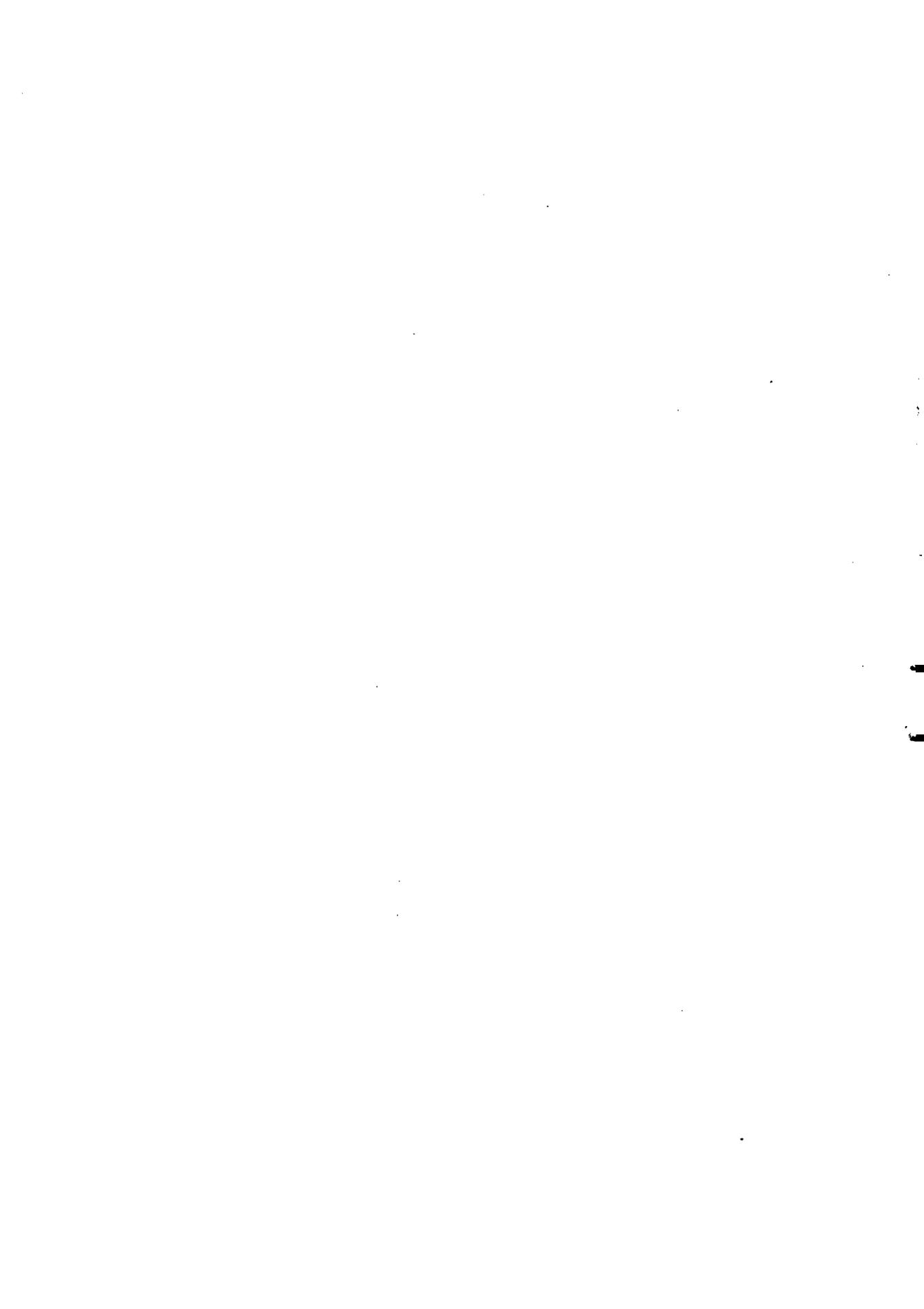
KENYA GAZETTE SUPPLEMENT

MARSABIT COUNTY ACTS, 2015

NAIROBI, 24th July, 2015

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THE MARSABIT COUNTY SCHOLARSHIP FUND ACT, 2015**No. 3 of 2015***Date of Assent: 16th July, 2015**Date of Commencement: 24th July, 2015*

