



LAWS OF KENYA



BOOKS AND NEWSPAPERS ACT

CHAPTER 111

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CHAPTER 111
BOOKS AND NEWSPAPERS ACT

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CHAPTER 111

BOOKS AND NEWSPAPERS ACT

[Date of assent: 1st July, 1960.]

[Date of commencement: 19th July, 1960.]

An Act of Parliament to make provision for the registration and deposit of books and newspapers, for the printing of books and newspapers, for the execution of bonds by printers and publishers of newspapers, and for matters connected therewith

[Act No. 27 of 1960, L.N. 335/1963, L.N. 336/1963, L.N. 462/1963, L.N. 2/1964, Act No. 19 of 1964, Act No. 21 of 1966, L.N. 33/1972, Act No. 22 of 1987, Act No. 2 of 2002.]

PART I – PRELIMINARY

1. Short title

This Act may be cited as the Books and Newspapers Act.

2. Interpretation

In this Act, unless the context otherwise requires—

“**book**” includes any volume, encyclopaedia, magazine, review, *Gazette*, pamphlet, leaflet, sheet of letterpress, sheet of music, map, plan and chart, which is separately published, and any part or division thereof, but does not include a newspaper, visiting or business card, bill-head, letter-heading, price list, annual report, trade circular, trade advertisement or other legal or trade or business document;

“**newspaper**” includes any printed matter containing news, or intelligence, or reports of occurrences, of interest to the public or any section thereof, or any views, comments or observations thereon, printed for sale or distribution and published periodically or in parts or numbers at intervals not exceeding three months, but does not include a visiting or business card, bill-head, letter-heading, price list, annual report, trade circular, trade advertisement or other legal or trade or business document;

“**print**” means to produce or reproduce words or pictures in visible form by printing, writing, typewriting, duplicating, cyclostyling, lithography, photography or any other mode of representing the same in visible form, but does not include the representation of words or pictures by means of cinematography or television;

“**register**” means a register required to be kept by section 4;

“**Registrar**” means the person appointed to be Registrar of Books and Newspapers under section 3 of this Act, and includes a person appointed under that section to be a Deputy or Assistant Registrar.

3. Appointment of Registrar, etc.

The Minister shall, by notice in the *Gazette*, appoint a Registrar of Books and Newspapers to perform the duties and exercise the powers imposed and

conferred on the Registrar by this Act and any rules made thereunder, and may appoint a Deputy Registrar and any number of Assistant Registrars, who shall be subject to the directions of the Registrar.

4. Registers

The Registrar shall keep registers in the prescribed forms in which he shall register the returns in respect of books and newspapers made to him under sections 6 and 8, and the bonds delivered to him under sections 11 and 13, and shall enter therein such other particulars and matters as may be prescribed.

PART II – DEPOSIT AND REGISTRATION OF BOOKS AND NEWSPAPERS

5. Exclusions from application of Part

(1) This Part shall not apply to or in respect of any book or newspaper printed or published by or on behalf of the Government.

(2) The Minister may, by notice in the *Gazette*, exclude any book or newspaper or any class thereof from the operation of all or any of the provisions of this Part, either absolutely or subject to such conditions as he may think fit.

[L.N. 462/1963, Sch., Act No. 21 of 1966, First Sch.]

6. Copies of books to be delivered to the Registrar and returns to be made

(1) The publisher of every book printed and published in the Colony shall—

- (a) before or within fourteen days after publication of the book, at his own expense deliver to the Registrar such number of copies thereof, not exceeding three in number, as may be prescribed, together with a return in respect thereof in the prescribed form, containing the prescribed particulars and signed by him;
- (b) if so required by the Registrar by notice in writing not later than one year after publication of the book, deliver to the Registrar, at his own expense and within one month after receipt of such notice, so many additional copies thereof, not exceeding three in number, as may be specified in the notice;
- (c) in order to facilitate the publication of the national bibliography of Kenya under section 4(k) of the Kenya National Library Service Board Act (Cap. 225A), before or within fourteen days after publication of the book, at his own expense, deliver to the Director, Kenya National Library Service, two copies thereof, together with a return in respect thereof in the prescribed form, containing the prescribed particulars and signed by him.