AN ACT of the County Assembly of Marsabit to make provision for the establishment of the County Scholarship Fund to enhance access to higher education in designated fields at recognized institutions of higher learning and for connected purposes

ENACTED by the County Assembly of Marsabit as follows—

PART I—PRELIMINARY**Short Title**

1. This Act may be cited as the Marsabit County Scholarship Fund Act, 2014.

Commencement

2. This Act shall come into operation fourteen days from the date of its publication in the *Kenya Gazette*.

Interpretation

3. In this Act, unless the context otherwise requires—

“auditor-general” means the Auditor-General of the Republic of Kenya, appointed in accordance with Article 229(1) of the Constitution, 2010;

“chairperson” means the Chairperson of the committee appointed under section 8(1)(a) of this Act;

“commission for university education” means the commission established by section 4(1) of the Universities Act (No. 42 of 2012);

“county assembly” means the County Assembly of Marsabit, as constituted under Article 176(1) of the Constitution, as read with Article 177;

“county executive committee” means the County Executive Committee established pursuant to Article 179 of the Constitution;

“county executive member” means the County Executive Member for the time being responsible for matters relating to education;

“county government” means the County Government of Marsabit, as constituted under Article 176(1) of the Constitution;

“county legislation” means a legislation passed by the County Assembly of Marsabit;

“county public service board” means the County Public Service Board established under section 57 of the County Governments Act (No. 17 of 2012), in accordance with Article 235(1) of the Constitution;

“designated fields” means any of the academic fields listed in section 6(1) of this Act;

“eligible person” means any person, who, being a resident of the county, has attained the minimum entry requirement and has been admitted by a recognized institution of higher learning for a designated course;

“fund” means the County Scholarship Fund established by section 4 of this Act;

“fund management committee” means the County Scholarship Fund Committee established under section 8(1) of this Act;

“gazette” means the *Kenya gazette*, *County Gazette* or any of its supplements;

“higher education” means education at recognized institutions of higher learning, be it a university or a tertiary institution;

“member” means a Member of the Fund Management Committee appointed under section 8(1) of this Act;

“member of parliament” means a Member of the bicameral Parliament of the Republic of Kenya, as established by Article 93(1) of the Constitution, and constituted in accordance with Articles 97(1) and 98(1);

“national assembly” means the National Assembly of the Republic of Kenya, as constituted under Article 97(1) of the Constitution;

“public officer” has the meaning assigned to it under Article 260 of the Constitution;

“scholarship” means any substantial non-repayable amount advanced to a student under this Act, independent of any loan advanced to the student;

“secretary” means the County Chief Officer for the time being responsible for matters relating to education or his duly designated representative as provided under section 8(1)(b) of this Act;

“student” means any person who, being domiciled in the county, has been admitted to, is pursuing or proposing to pursue, higher education in any of the designated fields with assistance from the Fund;

“ward” means a County Assembly Ward in the county, as delimited in accordance with Article 89 of the Constitution and section 26 of the County Governments Act;

“treasury” means the County Treasury.

PART II—ESTABLISHMENT, OBJECT AND PURPOSE OF THE FUND AND OTHER INCIDENTAL MATTERS

Establishment of the Fund

4. There is established a fund to be known as the Marsabit County Scholarship Fund, which shall finance designated higher education courses in fields where the county has identified human resource capacity gaps.

Object and Purpose of the Fund

5. The object and purpose of the Fund shall be to provide funds to grant scholarships to needy students from the county to pursue higher education in designated fields at such institutions of higher learning duly recognized by the Commission for University Education.

Designated Fields

6. (1) The Fund shall be principally administered to sponsor any eligible student pursuing a Certificate, Diploma or a Degree in any of the following designated fields—

- (a) energy and petroleum-related courses;
- (b) livestock production;
- (c) animal Health/Veterinary medicine;
- (d) nursing;
- (e) law;
- (f) human medicine;
- (g) hydrology and geology;
- (h) engineering;
- (i) teaching; and
- (j) specialized artisan and vocational courses, including masonry, woodwork, metalwork, electrical works, and mechanical works.

(2) The County Executive Committee shall, with the approval of the County Assembly, periodically review the list of designated fields.

(3) In reviewing the list of designated fields, the County Executive Committee and the County Assembly shall take into account the prevailing human resource capacity gaps in the county and other relevant factors.

Equitable Allocation of Funds

7. (1) The total amount of funds available from the Fund every financial year to support the scholarships scheme shall be divided equitably amongst the wards in the county.

(2) Allocations of funds under this section shall be subject to the consideration of, and approval by, the County Assembly.

(3) In any decision regarding division of funds among the wards, regard shall be made for the applicant students, relative student populations, poverty indices and human resource development indices.

PART III—INSTITUTIONAL SET-UP

The County Scholarship Fund Management Committee

8. (1) There is established a County Scholarship Fund Management Committee consisting of—

- (a) a Chairperson, not being an employee of the National Government or the County Government, appointed by the Governor in consultation with County Executive Committee Member for Education;
- (b) a secretary who shall be the County Chief Officer for the time being responsible for matters relating to Education or his duly designated representative;
- (c) the County Chief Officer for the time being responsible for matters relating to finance or his duly designated representative from the Treasury;
- (d) two other persons, not being employees of the National Government or the County Government, appointed by the Governor from among professional bodies or development partners;
- (e) two representatives from religious bodies;
- (f) the County Assembly Member for the time being chairing Education Committee in the Assembly.

(2) The Chairperson and members of the Scholarship Fund Management Committee, save for the *ex officio* members appointed under subsections (1)(b)(c) shall serve on a part-time basis.

- (3) The Chairperson shall—
- (a) preside over all meetings of the Management Committee;
 - (b) be the spokesperson for the Management Committee; and
 - (c) give policy direction to the work of the Management Committee.

Functions of the Management Committee

9. (1) The functions of the Management Committee shall include—
- (a) to formulate sound policies for regulating management of the Fund and other related matters;
 - (b) to raise and solicit for funds and other assistance to promote the ideals of the Fund;
 - (c) to set and review the criteria and conditions governing the granting of scholarships;
 - (d) to receive any gifts, donations, grants or endowments made to the Fund;
 - (e) to make final determination on applications for scholarships, as received from Wards in accordance with section 19(1) of this Act;
 - (f) to establish and maintain links with other persons, bodies or organizations within or outside Kenya as may be necessary for the furtherance of the object and purpose of the Fund;
 - (g) to mentor beneficiaries of the Fund;
 - (h) to advise the County Government on all matters relating to financing of higher education and development of the County's human resource; and
 - (i) to perform any other function as may be conferred by any county legislation or as may be necessary to ensure prudent management of the Fund.

Powers of the Management Committee

10. (1) The Management Committee shall have all the powers necessary for the execution of its functions under this Act.

(2) Without prejudice to the generality of subsection (1), the Management Committee shall have powers to—

- (a) do or perform all such other things or acts for the proper discharge of its functions under this Act, including—

- (i) gathering, by such means as it considers appropriate, any relevant information on an applicant or beneficiary of a scholarship under the Fund;
- (ii) compelling the production of any information it considers necessary for consideration of scholarship granted to an eligible student;
- (iii) holding inquiries for the purposes of performing its functions under this Act; and
- (iv) taking any measures it considers necessary to ensure compliance with the provisions of this Act.