(2) In the case of an encyclopaedia, magazine, review, *Gazette* or other book (not being a newspaper) published periodically or in a series of numbers or parts, a notice under paragraph (b) of subsection (1) of this section may relate to any or all issues, numbers or parts thereof which may be subsequently published in the Colony by the publisher to whom the notice is addressed.

(3) All copies of a book delivered under subsection (1) of this section shall be copies of the whole book, with all maps, prints or other illustrations belonging thereto finished and coloured in the same manner as in the best copies of the same published in the Colony, and shall be bound, sewed or stitched together, and of the best paper on which the book is printed.

(4) Nothing in this section shall apply to any second or subsequent edition of a book the required number of copies of the first or any preceding edition of which have been delivered to the Registrar under this section, unless the second or subsequent edition contains any addition or alteration, whether in the letterpress or in the maps, prints or other illustrations belonging thereto.

(5) (a) Upon receipt of a copy of a book delivered under this section the Registrar shall issue a written receipt therefor.

(b) Upon receipt of a copy of a book delivered to him under subsection (1)(c), the Director, Kenya National Library Service, shall acknowledge receipt thereof in writing to the publisher.

(6) The copies of books delivered to the Registrar under paragraph (a) of subsection (1) shall be kept for the purpose of record in such place or manner, or otherwise dealt with or disposed of in such manner or for such purposes, as may be prescribed; and the copies of books delivered to the Registrar under paragraph (b) of the said subsection (1) shall be sent by the Registrar to such persons or institutions as the Minister may from time to time direct.

[Act No. 22 of 1987, Sch.]

7. Copies of newspapers to be delivered to the Registrar and to the Directors, Kenya National Library Services

(1) The publisher of every newspaper printed in Kenya shall, upon every day upon which the newspaper is published, at his own expense deliver, or send by registered post, to the Registrar two copies of the newspaper and two copies of every supplement thereto (if any).

(2) Such copies shall be of the paper on which the largest number of copies of the newspaper are printed and published, and shall be in the like condition as the copies prepared for sale or distribution.

(3) The copies delivered to the Registrar under this section shall be kept for the purpose of record in such place or manner, or otherwise dealt with or disposed of in such manner or for such purposes, as may be prescribed.

8. Returns of newspapers to be made to the Registrar

(1) The publisher for the time being of every newspaper printed in Kenya shall, within fourteen days after the date on which it is first published, and in the month of January in every year thereafter, make, sign and deliver to the Registrar a return in the prescribed form in respect thereof.

(2) If, after any such return has been so delivered and before the next succeeding return in respect of the same newspaper is so delivered, any change occurs in any of the particulars returned, other than a change in circulation, the publisher for the time being of the newspaper shall, within one month of the change occurring, make, sign and deliver to the Registrar a return thereof in the prescribed form.

9. Penalties

(1) Any person who—

- (a) publishes any book printed in Kenya and fails to comply with any of the provisions of section 6 of this Act;
- (b) publishes any newspaper printed in Kenya and fails to comply with any of the provisions of section 7 or section 8; or
- (c) makes any return under section 6 or section 8 which he knows to be false or does not believe to be true in any particular,

shall be guilty of an offence and be liable to a fine not exceeding ten thousand shillings or to imprisonment for a term not exceeding one year, or to both such fine and imprisonment.

(2) Upon conviction of a person for failure to comply with any provision of section 6, section 7 or section 8, the court may, in addition to or instead of imposing a penalty under subsection (1), order such person to deliver the return or the copies of the book or newspaper, as the case may be, to the Registrar not later than a specified date, or, in the case of failure to deliver copies of a book of the required number or standard, order him to pay to the Registrar the retail price of such copies.

(3) Where the retail price of copies is ordered to be paid to the Registrar as aforesaid, and is so paid, the same shall be applied by him to the purchase of such copies.