Qualifications for Appointment to the Management Committee

11. (1) A person shall be qualified for appointment as Chairperson of the Management Committee if the person—

- (a) is a resident of the county;
- (b) holds a bachelors degree from a university recognized by commission for University Education;
- (c) has had a demonstrably distinguished career of at least ten years in his career/professional field; and
- (d) meets the leadership and integrity requirements of Chapter 6 of the Constitution of Kenya.

(2) A person shall be qualified for appointment as a member of the Management Committee under section 8 if the person—

- (a) is a resident of the county;
- (b) holds a bachelors degree from a university recognized by Commission for University Education;
- (c) has had a demonstrably distinguished career of at least four years in his career/professional field; and
- (d) meets the leadership and integrity requirements of Chapter 6 of the Constitution of Kenya.

(3) The Chairperson and members of the Management Committee, save for the those appointed under section 8(1)(b)(c) and (f), shall be appointed for a single term of five years and shall not be eligible for re-appointment.

Terms and Conditions of Service

12. Members of the Fund Management Committee shall serve on such terms and conditions as the County Executive Committee in consultation with the Governor may determine.

Removal from Office

13. The Chairperson or a member of the Management Committee may be removed from office in accordance with terms of service and conditions of service for—

- (a) inability to perform the functions of the office of Chairperson arising out of physical or mental incapacity;
- (b) gross misconduct or misbehaviour;
- (c) incompetence or neglect of duty;
- (d) violation of the Constitution;
- (e) any other ground that would justify removal from office under the terms and conditions of service.

Vacancy in Membership of the Management Committee

14. (1) The office of the Chairperson or a member of the Management Committee shall become vacant if—

- (a) the holder—
 - (i) dies;
 - (ii) by notice in writing addressed to the Governor, resigns from office;
 - (iii) is convicted of a felony;
 - (iv) is absent from three consecutive meetings of the Management Committee without justifiable cause;
 - (v) is adjudged bankrupt by a court of competent jurisdiction;
 - (vi) for reasons of physical or mental infirmity, is unable to continue performance of the functions of his office, and the Management Committee has passed a unanimous resolution affirming such inability to continue performance of the assigned functions;
 - (vii) is removed from office for gross misconduct or violation of any provision of the Constitution, this Act or any other written law in force in the republic or the county; or
- (b) the term of office of the holder expires.

(2) Where a vacancy occurs in the membership of the Management Committee, the Governor shall appoint a replacement in accordance with this Act.

(3) A member appointed under subsection (2) shall serve the Management Committee as provided in section 11(3).

Secretary to the Management Committee

15. (1) The secretary shall be the Chief Executive Officer of the Fund and head of the Secretariat.

(2) The secretary shall be the accounting officer of the Fund and shall be responsible to the Management Committee for all income and expenditures of the Fund, as well as all assets and the discharge of all liabilities of the Fund.

Oath of Office

16. The Chairperson, members and the secretary shall, before assuming office, make and subscribe, before the Governor, to the oath of office or affirmation set out in the Second Schedule.

Staff and Other Personnel of the Management Committee

17. (1) The Management Committee may establish a Secretariat to help in the day-to-day running of the affairs of the Fund.

(2) The Management Committee may request secondment of such staff as may be necessary for the proper discharge of its functions under this Act, from among the existing public service establishment.

Protection From Liability

18. No matter or thing done by a member of the Management Committee or any officer, employee or agent of the Management Committee shall, if the matter or thing is done in good faith for executing the functions, powers or duties of the Management Committee, render the member, officer, employee or agent of the Management Committee personally liable to any action, claim or demand whatsoever.

Decentralization of the Management Committee

19. The Management Committee shall ensure access to its services in all parts of the county in accordance with the provision of Article 176(2) of the Constitution through establishment of Ward Selection Committee.

Ward Selection Committees

20. (1) The Management Committee shall, in consultation and co-operation with the Office of the Governor, establish Ward Selection

Committee for each Ward in the County for purposes of receiving applications for scholarships and making preliminary determinations on the same.

- (2) A Ward County Selection Committee shall comprise—
- (a) not less than three and not more than seven members appointed by the Management Committee; and
 - (b) the ward administrator or his duly designated representative, who shall be an *ex-officio* member and secretary to the committee;
 - (c) the Member of County Assembly representing that ward who shall be patron.

(3) A member of a committee, unless *ex-officio* or Patron, shall be appointed for a single term of three years and shall not be eligible for re-appointment.

(4) The Chairpersons of the committees shall be elected by the respective members in their first sitting.

(5) The appointment of the members of the committees shall be approved by the County Executive Committee Member responsible for Education and shall take into account the national values and principles referred to in Article 10 and Article 232 of the Constitution, and shall reflect gender equity and ethnic diversity within the county.

(6) In the discharge of their functions, the committees shall comply with the Regulations made by the Management Committee under this Act.

- (7) The committees shall—
- (a) subject to Regulations made under this Act, receive and process applications for scholarships, and transmit a list of selected eligible students and prescribed application forms to the Management Committee for approval; and
 - (b) perform any other functions assigned by the Management Committee.

Guiding Principles

21. In fulfilling their mandates under this Act, all offices, officers and institutions bearing any responsibility under this Act shall act in accordance with the values and principles set out in Articles 10(2), 201 and 232(1) and Chapter 6 of the Constitution of Kenya, as well as provisions of relevant national and county legislation. In particular, they shall observe and respect—

- (a) the social, economic, political, religious, cultural and other diversities of the people of Marsabit County;
- (b) inclusiveness, non-discrimination, gender equality and gender equity;
- (c) integrity, transparency and accountability;
- (d) prudence and responsibility in utilization and management of public funds and assets, as well as clarity in fiscal reporting;
- (e) the need to ensure equity in allocation of resources;
- (f) the rights of the public to participate in policy-making and legislative processes;
- (g) the need to ensure impartial, responsive, prompt, effective, efficient and equitable service provision;
- (h) the rights of the public to be provided timely and accurate information;
- (i) the need for protection of the vulnerable and the marginalised groups and communities; and
- (j) the rules of natural justice.

PART IV—ADMINISTRATION OF THE FUND

Administrators of the Fund

22. (1) The Fund shall be administered and managed by the County Scholarship Fund Management Committee.

- (2) The Management Committee shall be responsible for—
 - (a) disbursing scholarships;
 - (b) managing the funds and other related assets of the Fund;
 - (c) Prepare annual books of accounts.

PART V—APPLICATION, PROCESSING AND APPROVAL OF SCHOLARSHIPS AND OTHER INCIDENTAL MATTERS

Application, Processing and Approval of Scholarships

23. (1) Every student desiring to be considered for the grant of a higher education scholarship under this Act shall apply to the Management Committee in the prescribed form.

(2) All eligible applications shall be subject to consideration by the Management Committee, which may accept or reject such application.

(3) Where it rejects an application, the Management Committee shall provide reasons for rejection of the application. Where it accepts an application, the Management Committee shall grant the relevant financial assistance to the eligible student.

(4) Where the Management Committee has made a decision to accept an application for a scholarship, it shall notify the applicant student in writing.

(5) Any Applicant aggrieved by a decision of the Management Committee may seek for a review of the decision within thirty days of the decision. The Management Committee shall dispose of such application within two weeks of receipt of the same.

(6) The funds for scholarship granted shall be allocated and disbursed once a year.

(7) The funds for scholarship shall be disbursed directly to the respective institutions attended by applicants granted the scholarship by way of bankers cheque or direct funds transfers.

Criteria and Conditions for the Grant of Scholarship

24. (1) In granting a scholarship, the Management Committee shall take into account, among other things—

- (a) the relevance of the applicant's chosen field to the county's human resource development priority;
- (b) the academic record and related achievement(s) of the applicant;
- (c) the socio-economic status of the applicant's family;
- (d) the character of the applicant, as attested to by a recognized leader from his ward or village;
- (e) the applicant's co-curricular abilities;
- (f) the applicant's engagement in local community development and social justice activities; and
- (g) the applicant's leadership potential.