(4) A person who sells or distributes any book or newspaper the publisher of which has not complied with the requirements of sections 6, 7 or 8, shall be guilty of an offence and liable to a fine not exceeding twenty thousand shillings or to imprisonment for a term not exceeding six months, or to both.

[Act No. 2 of 2002, Sch.]

PART III – BONDS**10. Exclusions from application of Part**

(1) This Part shall not apply to, or to or in respect of the printing or publication of any newspaper by or on behalf of the Government.

(2) The Minister may, by notice in the *Gazette*, exclude any specified person or class of persons from the operation of all or any of the provisions of this Part, either absolutely or subject to such conditions as he may think fit.

[L.N. 462/1963, Sch., Act No. 21 of 1966, First Sch., L.N. 33/1972.]

11. Bond to be executed

(1) No person shall print any newspaper in Kenya, and no person shall publish any newspaper printed in the Colony, unless there is in force, duly executed, registered and delivered by him to the Registrar in the manner hereinafter provided, a bond in the prescribed form in the sum of one million shillings, with one or more sureties as may be required and approved by the Registrar, as security for or towards the payment of any monetary penalty or damages which may at any time be imposed upon or adjudged against him upon his conviction for any offence, under this Act or under any other written law, committed after the execution of the bond, and relating to the printing or publication of such newspaper or of any matter therein, and also for the payment of any damages and costs awarded against him in respect of any libel printed or published in the newspaper after the execution of the bond.

(2) A bond shall be executed—

- (a) where the person required to execute it is a company, under the common seal of the company;
- (b) in other cases, in the presence of a magistrate, and of one other witness not being a party thereto, each of whom shall subscribe his name, his place of residence or business and his office, profession or occupation.

(3) Every bond shall be registered under the Registration of Documents Act (Cap. 285) by or on behalf of the person executing it and shall then be delivered to the Registrar for custody.

(4) A person required to execute a bond under this section may appeal to the Minister against any decision of the Registrar as to the number of sureties required in excess of one or disapproving any surety offered by such person.

(5) A bond entered into under this section may be enforced before any magistrate in the same manner as a bail bond under the Criminal Procedure Code (Cap. 75).

[Act No. 19 of 1964, Sch., Act No. 2 of 2002, Sch.]

12. Withdrawal of surety

If a surety desires to withdraw from a bond, and gives to the Registrar and to all other persons bound thereby not less than one month's notice in writing of such desire, he shall on the expiration of the period of such notice be discharged from his suretyship under the bond:

Provided that the surety shall continue to be liable under the bond in respect of any penalties, damages or costs imposed, adjudged or awarded for and in respect of any offence committed, or any libel printed or published, before his discharge.

13. New bond in certain cases

Whenever a surety—

- (a) gives notice of his desire to withdraw from a bond under the provisions of section 12; or
- (b) dies; or
- (c) leaves Kenya without leaving property therein sufficient and available to satisfy the full sum for which he is bound as a surety; or
- (d) has a receiving order made against him; or
- (e) pays the whole or any part of the sum for which he is bound as a surety,

or whenever a bond under this Part is enforced against a printer or publisher liable thereunder as a principal, the printer or publisher, as the case may be, shall, within one month thereafter, execute, register and deliver to the Registrar in the manner provided by section 11 a new bond for the same purpose and in the same sum, and upon the completion of such execution, registration and delivery the old bond shall be thereby discharged:

Provided that all persons liable, whether as principals or sureties, under the old bond shall continue to be liable thereunder in respect of any penalties,

damages or costs imposed, adjudged or awarded for and in respect of any offence committed, or any libel printed or published, before the discharge of the old bond.

14. Penalty for printing or publication without bond

Any person who prints a newspaper in Kenya, or publishes a newspaper printed in the Colony, without having complied with the provisions of section 11 or, as the case may be, section 13 shall be guilty of an offence and liable—

- (a) in the case of a first offence, to a fine not exceeding one million shillings, or to imprisonment for a term not exceeding three years, or to both; and
- (b) in the case of a second or subsequent offence, to imprisonment for a term not exceeding five years, and shall in addition be barred from printing any newspaper in Kenya or publishing any newspaper printed in Kenya.

[Act No. 19 of 1964, Sch., Act No. 2 of 2002, Sch.]

PART IV – GENERAL

15. Inspection of register, etc., and provision of copies of and extracts from registers

(1) Any person may, during the usual hours of business and on payment of the prescribed fee, inspect a register, or require to be supplied with a copy of or an extract from any subsisting entry in a register, certified by the Registrar to be a true copy or extract.

(2) Any person may, during such hours, on payment of such fee, and subject to such conditions, as may be prescribed, inspect any book or newspaper kept by the Registrar under this Act for the purpose of record.

16. Evidentiary value of copies and extracts, and of certificates

(1) Every copy of an entry in, and every extract from, a register, certified under the hand of the Registrar to be a true copy or extract, shall in all legal proceedings be conclusive evidence of the contents of the register so far as the same appear in such copy or extract, and prima facie evidence of the facts appearing therein.

(2) A certificate under the hand of the Registrar stating that he has or has not received any notice or return under this Act or any rules made thereunder, or that he received such a notice or return on, or did not receive such a notice or return by or before, a specified date, shall in all legal proceedings be prima facie evidence of the facts stated therein.

(3) A certificate under subsection (1) or subsection (2), purporting to be signed by the Registrar, shall be presumed, until the contrary is proved, to have been signed by him.

(4) No process for compelling the production of any book, newspaper, register or document kept by, or in the possession or custody of, the Registrar shall issue from any court except with the leave of that court, and any such process issued with such leave shall bear a statement that it is so issued.

17. Printed documents to bear the name of printer and publisher

(1) Every book and every newspaper printed within the Colony shall have printed legibly in the English language on its first or last printed page the name and address of its printer and of its publisher and the name of the place in which it is printed and of the place in which it is published.

(2) Any person who prints, publishes, sells, distributes or assists in selling or distributing any book or newspaper which does not comply with the requirements of subsection (1) shall be guilty of an offence and be liable to a fine not exceeding five thousand shillings or to imprisonment for a term not exceeding six months, or to both such fine and imprisonment, and in addition the court may order all copies of the book or newspaper in the custody of the court or in the possession of the offender to be forfeited or destroyed.

18. Printer to keep copy of book or newspaper and to produce same on demand

(1) Every person who prints a book or newspaper shall for a period of six months after the date of the printing thereof keep one copy thereof on which he shall write or print the name and the business, residential or postal address of the person by whom he was engaged to print it, and shall forthwith produce the same to the Registrar or to any court, judge or magistrate if required by the Registrar or such court, judge or magistrate, by notice in writing, so to do.

(2) Any person who fails to comply with the provisions of subsection (1) or of any notice thereunder served on him shall be guilty of an offence and be liable to a fine not exceeding ten thousand shillings or to imprisonment for a term not exceeding six months, or to both such fine and imprisonment.

[Act No. 2 of 2002, Sch.]

19. Power to seize certain books, etc., and to search premises

(1) Any police officer may seize any book or newspaper, wherever found, which has been printed or published, or which he reasonably suspects to have been printed or published, in contravention of this Act.

(2) Any magistrate may by warrant authorize any police officer not below the rank of Assistant Inspector, with or without assistance, to enter and search any place where it is reasonably suspected that any books or newspapers printed or published in contravention of this Act are being kept or that any other offence under this Act or any rules thereunder has been, is being or is about to be committed, and to seize any books and newspapers found therein which he reasonably suspects to have been so printed or published, together with any other evidence of the commission of an offence under this Act or any rules thereunder which may be there found.

(3) If any police officer not below the rank of Assistant Inspector has reasonable cause to believe that the delay which would occur in obtaining a search warrant under subsection (2) would, or would tend to, defeat the purposes of this Act, he may, without warrant, exercise the powers described in that subsection as if he had obtained a search warrant thereunder.