(2) Upon completion of the sponsored studies, every recipient of a scholarship under this Act shall work, resource allowing and dependent on availability of vacancy in the County Government or other partners within the Marsabit County for a minimum of three years, failure to which he shall be liable to reimburse the County Government the full scholarship.

Withdrawal and Cancellation of a Scholarships

25. (1) The Management Committee may withdraw or cancel a scholarship where an applicant—

- (a) in filling an application form, knowingly makes any false representation relating to any matter affecting his request for a scholarship;
- (b) fails to, without reasonable cause, furnish any required information or particulars affecting his request for a scholarship; or
- (c) is granted a scholarship on the basis of false information or particulars.

(2) Where the Management Committee withdraws or cancels a scholarship for any of the reasons in subsection (1), it may proceed to institute criminal proceedings against the applicant, who shall on conviction be liable to a fine of not less than fifty thousand shillings or to imprisonment for a term not less than six months, or both.

PART VI—FINANCE**Sources of Funds**

26. (1) The sources of funds for the Fund shall consist of—

- (a) such monies as may from time to time be voted by the County Assembly for that purpose;
- (b) such monies or assets as may accrue to the Fund from time to time; and
- (c) all monies, gifts, donations, grants, endowments or loans made to the Fund.

(2) Any funds donated or lent to, or gift made to the Fund under subsection (1)(c) shall be disclosed and made public by publishing in the County Gazette and in the County Government website.

(3) The receipts, earnings and accruals of the Fund and the balances at the close of each financial year shall not be paid into the County Revenue Fund but shall be retained for the purposes of the Act.

Bank Accounts

27. (1) A bank account of the Fund shall be opened and maintained at a public commercial bank appointed by the County Executive Member with the approval of the County Executive Committee.

(2) The signatories to the bank account maintained in accordance with subsection (1) shall be—

- (a) the Chairperson of the Management Committee;
- (b) the secretary to the Management Committee;
- (c) one other member of the Management Committee as may be appointed by a resolution of the Management Committee.

(3) The signing instructions shall be such that the signature of the secretary shall be mandatory on all payment in cheques and/or instruments intended for actual release of money from the Fund, plus any one of the other two signatories.

Financial Year

28. The financial year of the Management Committee shall be the period of twelve months commencing on the first of July and ending on the thirtieth of June of the subsequent year.

Annual Estimates

29. (1) In every budget cycle, the Management Committee shall cause to be prepared estimates of the Fund's income and expenditure for the given fiscal year.

(2) The annual estimates shall make provisions for all estimates of expenditure relating to administration and management of the Fund for the given fiscal year, and shall in particular provide for—

- (a) the cost of grant of scholarships to eligible students;
- (b) management committee's cost of administering, managing or otherwise dealing with the Fund;
- (c) payments or reimbursements to members of the Management Committee and the Ward Selection Committees of monies in respect of expenses incurred in the course of executing their respective duties;
- (d) cost of maintenance of equipment and the buildings and grounds of the Management Committee;
- (e) funding of training, research and development activities of the Management Committee; and
- (f) creation of such funds to meet future or contingent liabilities in respect of benefits, insurance or replacement of buildings or installations, equipment and in respect of such other matters as the Management Committee may think fit.

(3) The annual estimates shall be approved by the Management Committee before the commencement of the financial year to which they relate.

PART VII—MISCELLANEOUS PROVISIONS

Annual Report

30. (1) As soon as practicable after the end of each financial year, the Management Committee shall submit a report to the Governor and the County Assembly.