(4) Any book, newspaper or other thing seized under this section shall be brought as soon as practicable before a magistrate, who may, if he is satisfied

that the book or newspaper was printed or published in contravention of this Act or any rules thereunder, or that such other thing has been used in the commission of an offence under this Act or any rules thereunder, order that it be forfeited or destroyed.

20. Offences by corporations, societies, etc.

Where any offence under this Act or under any rules made thereunder is committed by a company or other body corporate, or by a society, association or body of persons, every person charged with, or concerned or acting in, the control or management of the affairs or activities of such company, body corporate, society, association or body of persons shall be guilty of that offence and liable to be punished accordingly, unless it is proved by such person that, through no act or omission on his part, he was not aware that the offence was being or was intended or about to be committed, or that he took all reasonable steps to prevent its commission.

21. Service of notices

Service of any notice under this Act or any rules made thereunder may be effected either personally on the person to whom it is addressed or by registered post; and, where the person to be served is a company or other body corporate, or a society, association or other body of persons, service of the notice thereon may be effected by serving the same personally on any secretary, director or other officer thereof or on any person concerned or acting in the management thereof, or by leaving it or sending it by registered post addressed to the company, body corporate, society, association or body of persons at its registered office, or, where there is no registered office, at any place where it carries on business.

22. Rules

The Minister may make rules generally for the better carrying out of the purposes of this Act, and in particular may make rules for any of the following purposes—

- (a) prescribing the forms of registers, returns, applications, notices and bonds, and other forms, to be used under this Act;
- (b) prescribing the particulars and matters to be entered in the registers;
- (c) prescribing the place and manner of keeping copies of books and newspapers delivered to the Registrar under this Act, or the manner in which and purposes for which any such copies shall, consistently with the purposes and provisions of this Act, be dealt with or disposed of;
- (d) prescribing the information to be furnished to the Registrar by way of periodical return or otherwise;
- (e) prescribing the particulars and matters to be published by the Registrar and the manner of publication;
- (f) prescribing the fees which may be levied under this Act;
- (g) prescribing penalties for contravention of any such rules, not exceeding in any case a fine extending to five thousand shillings or imprisonment for a term extending to six months or both such fine and imprisonment.

23. Repeal and saving

The Book and Newspaper Registration Act (Cap. 310) is hereby repealed:

Provided that any return made, and any register kept, and any copies of books or newspapers delivered, under any provision of that Act before the commencement of this Act, shall be deemed for the purposes of this Act to be a return made, a register kept or copies delivered under the provision of this Act most closely corresponding to such provision.

CHAPTER 111

BOOKS AND NEWSPAPERS ACT

SUBSIDIARY LEGISLATION

List of Subsidiary Legislation

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CLASSES OF BOOKS AND NEWSPAPERS EXCLUDED UNDER SECTION 5(2)

[L.N. 329/1960, L.N. 528/1960, L.N. 336/1963, L.N. 144/1971.]

All books and newspapers published—

- (a) by or on behalf of any employer for distribution solely amongst members of his staff;
 - (b) by or on behalf of any school registered by the Director of Education under the Education Act (Cap. 211), for distribution solely amongst pupils of that school, whether past or present, the parents of such pupils, the governors and staff and persons associated with the school's activities as benefactors, and the libraries of other schools so registered;
 - (c) by or on behalf of any society exempted from registration under the Societies Act (Cap. 108), for distribution solely amongst members of that society;
 - (d) by or on behalf of any Commonwealth commission or foreign consulate.
-

CLASSES OF PERSONS EXCLUDED UNDER SECTION 10(2)

[L.N. 330/1960, L.N. 529/1960, L.N. 335/1963, L.N. 171/1966, L.N. 143/1971, L.N. 33/1972,
L.N. 115/1972, L.N. 141/1973, L.N. 47/1976.]

1. All printers and publishers of newspapers published by or on behalf of—
 - (a) any employer for distribution solely amongst members of his staff;
 - (b) any school registered by the Director of Education under the Education Act (Cap. 211), for distribution solely amongst pupils of that school, whether past or present, the parents of such pupils, the governors and staff and persons associated with the school's activities as benefactors, and the libraries of other schools so registered;
 - (c) any society exempted from registration under the Societies Act (Cap. 108), for distribution solely amongst members of that society;
 - (d) any Commonwealth commission or foreign consulate;
 - (e) East African Academy;
 - (f) the African Medical and Research Foundation;
 - (g) the Kenya Museum Society;
 - (h) the Archdiocese of Nairobi.
 2. The following organisations in respect of the publications named—
 - (a) the Kenya Scouts Association: "Kenya Scouts Association Newsletter";
 - (b) Murang'a County Council: "Murang'a Umuthi".
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BOOKS AND NEWSPAPERS RULES, 1960

[L.N. 328/1960, L.N. 63/1962, L.N. 171/1963, L.N. 405/1963, L.N. 129/1975, L.N. 85/1997, L.N. 86/2003.]

RULES UNDER SECTION 22

1. These Rules may be cited as the Books and Newspapers Rules, 1960.
2. (1) The number of copies of every book printed and published in the Colony which shall be delivered to the Registrar in accordance with the provisions of paragraph (a) of subsection (1) of section 6 of the Act shall be two, and the return in respect thereof shall be in Form 1 in the Schedule to these Rules.
(2) On the delivery of the copies referred to in this Rule, the Registrar shall issue a receipt and certificate of registration in Form 2 in the Schedule to these Rules.
(3) The Registrar shall keep in safe custody one copy of each of the books referred to in this Rule, and shall dispose of the second copy thereof as the Minister may direct.
[L.N. 63/1962, s. 2.]
3. The Registrar shall keep in safe custody one copy of each newspaper and supplement thereto delivered or sent to him in accordance with the provisions of subsection (1) of section 7 of the Act, and shall dispose of the second copy of each such newspaper and supplement thereto as the Minister may direct.
[L.N. 63/1962, s. 2.]
4. (1) Every return made under subsection (1) of section 8 of the Act shall be in Form 3 in the Schedule to these Rules.
(2) The Registrar shall, on receipt of the return, issue a written receipt therefor in Form 4 in the Schedule to these Rules.
(3) Every return of change of particulars made under subsection (2) of section 8 of the Act shall be in Form 5 in the Schedule to these Rules.
(4) In the event of a publisher ceasing publication of any newspaper, he shall, within fourteen days of cessation, forward to the Registrar a notice in Form 6 in the Schedule to these Rules.
(5) Any publisher ceasing publication of a newspaper who fails to comply with the provisions of paragraph (4) of this Rule shall be guilty of an offence and be liable to a fine not exceeding two thousand shillings.
5. The register of returns in respect of books required by section 4 of the Act shall be in Form 7 in the Schedule to these Rules.
6. The register of returns in respect of newspapers required by section 4 of the Act shall be in Form 8 in the Schedule to these Rules.
7. Every bond required under subsection (1) of section 11 of the Act shall be in Form 9 in the Schedule to these Rules.
8. The register of bonds required by section 4 of the Act shall be in Form 10 in the Schedule to these Rules.
9. Subject to any directions which may be given by the Registrar, every return, notice of cessation or other document intended for registration under the Act shall be upon foolscap paper of durable quality and of a size approximately thirteen inches by eight inches and shall have on the left hand edge thereof a margin of approximately two inches.

Books and Newspapers

[Subsidiary]

10. The following fees shall be payable to the Registrar—

	<i>KShs.</i>
(a) for inspection of any entries in a register kept by the Registrar relating to any one book or newspaper	100
(b) for a certified copy of or extract from any entry in a register per folio of 72 words (minimum fee per copy or extract KShs. 100)	40
(c) for inspection of any one book or newspaper delivered to the Registrar in accordance with the provisions of this Act	100
(d) for filing an initial or annual return in respect of a newspaper	400
(e) for filing a return of change of particulars of a newspaper	200
(f) for filing a return in respect of a book	250
(g) for filing a bond by a printer or publisher	1,200

[L.N. 129/1975, s. 2, L.N. 85/1997, s. 2, L.N. 86/2003, s. 2.]