(2) The report of the Management Committee shall, in respect of the financial year to which it relates, contain—

- (a) the financial statements of the Fund;
- (b) a description of the activities of the Management Committee and the Secretariat;
- (c) information relating to the progress made in implementing the Act;
- (d) recommendations made by the Management Committee to the County Government and the action taken on such recommendations;
- (e) any impediments to the work of the Management Committee; and
- (f) such other information as the Management Committee considers appropriate or relevant in relation to any of its functions under the Act.

(3) Without prejudice to subsection (1), the Governor or the County Assembly may at any time require the Management Committee to submit a report on a particular issue.

Code of Conduct

31. The Management Committee shall, within six months of its establishment, develop a code of conduct for its members and staff of the fund's Secretariat.

Offences

32. Any person who—

- (a) submits false or misleading information to the Management Committee or a member of staff of the Secretariat acting under this Act;

- (b) fails to discharge an obligation whatsoever due on his part under this Act;
- (c) without justification or lawful excuse, obstructs or hinders, assaults or threatens a member of the Management Committee or a member of staff of the Secretariat acting under this Act;
- (d) fails to honour summons issued by the Management Committee or any other institution established under this Act and so empowered to issue summons; or
- (e) misrepresents to or knowingly misleads a member of the Management Committee or a member of staff of the Secretariat acting under this Act.

Commits an offence and is liable, on conviction, to a fine not exceeding fifty thousand shillings, or to imprisonment for a term not more than one year, or to both.

Legal Proceedings

33. (1) Legal proceedings for an offence under this Act or any rules and regulations made thereunder may, notwithstanding anything in any law to the contrary, be commenced at any time within twelve months from the date on which evidence sufficient in the opinion of the Management Committee to justify a prosecution for the offence comes to the knowledge of the Management Committee.

Fines and Other Sums Recovered Payable to the Management Committee

34. Any fine imposed in accordance with any provision of this Act, and all sums recovered by legal proceedings in respect of sums which have been due but not paid to the Management Committee, shall be payable to the Management Committee.

Regulations

35. (1) The County Executive Member responsible for education may make Regulations generally for the better carrying into effect of any provisions of this Act and such Regulations shall be tabled before the County Assembly for approval.

(2) Without prejudice to the generality of subsection (1), the County Executive Member may make Regulations in respect of—

- (a) receipt, processing and approval of applications for scholarships;
- (b) the preparation and maintenance of beneficiaries records;
- (c) the withdrawal, recovery and cancellation of scholarship already granted;

SCHEDULES

FIRST SCHEDULE

(s. 23(1))

THE SCHOLARSHIP APPLICATION FORM

COUNTY GOVERNMENT OF MARSABIT

COUNTY SCHOLARSHIP FUND APPLICATION FORM-20...../20.....

SUB-COUNTY:.....

WARD:.....

VILLAGE UNIT:.....

Notes:

- (a) This registration form applies to students who intend to benefit from the Marsabit County Scholarship Fund established in this Act;
- (b) The registration form shall be used by the Ward Scholarship Committee and County Scholarship Management Committee to gather information of applicants to determine whether or not they qualify to benefit from the Fund;
- (c) The registration form shall be filled and submitted by the applicants to County Scholarship Management Committee through the Ward Scholarship Committee;
- (d) The submission of false information in the registration form is an offence and may result in prosecution;
- (e) The applicant must provide all information requested in this form.

PART A

1. Name: (*State full name*).
Surname.....*Other Names*.....
2. Field studied:.....
3. Sex: Male: () Female: () (*Tick as appropriate*)
4. Date of Birth:(*state year and place of birth*).....
5. Marital Status:.....
6. ID Number:.....
7. PIN Number: (*if applicable*).....
8. Postal Address:.....