SCHEDULE

[L.N. 171/1963, s. 2, L.N. 405/1963, s. 2.]

Form 1

(Rule 2 (1))

RETURN OF BOOK

To: The Registrar of Books and Newspapers

1. Title of book
2. Language in which book is written
3. Name of author, translator or editor of book, or any part thereof
4. Subject
5. Place of printing
6. Place of publication
7. Name and postal address of printer
8. Name and postal address of publisher
9. Date of issue from press or of publication
10. Number of sheets, leaves or pages
11. Size
12. Number of edition
13. Number of copies of which edition consists
14. If book is not printed, state manner of production (lithographed, cyclostyled, etc.)
15. Price at which book is sold to public
16. Name and address of proprietor of copyright or any portion of copyright

Dated at this day of, 20

[Signature of publisher]

SCHEDULE—continued

Form 2

(Rule 2 (2))

RECEIPT AND CERTIFICATE OF REGISTRATION OF A BOOK

To:

I, Registrar of Books and Newspapers, acknowledge receipt of the book entitled the particulars of which have been duly entered in the register of books under registration No.

Dated at this day of, 20

Registrar of Books and Newspapers

Form 3

(Rule 4 (1))

RETURN OF NEWSPAPER

To: The Registrar of Books and Newspapers

Initial return as at, 20, being the date of commencement of publication/ annual return for year ending 31st December, 20

- 1. Title of newspaper
2. Language in which newspaper is written
3. Name and postal address of printer
4. Place of printing
5. Date of delivery of bond by printer
6. Name and postal address of publisher
7. Place of business of publisher
8. Date of delivery of bond by publisher
9. Frequency of publication
10. Price at which newspaper is sold to public
11. Average circulation during year
12. Date of commencement (this information is required in respect of initial returns only)

Dated at this day of, 20

[Signature of publisher]

* Delete whichever is not applicable.

[Subsidiary]

SCHEDULE—continued

Form 4

(Rule 4 (2))

RECEIPT FOR INITIAL/ANNUAL RETURN OF A NEWSPAPER

I, Registrar of Books and Newspapers, hereby acknowledge receipt of the initial/* annual return of the newspaper, registration No., in accordance with the provisions of the Books and Newspapers Act and the Books and Newspapers Rules. Nairobi.

....., 20

..... Registrar of Books and Newspapers

Form 5

(Rule 4 (3))

RETURN OF CHANGE OF PARTICULARS OF NEWSPAPER

To: The Registrar of Books and Newspapers

The following changes have occurred in the particulars registered under section 8 of the Books and Newspapers Act relating to the newspaper entitled (registration No.), that is to say—

.....
.....
.....

Dated at this day of, 20

..... [Signature of publisher]

Form 6

(Rule 4 (4))

NOTICE OF CESSATION OF NEWSPAPER

To: Registrar of Books and Newspapers

Notice is hereby given that the newspaper entitled registered under No. has ceased publication as from the day of, 20.....

Dated at this day of, 20

..... [Signature of publisher]

* Delete whichever is not applicable

SCHEDULE—continued

Form 7

(Rule 5)

REGISTER OF BOOKS

Registration No.

- 1. Title of book
- 2. Language in which book is written
- 3. Name of author, translator or editor of book, or any part thereof
- 4. Subject
- 5. Place of printing
- 6. Place of publication
- 7. Name and postal address of printer
- 8. Name and postal address of publisher
- 9. Date of issue from press or of publication
- 10. Number of sheets, leaves or pages
- 11. Size
- 12. Number of edition
- 13. Number of copies of which edition consists
- 14. If book is not printed, state manner of production (lithographed, cyclostyled, etc.)
- 15. Price at which book is sold to public
- 16. Name and address of proprietor of copyright or any portion of copyright
- 17. Date on which registered

Registrar of Books and Newspapers

Form 8

(Rule 6)

REGISTER OF NEWSPAPERS

Registration No.

- 1. Title of newspaper
- 2. Language in which newspaper is written
- 3. Name and postal address of printer

Books and Newspapers

[Subsidiary]

SCHEDULE—continued

- 4. Place of printing
- 5. Date of delivery of bond by printer
- 6. Name and postal address of publisher
-
- 7. Place of business of publisher
- 8. Date of delivery of bond by publisher
- 9. Frequency of publication
- 10. Price at which newspaper is sold to public
- 11. Date of commencement of publication
- 12. Date on which registered

13. Average circulation shown in annual returns:

20	20	20	20	20	20	20
<input type="text"/>						
20	20	20	20	20	20	20
<input type="text"/>						

Registrar of Books and Newspapers

Form 9

(Rule 7)

[L.N. 171/1963, s. 2, L.N. 405/1963, s. 2.]

BOND

Registration No.

BY THIS BOND I/We,
of..... acknowledge myself/ourselves jointly and
severally bound in the sum of ten thousand shillings in respect of (each of) the following
newspaper(s), that is to say the newspaper(s) known as

as security for or towards the payment of any monetary penalty which may at any time be imposed
upon or adjudged against me/us upon my/our conviction for any offence under the Books and
Newspapers Act, or under any other written law, committed after the execution of this bond and
relating to the printing or publication by me/us of the aforesaid newspaper(s) or of any matter
therein, and also for the payment of any damages and costs awarded against me/us in respect of
any libel printed or published by me/us in that/those newspaper(s) after the execution of this bond.

SCHEDULE—continued

As witness whereof I/we have hereunto set my/our hand(s)/the common seal of the company has been hereunto affixed this day of, 20

Signed by the said
.....
in the presence of:
1. Name
Address
Profession
2. Name
Address
.....
Magistrate

or
Sealed with the common seal of
.....
in the presence of:
1.
2.

SURETY BOND

BY THIS BOND I/We
of hereby declare
myself/ourselves jointly and severally bound as surety/sureties for the payment of the said sum of
ten thousand shillings in respect of (each of) the following newspaper(s), that is to say the news-
paper(s) known as
.....
.....
by the said
if called upon to do so by a Court.

As witness whereof I/we have hereunto set my/our hand(s)/the Common Seal of the Company
was hereunto affixed this day of, 20
Signed by the said
.....
in the presence of:
1. Name
Address
Profession
2. Name
Address
.....
Magistrate

Books and Newspapers

[Subsidiary]

SCHEDULE—continued

or

Sealed with the common seal of

.....

in the presence of:

1.

2.

NOTES

- (a) In the case of execution by an individual, the bond or surety must be signed in the presence of one witness and a magistrate, neither being parties to the bond or surety, each of whom shall subscribe his name and add his address and occupation or profession.
- (b) In the cases of execution by a limited company, the Common Seal of the company must be affixed in the presence of a director and the secretary or two directors, or otherwise in accordance with the company's articles of association, and each witness shall subscribe his name and add his address and designation.
- (c) This bond or surety must be registered under the Registration of Documents Act before it is delivered to the Registrar.

Form 10

(Rule 8)

REGISTER OF BONDS

- Registration No.
1. Name of obligor
 2. Address of obligor
 3. Date of bond
 4. Name of newspaper to which bond relates
 5. Names and addresses of sureties
 6. Date on which registered
 7. If new bond registered, number of new bond
 8. If new bond, number of old bond

Registrar of Books and Newspapers

**DIRECTIONS UNDER RULES 2 AND 3 OF THE BOOKS AND NEWSPAPERS
RULES, 1960**

[L.N. 386/1962.]

The Minister has directed that the second copy of each of the books referred to in rule 2 and the second copy of each newspaper and supplement thereto referred to in rule 3 shall be disposed of by the Registrar delivering them to the librarian of the University of Nairobi.

**EXCLUSION OF CERTAIN PRINTERS AND PUBLISHERS FROM THE
PROVISIONS AS TO BONDS**

[L.N 115/1972, L.N. 81/2009.]

In exercise of the powers conferred by section 10(2) of the Books and Newspapers Act, the Attorney-General excludes all printers and publishers from the provisions of Part III of the Act (which deals with bonds) in respect of the newspaper "PR Week Report".