9. Knowledge of Languages: (*Specify Languages*).....

10. Education: (*List, in reverse chronological order, each secondary school, university, college, or any other institution of higher education attended and indicate, in respect of each, the dates of attendance and academic award obtained;*

<i>Name of School, College, University attended</i>	<i>Dates of attendance</i>	<i>Certificate, Diploma, Degree awarded</i>

11. Employment Record: (*List in reverse chronological order all employments with which you have been affiliated as an officer or consultant). (if applicable)*

<i>Name of employment</i>	<i>Position</i>	<i>Dates of service</i>	<i>Total Years served</i>

12. Have you ever been charged in a court of law in the last three years? If so, specify the nature of the charge, where the matter is ongoing, the present status of the matter, or where the matter is concluded the judgment of the court, or otherwise, how the case was concluded.

13. I am aware that—on receiving the Marsabit County Scholarship Fund under this Act and upon completion of the sponsored studies, I shall work, resource allowing and dependent on availability of vacancy in the County Government or other partners within the Marsabit County for a minimum of three years, failure to which I shall be liable to reimburse the County Government the full scholarship amount.

PART B

Year of Study:

1st Year (), 2nd Year (), 3rd Year (), 4thYear (), 5th Year (),
6th Year (), Other (*specify*) () (*Tick as appropriate*)

Course of Study:.....

Name of Institution:.....

Campus:.....

Admission Number:.....

School Account Number:.....

Bank:.....

Branch:.....

School Fees:.....

Student's mobile number:.....

Student's email address:.....

Students Signature:.....

*(Please attach a copy of school/college/university ID card and fee structure)
(For Fresh Students attach Copies of Admission Letter and Fee Structure.)*

PART C

Do you suffer from any Disability? Yes () No () *(Tick as appropriate)*

Give details:

.....

.....

.....

.....

.....

PART D

FAMILY STATUS

Parents-Both alive (), One alive (), Both not alive () *(Tick as appropriate)*

Name of Parents/Guardians:.....

Occupations:.....

Mobile Number:.....

(Please attach copies of parents'/guardians' ID cards or Death Certificates)

Do you have siblings YES (), NO ()

How many.....

Give details:

No.	Full Names	Age	Current Institution, College and Class. Year?

14. References: *(List three persons and their phone contacts who are not your relatives who are familiar with your character, qualification and work).*

.....

.....

.....

PART E

DECLARATION

I.....declare that the information I have given hereinabove is true to the best of my knowledge, information and belief.

.....

Signature

.....

Date

PART F

FOR OFFICIAL USE ONLY

1. WARD COMMITTEE APPROVAL

School fees:

KSh.....

(Amount in Words):.....

.....

Amount Applied:

KSh.....

(Amount in Words):.....

.....

Comments from Ward Committee:

.....
.....
.....
.....
.....

Committee Secretary:

Name.....

Date.....

Official stamp and signature.....

Committee Chairperson:

Name.....

Date.....

Official stamp and Signature.....

2. County Scholarship Fund Management Committee

APPROVAL

Amount Approved:

KSh.....

(Amount in Words):.....

.....

Comments from the Management Committee:

.....
.....
.....
.....
.....

Management Committee Secretary:

Name.....

Date.....

Official stamp and signature.....

Management Committee Chairperson:

Name.....

Date.....

Official stamp and Signature.....

SECOND SCHEDULE

(s. 16)

**OATH/AFFIRMATION OF OFFICE BY CHAIRPERSON,
SECRETARY AND MEMBERS OF THE BOARD**

I.....
having been appointed (the Chairperson to /member of /secretary to) the County Scholarship Fund Management Committee under the Marsabit County Scholarship Fund Act, 2014, do solemnly (swear/declare and affirm) that I will at all times obey, respect and uphold the Constitution of Kenya and all other laws of the Republic of Kenya, as well as the laws of the County Government of Marsabit, as legislated by the County Assembly; that I will faithfully and fully, impartially and to the best of my knowledge and ability, discharge the trust and perform the functions and exercise the powers devolving upon me by virtue of this appointment without fear, favour, bias, affection, or prejudice.

(SO HELP ME GOD).

Sworn/declared by the said.....

Before me this..... day of.....

.....
Governor,
County Government of Marsabit.



